

# APPROVED

Brunswick Central Schools  
Board of Education  
Regular Meeting Minutes

# ORIGINAL

## MEETING

Date: October 16, 2014  
Place: Brittonkill Meeting Room  
Presiding: Matthew Wade, President

## ASSEMBLAGE

**Members Present:** M. Fortun, D. Galipeau, A. Grab, K. Murphy, J. Roddy and M. Wade

**Members Absent:** R. Fitzgerald, M. McCarthy and L. Wertz

**Also Present:** Dr. Angelina Maloney, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk, Maria Lewis, Board Secretary and Jacob Spencer, Student Liaison

## CALL TO ORDER

### FLAG SALUTE

President Wade called the public meeting to order at 7:00 p.m. and began the meeting with a salute to the flag.

## PRESENTATIONS

Kristin LaPlante, Christine Kozen and Dan Sherman from Questar III provided a communications update. A redesign of the district webpage was discussed and all board members present were in favor.

## APPROVAL OF MINUTES

1 – Mr. Fortun            2 – Mr. Galipeau  
The Board of Education hereby approves the following Minutes:  
• September 18, 2014 Regular Meeting

6      Yes      Motion Carried

## SUPERINTENDENT

- The Superintendent presented a certificate of appreciation to the board members in recognition of *School Board Recognition Week*.
- Ms. Derway led a discussion on the Veterans' Exemption. It was agreed to put the topic on the November 20<sup>th</sup> agenda for further discussion.
- The superintendent reminded the board they would be holding a workshop at 6 pm on October 23<sup>rd</sup> to review assessment data.
- The superintendent informed the board that she set up a Building Advisory Committee to assist in determining the scope of a Capital project scheduled to begin in the fall of 2015.
- Reception for new faculty & staff – 6:30 pm November 20<sup>th</sup>
- The digital outdoor sign is being delivered Monday
- Per a request by a student, the gym windows are being covered with a film to diffuse the bright sunlight
- The district provided the cross country team with a tent to use at their meets
- Continuing with the *Green Schools Initiative*, the superintendent met with Kim Fortun from RPI to assess the condition of the gazebo and walkway
- The district is partnering with Sage, through the Rubin Grant, for STEM programs
  
- Jacob Spencer, Student Liaison, updated the board on the survey regarding where to hold 12<sup>th</sup> grade graduation as well as the interest of seniors in having a high school musical this year, along with a middle school performance. The musical will cost approximately \$20,000. The board asked for further cost details on both the musical and holding graduation outside or offsite.
  
- Karen Lederman and Rich Pogue updated the board from building principals

**BOARD DISCUSSION/REPORTS**

- Mr. Fortun reviewed each of the resolutions for NYSSBA's upcoming Annual Meeting and the board voted informally on each.
- Mr. Grab asked for an update on distance learning and the academic eligibility policy.

**PUBLIC COMMENT**

- Makenzie Bean, student, addressed the board regarding the district website (fine as it is, doesn't need a redesign), the gazebo (good shape but the walkway needs work), requesting to wear black warm up gear (the Athletic Committee will discuss further) and why isn't FACS a senior elective (staffing issue per Mr. Pogue).
- Eric Olson expressed his opinion that the Veterans' Exemption "pits students against veterans". He also felt that the recent Professional Development Day was as productive as any they have had and he liked Google Docs.

**STUDENTS**

**Field Trip  
Request**

1 – Mr. Fortun                      2 – Mr. Roddy

The Board of Education approves a request by Angie Wright to take students on an educational exchange program to Moscow, Russia with the Moscow Exchange Program from April 3 – April 16, 2015 pending clearance in matters of National Security.

6            Yes            Motion Carried

**SPECIAL EDUCATION**

***Student Placement Recommendations***

**Committee on  
Special Education**

1 – Mr. Fortun                      2 – Mr. Roddy

The Board of Education accepts the following recommendations of the Committee on Special Education 09/23/2014, 09/24/2014 and 09/25/2014:

868    873    885    731    874    875    876    433    871    872

6            Yes            Motion Carried

**SUPERINTENDENT'S RECOMMENDATIONS**

***Personnel***

**School Bus Driver  
Retirement  
Kathy Monroe**

1 –Mr. Fortun                      2 – Mr. Grab

The Board of Education accepts, with regret and sincere appreciation for 30 years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Kathy Monroe from her position as School Bus Driver effective October 31, 2014.

6            Yes            Motion Carried

**Teaching Assistant**

**Retirement** 1 – Mr. Fortun 2 – Mr. Galipeau  
**Nancy Brooks** The Board of Education accepts, with regret and sincere appreciation for 14 years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Nancy Brooks from her position as Teaching Assistant effective February 28, 2015.

6 Yes Motion Carried

**BY CONSENT**

1 – Mr. Galipeau 2 – Mr. Roddy

**Watchman  
Resignation  
Drew Rentz**

The Board of Education accepts the resignation of Drew Rentz from his position as Watchman with the Brunswick Central School District effective October 3, 2014.

**Speech/Language Pathologist  
Probationary Appointment  
Michelle Ring**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the probationary appointment of Michelle Ring to the position of Speech/Language Pathologist effective October 14, 2014. This probationary appointment is effective October 14, 2014 through October 13, 2017. Remuneration during the first year of employment shall be in accord with the contract currently in effect between the District and the BTA, MA/MS, Level 7: \$44,825 prorated. (Kelly Onorato LOA 9/23/14-9/22/15)

**Substitutes**

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective October 17, 2014 (unless otherwise noted).

<b>Name</b>	<b>Position</b>
JungTzu Lin	Non-certified Substitute Teacher @ \$75 per day
Aubrey Bobo	Certified Substitute Teacher @ \$90 per day
Marcia Barringer	Substitute Teacher Aide & Office Aide @ \$9 per hour
Ron Turcotte	Substitute Food Service Helper @ \$9 per hour
Rachel Haight	Non-certified Substitute Teacher @ \$75 per day
Kathleen Keyes	Certified Substitute Teacher @ \$90 per day (eff. 10/1/14)
Andrew Liszewski	Certified Substitute Teacher @ \$90 per day
Drew Rentz	Substitute Watchman @ \$10 per hour

**Asbestos LEA Designee**

**Annual Appointment**

**Whitney Colvin** The Board of Education approves the appointment of Whitney Colvin as Asbestos LEA Designee for the 2014 - 2015 school year.

**Mentor**

**Amy Steele** The Board of Education approves the appointment of Amy Steele as Mentor for the first semester of the 2014 - 2015 school year.

**School Bus Driver**

**Substitute Appointment**

**Scott Reardon** The Board of Education approves, contingent upon NYS Department of Motor Vehicle Regulations on fingerprint clearance requirements, the appointment of Scott Reardon to the position of Substitute School Bus Driver effective October 17, 2014. Remuneration shall be at the rate of \$15 per hour.

**Coaching Appointments**

The Board of Education approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

**Basketball**

Boys' 8th Grade Modified - Carmina Rice

**Soccer**

Varsity Volunteer Assistant - Tom Clemente

**Wrestling**

Volunteer Assistant - Tom Clemente

**Clock Operators for Varsity & JV Basketball Home Games** (\$25 per game)

Amy DeSio  
Amber Frank

END OF CONSENT

6 Yes Motions Carried

***Business/Finance***

BY CONSENT

1 – Mr. Fortun 2 – Mr. Grab

**SEQRA Determination**

The Board of Education of the Brunswick Central School District (Brittonkill), Rensselaer County, declares as follows:

Section 1. It is hereby determined that the Board adopting this resolution has declared itself to be the lead agency under the State Environmental Quality Review Act ("SEQRA") and the regulations promulgated thereunder for purposes of determining the environmental impact of the project described in Section 3 hereof.

Section 2. It is hereby determined that the project described in Section 3 hereof is a Type II Action which under the regulations promulgated under SEQRA and will not have a significant impact upon the environment.

Section 3. The project which is the subject of this resolution is described as follows:

**Reconstruction of various school district facilities, including site improvements, original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$100,000.**

Section 4. This resolution shall take effect immediately.

#### **Designation of Depository**

**NYCLASS PLUS+** The Board of Education designates the following depository for the 2014 - 2015 school year:  
NYCLASS PLUS+

#### **Claims Auditor**

##### **Annual Appointment**

**Michael Wolff, CIA** The Board of Education approves the annual appointment of Michael Wolff, CIA as Claims Auditor for the Brunswick Central School District for the 2014 - 2015 school year. Mr. Wolff will be remunerated at an hourly rate of \$35.

#### **Proposal for Building Condition Survey, Five Year Capital Facilities Plan & Capital Construction Project**

The Board of Education accepts the Proposal for Building Condition Survey, Five Year Capital Facilities Plan & Capital Construction Project submitted by CS Arch.

#### **Donations**

The Board of Education accepts, with appreciation, the following donations:

- \$150 from the Bridge Club in appreciation for use of the building
- \$299.04 from Target "take charge of education" program for the Tamarac Elementary School
- \$1,026 from various fourth grade parents for a field trip to Mabee Historical Farms on October 24, 2014 for fourth grade students

#### **Financial Reports**

The Board of Education accepts and approves the following financial reports:

- Claims Audit Report - September 2014
- Extra Classroom Activity Report - September 2014
- Appropriation Status Report - September 2014
- Budget Transfer Report - September 2014
- Revenue Budget Status Report – September 2014
- District Treasurer's Report (includes School Lunch Fund P&L) – September 2014

**Equipment Disposal** The Board of Education approves the disposal of the following obsolete/broken equipment:

<b>Equipment</b>	<b>Model</b>	<b>Location</b>
Stove/Oven combo	GE	Elementary kitchen
Milk Cooler	Beverage Air	Middle school kitchen

END OF CONSENT

6 Yes Motions Carried

**Cooperative Energy Purchasing Service (NYSMEC)  
for Electricity**

1 – Mr. Roddy 2 – Mr. Fortun

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, the Brunswick Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Brunswick Central School District to participate in the NYSMEC, and authorizes and directs Lyn Derway, Assistant Superintendent for Business, to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a commodity price not to exceed \$.1126 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2015, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

6 Yes Motion Carried

**Cooperative Energy Purchasing Service (NYSMEC)  
for Natural Gas**

1 – Mr. Fortun 2 – Mr. Grab

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Brunswick Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Brunswick Central school District to participate in the NYSMEC, and authorizes and directs Lyn Derway, Assistant Superintendent for Business to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a commodity price not to exceed \$1.141 cents per them for a term of at least one year and no more than three years commencing May 1, 2015, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

6 Yes Motion Carried

**PUBLIC COMMENT** None

**EXECUTIVE SESSION**

1 – Mr. Fortun            2 – Mr. Grab  
The Board of Education entered into Executive Session at 10:01 p.m. in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

<b>X</b>	Proposed, pending or current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
<b>X</b>	The sale of Parker School;
<b>X</b>	Other - Personnel Matter

6 Yes Motion Carried

*Mr. Fortun left at 10:02 pm.*

**MOTION TO ADJOURN**

1 – Mr. Roddy            2 – Mr. Grab  
The Board of Education adjourned at 10:43 p.m.

5 Yes Motion Carried

Respectfully submitted,

ANGELINA MALONEY, SUPERINTENDENT *Angeline Maloney*

LYN DERWAY, DISTRICT CLERK *Lyn Derway*

MARIA LEWIS, BOARD SECRETARY *Maria E. Lewis*