

APPROVED

Brunswick Central Schools  
Board of Education  
Regular Meeting Minutes

ORIGINAL

**MEETING**

Date: October 4, 2012  
Place: Brittonkill Meeting Room  
Presiding: Matthew Wade, President

**ASSEMBLAGE**

**Members Present:** K. Christiansen, R. Fitzgerald, M. Fortun, A. Grab, J. Roddy, M. Wade and J. Wienman

**Members Absent:** C. Gilbert and J. Lindemann

**Also Present:** Louis McIntosh, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk and Maria Lewis, Board Secretary

*The Board met at 6 PM for their annual facility tour led by Neil Haley, Superintendent of Buildings and Grounds.*

**CALL TO ORDER**

**FLAG SALUTE**

President Wade called the public meeting to order at 7:00 PM and began the meeting with a salute to the flag.

**PRESENTATIONS**

- Dr. James Baldwin, Questar III met with the board to finalize the superintendent search timeline, brochure and advertising. Jason McCord will send a draft of the brochure to the board prior to their special meeting on October 16<sup>th</sup>.
- Bryan Basila, of Wilson, Stark & Basila gave his annual External Audit Report for the 2011 - 2012 school year. The district received an "unqualified opinion", meaning that no material weaknesses were identified.

**APPROVAL OF**

**MINUTES**

1 - Mr. Fortun                      2 - Mr. Christiansen  
The Board of Education hereby approves the following Minutes:  
• September 20, 2012 Regular Meeting

7            Yes                      Motion Carried

**SUPERINTENDENT**

- Mr. McIntosh praised Lyn Derway and her staff for their efficient handling of the Health Insurance Dependent Eligibility Audit. The board was given a copy of the final report.
- Mr. McIntosh informed the board that the district received a high rating on their NYSDOT semi-annual Bus Safety Inspection Report. He praised Whitney Colvin and his staff for their commitment to safety and sound maintenance standards and practices.
- Mr. McIntosh told the board that he would be asking them to approve two MOA's with the BTA later in the meeting.

- He then informed the board of an issue with Section II and possible financial misappropriation.
- Mr. McIntosh shared a "Notice of Public Hearing" received from the Town of Brunswick to be held on October 15, 2012 regarding an application of Reiser Brothers, Inc. for a Special Use Permit in connection with the proposed construction of a filling/gasoline station and commercial store at the corner of Route 278 and Route 2.
- Mr. McIntosh informed the board that the district had completed the first six sections of the required APPR plan and was working on the next six.

### **PUBLIC COMMENT**

- Eric Olson spoke in regards to the APPR Plan and its negative effects on the educational system.
- Stephanie Kneer spoke about technology education being cut in the Middle School.
- Brent Legenbauer asked if a decision had been made on the possibility of fundraising to reinstate the Master Minds program.
- Mary Margaret Corcoran, Dylan Jones and Gretchen Morton addressed the board regarding clubs and fundraising.

### **BOARD DISCUSSION**

- Mr. Fortun volunteered to oversee the Board's Sunshine Fund.
- Mr. Wade asked the Board members for a biography (100-150 words) to be placed next to their photo on the BOE webpage.
- After discussing the possibility of hosting a copy of the employee contracts on the BOE webpage, it was agreed, by consensus, to go ahead with the idea.
- The board chose several dates (11/7, 11/8 or 11/13) for a retreat with NYSSBA Leadership Development Department. Mr. Wade will get back to them with the final date.

### **BOARD ACTIONS**

#### **Board Committee Changes**

1 - Mr. Christiansen 2 - Mr. Grab

The Board of Education approves the following committee appointments. These changes are a result of Mrs. Zagursky's resignation.

<b>Committee</b>	<b>Members</b>
Audit	Mr. Grab (chair), Mr. Fitzgerald & Mr. Roddy
Education	Ms. Lindemann (chair), Mr. Fortun & Mr. Gilbert
Facilities	Mr. Grab (chair), Mr. Fortun & Mr. Roddy

7 Yes Motion Carried

**Board Meeting  
Cancellation**

1 - Mr. Christiansen 2 - Mr. Grab

The Board of Education agrees to cancel the November 1, 2012 board meeting due to the short turn around between the October 24<sup>th</sup> and November 1<sup>st</sup> meetings.

7 Yes Motion Carried

**Addition of  
Board Meeting**

1 - Mr. Christiansen 2 - Mr. Grab

The Board of Education agrees to schedule a Special Meeting on October 16, 2012 (7 PM) for the purpose of discussing the Superintendent Search.

7 Yes Motion Carried

**SPECIAL ACTIONS**

**BTA MOA  
Approval**

1 - Mr. Fortun 2 - Ms. Wienman

The Board of Education approves two Memorandums of Agreement (MOA's) between the district and the Brittonkill Teachers Association as summarized below. Both MOA's sunset June 30, 2013.

1. The 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade teams will be allowed to run fundraisers, as well as plan trips and other activities previously carried out by the class advisors, during their team meetings. Also, if there is a need for chaperones for any of the events conducted by the team, members of the team sponsoring the event will be given preference when assigning chaperones for said event.
2. The Middle School Jazz Ensemble will be split into two clubs and the stipend will be shared on a 50/50 basis.

7 Yes Motion Carried

**POLICY**

**Policy Revision**

**Gifts & Private Grants, #1800**

1 - Mr. Fortun 2 - Mr. Christiansen

The Board of Education, upon the recommendation of the Policy Committee, approves the changes to Policy #1800, Gifts & Private Grants.

7 Yes Motion Carried

**SPECIAL EDUCATION**

**Student Placement Recommendations**

**Section 504  
Committee**

1 - Mr. Christiansen 2 - Ms. Wienman

The Board of Education accepts the following recommendations of the Section 504 Committee dated 08/30/2012 and 09/20/2012:

002000014 285

7 Yes Motion Carried

**SUPERINTENDENT’S RECOMMENDATIONS**

**Personnel**

**Appointment of Substitutes**

1 - Mr. Fortun                      2 - Mr. Roddy  
 The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective October 5, 2012 (unless otherwise noted).

Name	Position
Nancy Manning	Certified Substitute Teacher @ \$85 per day
Anne Delano	Non-certified Substitute Teacher @ \$70 per day
Stephanie Ellis	Food Service Helper @ \$8 per hour
Victoria Duncan-Strain	Certified Substitute Teacher @ \$85 per day

7      Yes                      Motion Carried

**Mentors**

**Annual Appointments**

1 - Mr. Roddy                      2 - Mr. Christiansen  
 The Board of Education approves the following Mentor appointments for the 2012 - 2013 school year with a stipend per the current BTA contract.

Diane Seaver	Full Year
Patricia Maloney	.6 FTE

7      Yes                      Motion Carried

**Leaves of Absence**

1 - Mr. Christiansen    2 - Mr. Fortun  
 The Board of Education approves the following leaves of absence:

Name	Title	Type of Leave	Leave Start	Leave End	Comments/Location
Kelly Hindes	Elementary Teacher	Child Care	On or about December 21, 2012	Approximately February 15, 2013	Initiation of Leave Elementary School
Jennifer Girard	Art Teacher	Child Care	January 2, 2013	June 21, 2013	Extension of Leave Secondary School

7      Yes                      Motion Carried

**HS Music Club  
 Annual Appointment  
 Ann Kolakowski**

1 - Mr. Roddy                      2 - Mr. Grab

The Board of Education approves the appointment of Ann Kolakowski to the position of Advisor for the High School Music Club for the 2012 - 2013 school year. This is a non-stipended position.

7            Yes                      Motion Carried

***Business/Finance***

**2011 - 2012 External  
 Audit Report**

1 - Ms. Wienman            2 - Mr. Christiansen

The Board of Education accepts the Financial Statements, Management and Discussion Analysis' and other Required Reports, Federal Single Audit Reports and the Extra-Classroom Activity Fund Financial Statements, all for the year ending June 30, 2012, as prepared by Wilson, Stark & Basila, CPA.

7            Yes                      Motion Carried

**PUBLIC COMMENT**

- Mary Margaret Corcoran and Gretchen Morton addressed the board regarding donations and the revised policy.

**EXECUTIVE  
 SESSION**

1 – Mr. Fortun                      2 – Mr. Christiansen

The Board of Education entered into Executive Session at 9:05 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivisions E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
<b>X</b>	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property;
	Other [specify]

7            Yes                      Motion Carried

**MOTION TO** 1 – Mr. Christiansen 2 – Mr. Grab  
**ADJOURN** The Board of Education adjourned at 9:40 PM.

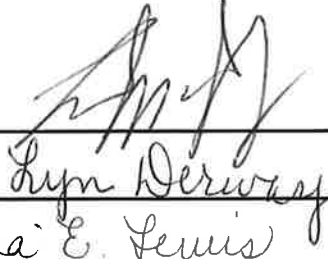
7 Yes Motion Carried

Respectfully submitted,

LOUIS MCINTOSH, SUPERINTENDENT \_\_\_\_\_

LYN DERWAY, DISTRICT CLERK \_\_\_\_\_

MARIA LEWIS, BOARD SECRETARY \_\_\_\_\_



The image shows three handwritten signatures in cursive script, each written over a horizontal line. The first signature is for Louis McIntosh, the second for Lyn Derway, and the third for Maria E. Lewis.