

**APPROVED**

**Brunswick Central Schools  
Board of Education  
Regular Meeting Minutes**

**ORIGINAL**

**MEETING**                      Date:                      October 15, 2015  
   Place:                      Brittonkill Meeting Room  
   Presiding:                Michael Fortun, President

**ASSEMBLAGE**

**Members Present:** M. Fortun, D. Galipeau, A. Grab, M. McCarthy, K. Murphy, J. Roddy, L. Wertz and Judy Wienman

**Members Absent:** A. Casale

**Also Present:** Dr. Angelina Maloney, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk, Maria Lewis, Board Secretary and Kathleen Renna, Student Liaison

*Prior to the regular meeting, the Board hosted a reception for new faculty and staff.*

**PRESENTATIONS**

- Susan Grimmick and Jamie Pecylak presented the TLC volunteers and the board recognized their hours of service during the 2014 – 2015 school year.

**CALL TO ORDER**

**FLAG SALUTE**                      President Fortun called the public meeting to order at 7:10 p.m. and began the meeting with a salute to the flag.

**APPROVAL OF  
MINUTES**

1 – Mr. Roddy                      2 – Ms. Wertz  
The Board of Education hereby approves the following Minutes:

- September 17, 2015 Regular Meeting

8    Yes                      Motion Carried

**School Counselor  
Tenure Recommendation**

**Patricia Poupore**                      1 – Mr. Roddy                      2 – Mr. Grab  
The Board of Education, in accordance with contractual and administrative procedures and upon the recommendation of the Superintendent of Schools, approves the appointment of Patricia Poupore to tenure in the area of School Counseling and Guidance effective July 1, 2016.

8    Yes                      Motion Carried

**SUPERINTENDENT**

- The Superintendent updated the board on the following items:
  - Wasaran League meeting
  - Meeting with Counseling Center regarding increasing communication with parents
  - Matthew Sloane, Deputy Superintendent for Questar III, will be at the November 19, 2015 board meeting (5:30 pm) to discuss Common Core, APPR and Assessments
  - Finalizing 2015-16 board goals
  - APPR 3012-d update
  - Video for Capital Project

- Update from Building Principals
- Update from Student Liaison, Kathleen Renna

*The Superintendent presented each the board members with a certificate recognizing their service as Board Members.*

## **BOARD DISCUSSION/REPORTS**

### Committee Updates

Audit/Finance - Tony Grab

Facilities – N/A

Policy - Leah Wertz

Athletic - Darren Galipeau

### Liaison Updates

Brittonkill Educational Foundation – Judy Wienman

CAPSBA - Leah Wertz

Curriculum & Assessment - Mike Fortun

PTSA - Leah Wertz

Wellness – N/A

The board reviewed, and voted on, each resolution in the NYSSBA Voting Delegate's Guide for the upcoming business meeting to be held in NYC on October 20, 2015.

## **PUBLIC COMMENT**

- Sandy Maxon informed the board that the football team has raised over \$12,000 in three years for autism awareness and recently held a walk for diabetes. She also expressed her disappointment in not being able to have an inflatable football helmet for the team to run through at Friday night's game. She also addressed the safety issue of having only one paid coach for most sports.
- Erick Roadcap, Jennifer Groff and Brian Fox also addressed the issue of paid vs. volunteer coaches. Mr. Fortun asked that the Athletic Committee look into this.
- Kathleen Deuel told the board that her daughter lost a 5-page report when one of the district computers froze while she was working on it.

## **STUDENTS**

### **Field Trip Request**

#### **Russia**

**Angelique Wright**      1 – Ms. Wertz                      2 – Mr. Roddy

The Board of Education approves a request from Angelique Wright to take students on an exchange program to Moscow International Gymnasia in Moscow from Friday February 5, 2016 through Thursday February 18, 2016 pending matters of national security.

8    Yes      Motion Carried

**SPECIAL ACTIONS**

**SEQRA Resolution  
2016 Capital Outlay Project**

1 – Mr. Galipeau      2 – Mr. Roddy

The Board of Education of the Brunswick Central School District (Brittonkill), Rensselaer County, declares as follows:

Section 1. It is hereby determined that the Board adopting this resolution has declared itself to be the lead agency under the State Environmental Quality Review Act (“SEQRA”) and the regulations promulgated thereunder for purposes of determining the environmental impact of the project described in Section 3 hereof.

Section 2. It is hereby determined that the project described in Section 3 hereof is a Type II Action which under the regulations promulgated under SEQRA and will not have a significant impact upon the environment.

Section 3. The project which is the subject of this resolution is described as follows:

Reconstruction of various school district facilities, including site improvements, original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$100,000.

Section 4. This resolution shall take effect immediately.

8    Yes      Motion Carried

***Student Placement Recommendations***

**Committees on  
Special Education and  
Preschool Special  
Education**

1 – Ms. Wienman      2 – Ms. Wertz

The Board of Education accepts the following recommendations of the Committees on Special Education and Preschool Special Education dated 09/21/2015, 09/25/2015, 09/28/2015, 09/30/2015, 10/01/2015, 10/02/2015, 10/05/2015, 10/06/2015 and 10/07/2015:

934	928	3019	918	919	763	915	924	784
914	931	927	916					

8    Yes      Motion Carried

**SUPERINTENDENT’S RECOMMENDATIONS**

**BY CONSENT**

**1 – Mr. Grab      2 – Mr. Galipeau**

**Personnel**

**Appointment of  
Substitutes**

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective October 16, 2015 (unless otherwise noted).

<b>Name</b>	<b>Position</b>
Jonathan Calhoun	Certified Substitute Teacher @ \$100 per day
Erica Derby	Certified Substitute Teacher @ \$100 per day
Debra Holbrook	Substitute RPN/School Nurse @ \$20 per hour
Eric Sinko	Non-certified Substitute Teacher @ \$80 per day
Danielle French	Non-certified Substitute Teacher @ \$80 per day
Staci Chadwick	Certified Substitute Teacher @ \$100 per day
Shannon DeCelle	Non-certified Substitute Teacher @ \$80 per day

**Reading Teacher  
Revised Appointment  
Tanya Kane**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the REVISED appointment of Tanya Kane to the position of Reading Teacher in the tenure area of Reading, effective September 1, 2015 with a three year probationary term commencing on September 1, 2015 *provided that, except to the extent required by law, in order to be granted tenure, she shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c or 3012-d of either effective or highly effective in at least 2 of the 3 preceding years, and if she receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.* (Appointment revised to include new 3012-d requirements.)

**Election Inspectors  
Special Meeting/Vote  
November 10, 2015**

The Board of Education of Brunswick Central School District (Brittonkill), Rensselaer County, New York, has called a special school district meeting of the qualified voters of said School District to be held on the 10th day of November, 2015; and

WHEREAS, it is now desired to provide for the appointment of a permanent chairman and inspectors of election for said special school district meeting;  
NOW, THEREFORE,

BE IT RESOLVED, by the Board of Education of Brunswick Central School District (Brittonkill), Rensselaer County, New York, as follows: Mary DelGiacco and Helen Godfrey, duly qualified voters of said School District are hereby appointed as permanent co-chairpersons of the special school district meeting referred to in the preambles hereof.

The following named qualified voters of said School District are hereby appointed to act as inspectors of election at said special school district meeting, so that there shall be at least two inspectors for each voting machine to be used thereat: Aubrey Brimmer, Sandra Chuhta, Angie Conway, Helen Godfrey, Madelyn LaBarron, Marsha McGrath, and Lynn Merrills. Alternates: Madelyn LeBarron and Marion Derby

Mary DelGiacco and Helen Godfrey are hereby designated as co- chief election inspectors.

Each inspector of election appointed for said annual school district election, as herein provided, shall be entitled to compensation at an hourly rate of \$10.00 for time spent on the duties of his/her office. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as permanent chairman, inspectors of election and assistant clerks for said special school district meeting.

This resolution shall take effect immediately.

**Leave of Absence**

The Board of Education approves the following request(s) for a leave of absence:

Name	Title	Type of Leave	Leave Start	Leave End	Comments/Location
Brittany St. Onge	Teaching Assistant	Professional	9/1/2015	6/30/2016	Initiation of Leave Elementary School

**Transportation Appointments**

The Board of Education approves the appointments of the following individuals to the position indicated, contingent upon NYS Department of Motor Vehicle Regulations on fingerprint clearance requirements, effective October 19, 2015 (unless noted otherwise) at the salary shown.

Name	Position	Status	Remuneration
Jamie Benesch	School Bus Driver	Probationary 9/21/15 - 3/20/16	Per CSEA contract
Jessica Hubbard	School Bus Attendant	Probationary 9/21/15 - 3/20/16	Per CSEA contract
Eric Halse	School Bus Driver	Trainee	\$17 per hour

**Coaching  
Appointments**

The Board of Education approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

**Indoor Track**

Becky Tennyson, Co-coach  
Andrew Welkley, Co-coach

**Modified Track**

Judy Burton, Co-coach  
Amy (DeSio) Labshere, Co-coach

**Soccer**

Amy (DeSio) Labshere, Boys' Modified Coach

**School Monitor  
Resignation  
Barbara Hewitt**

The Board of Education accepts the resignation of Barbara Hewitt from her position as School Monitor with the Brunswick Central School District effective September 28, 2015.

**Maintenance Mechanic  
Temporary Appointment  
Keith Wilson**

The Board of Education approves the temporary appointment of Keith Wilson to the position of Maintenance Mechanic for the remainder of the 2015 - 2016 school year effective September 9, 2015. Mr. Wilson will perform maintenance duties on an as-needed basis, until such time as the maintenance mechanic returns from his current medical leave, at a salary per the current CSEA contract.

**MS Drama Production  
Rescind Appointments**

The Board of Education rescinds the following appointments made at the July 9, 2015 board meeting:

<b>Middle School Drama Production:</b>
Director/Producer - T. Martone, M. Becker, E. Connor & M. Johnston
Assistant Director - T. Martone, M. Becker, E. Connor & M. Johnston
Technical Director - T. Martone, M. Becker, E. Connor & M. Johnston

**Team Leader  
Annual Appointment  
Mary Beth Becker**

The Board of Education approves the annual appointment of Mary Beth Becker to the position of 7th grade Team Leader for the 2015 - 2016 school year at a salary per the current BTA contract.

**Teaching Assistant  
Annual Appointment**

**Jessica Minbiole** The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the annual appointment of Jessica Minbiole to a .625 FTE Teaching Assistant position effective October 19, 2015. Ms. Minbiole will be paid per the current BTA contract as a Level 6 Teaching Assistant, prorated for the 2015 - 2016 school year.

**AIS Teacher  
Annual Appointment**

**Jessica Minbiole** The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the annual appointment of Jessica Minbiole as a .2 FTE AIS Teacher effective October 19, 2015. Ms. Minbiole will be paid per the current BTA contract MA/MS Level 3, prorated for the 2015 - 2016 school year.

**Head Custodian  
Probationary Appointment**

**Shawn Murray** The Board of Education approves, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements, the probationary appointment of Shawn Murray to the position of Head Custodian effective November 2, 2015 at a salary per the current CSEA contract. Mr. Murray's probationary appointment will begin November 2, 2015 and extend through May 1, 2016.

**RAPP Mentors  
Annual Appointment**

The Board of Education approves the annual appointment of the following individuals as RAPP Mentors for the 2015 - 2016 school year. Reimbursement shall be at \$30 per hour with an annual limit of \$340.00 per mentor.

Kevin Barcomb	Mary Beth Becker	Judy Burton
Regina Button	Adam Cox	Michelle Furlong
Ann Kolakowski	Jodi LaCoppola	Sharon Lewandowski
Patricia Lydon	Allison Maloy	Eric Medved
Michelle Noto	Kevin Onorato	Lisa Parker
Ryanne Phillips	Brianna Rolston	Amy Steele
Angelique Wright		

**CPR/AED Instructor  
Annual Appointment**

**Donna Van Zandt** The Board of Education approves, upon recommendation by administration, the annual appointment of Donna Van Zandt as American Heart CPR/AED Instructor for the 2015 - 2016 school year. Ms. Van Zandt will be remunerated at \$10 per person.

**END OF CONSENT**

**8 Yes Motions Carried**

**Elementary Principal**

**Retirement**

1 – Ms. Wertz                      2 – Mr. Galipeau

**Karen Lederman**

The Board of Education accepts, with sincere appreciation and gratitude for 12 years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Karen Lederman from her position as Elementary School Principal effective June 24, 2016.

8    Yes        Motion Carried

**Business/Finance**

**BY CONSENT**

1 – Ms. Wertz                      2 – Mr. Grab

**Financial Reports**

The Board of Education accepts and approves the following financial reports:

- Extra Classroom Activity Report - September 2015
- Appropriation Status Report - September 2015
- Budget Transfer Report - September 2015
- Revenue Budget Status Report - September 2015
- District Treasurer's Report (includes School Lunch Fund P&L) - September 2015
- Internal Claims Auditor Report - September 2015

**Donations**

The Board of Education accepts, with appreciation, the following donation(s):

- 32 16" Room Essential oscillating stand fans from Mark Balistreri

**Equipment  
Disposal**

The Board of Education approves the disposal of the following obsolete/non-working equipment:

- 1 (10 tray) portable hot box - model# INSA 616-18HD serial #: 26-0337
- 1 (5 tray) portable hot box - serial #: C - 106D
- 1 cafeteria tray holder rack

**END OF CONSENT**

8    Yes        Motions Carried

**PUBLIC COMMENT**

- William Chase a senior, told the board that most students would prefer a pool rather than the tennis courts.

**EXECUTIVE SESSION**

1 – Mr. Grab                      2 – Ms. Wienman

The Board of Education entered into Executive Session at 9:18 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):



<b>X</b>	Pending litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
<b>X</b>	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property
	Other

8 Yes Motion Carried

**MOTION TO  
 ADJOURN**

1 – Mr. Murphy      2 – Mr. Roddy  
 The Board of Education adjourned at 9:35 p.m.

8 Yes Motion Carried

Respectfully submitted,

ANGELINA MALONEY, SUPERINTENDENT *Angelina Maloney*  
 LYN DERWAY, DISTRICT CLERK *Lyn Derway*  
 MARIA LEWIS, BOARD SECRETARY *Maria E. Lewis*