

APPROVED

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

ORIGINAL

MEETING

Date: November 15, 2012
Place: Brittonkill Meeting Room
Presiding: Matthew Wade, President

ASSEMBLAGE

Members Present: R. Fitzgerald, M. Fortun, C. Gilbert, A. Grab, J. Roddy, M. Wade and J. Wienman

Members Absent: K. Christiansen and J. Lindeman

Also Present:

Louis McIntosh, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk, Mary Roach, School Attorney, Whitney Colvin, Transportation Supervisor, Timothy Vallee, Labors Relations Specialist, CSEA and Maria Lewis, Board Secretary

**CALL TO ORDER
FLAG SALUTE**

President Wade called the public meeting to order at 6:02 PM and began the meeting with a salute to the flag.

**EXECUTIVE
SESSION**

1 – Mr. Gilbert 2 – Ms Wienman

The Board of Education entered into Executive Session at 6:03 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivisions E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Follow-up to the termination of an employee;
	The proposed acquisition, sale or lease of real property;
	Other [specify]

6 Yes Motion Carried

Mr. Grab arrived at 6:05 PM.

**EXECUTIVE
SESSION**

1 – Mr. Gilbert 2 – Ms Wienman

The Board of Education exited Executive Session into Public Session at 7:02 PM.

7 Yes Motion Carried

**APPROVAL OF
MINUTES**

- 1 - Mr. Fortun 2 - Mr. Gilbert
The Board of Education hereby approves the following Minutes:
- October 24, 2012 Regular Meeting

7 Yes Motion Carried

SUPERINTENDENT

- Mr. McIntosh asked Ms. Derway to respond to Mr. Grab's latest email of questions regarding double tripping (one bus run instead of two) which she did. Mr. Grab thanked her for her time and effort in answering his questions.
- Mr. McIntosh told the board that he had received a response from New York State Education Department regarding the district's APPR Plan submission. There are corrections that need to be made and a conference call with SED will be held to discuss them.
- Mr. McIntosh said that he will be holding a Key Communicator's Meeting on December 4, 2012 at 7:45 AM.
- Mr. McIntosh said that he intends to ask the board to extend the contract for school attorney services at the next meeting.
- Mr. McIntosh and Ms. Derway began conversation on the 2013 - 2014 Budget Development process including the following:
 - o Review budget process
 - o Review Budget Development Calendar
 - o Review multi-year projections

PUBLIC COMMENT

- Eric Olson and Kate Bartow both urged the board to be very specific in their wording when they put out information to the public regarding budget implications.

BOARD DISCUSSION

- The board agreed to place an ad in the High School yearbook again this year at the same amount (\$150).
- Mr. Grab provided an update from the Facilities and Audit Committees.
- The board formalized the makeup of the Stakeholders Group and directed that a letter be sent out to the community requesting volunteers to serve on the Superintendent Search committee. A letter will be sent home with all students in grades PreK-8. Mr. McCord will put it on the web and Facebook as well as enews.

POLICY

Policy Revision

#5152 Admission of Non-Resident Students

First Reading 1 - Mr. Fortun 2 - Mr. Grab

The Board of Education approves, upon the recommendation of the Policy Committee, the first reading of revisions to Policy #5152 Admission of Non-Resident Students.

7 Yes Motion Carried

STUDENTS

Field Trip Request

New York City 1 - Mr. Gilbert 2 - Mr. Grab

The Board of Education approves a request by Ann Kolakowski to take students on a fieldtrip to New York City on April 13, 2013 to see a performance of *Lion King*.

7 Yes Motion Carried

SPECIAL EDUCATION

Student Placements

Committee and

Sub Committee on 1 - Ms. Wienman 2 - Mr. Fortun

Special Education The Board of Education accepts the following recommendations of the Committee and Subcommittee on Special Education dated 10/12/2012, 10/22/2012, 10/25/2012, 10/30/2012 and 10/31/2012:

742 729 764 798 636 688 797

7 Yes Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

Varsity Boys' Soccer Coach

Termination 1 - Ms. Wienman 2 - Mr. Grab

Charles Meacham The Board of Education, upon the recommendation of the Superintendent, approves the termination of Charles Meacham from his position as Varsity Soccer Coach with the Brunswick Central School District effective October 26, 2012.

7 Yes Motion Carried

Varsity Baseball Coach

Resignation 1 - Mr. Fortun 2 - Mr. Roddy

David Bestle The Board of Education accepts the resignation of David Bestle from his position as Varsity Baseball Coach with the Brunswick Central School District effective October 29, 2012.

7 Yes Motion Carried

Leave of Absence 1 - Mr. Roddy 2 - Mr. Fortun

The Board of Education approves the following leave of absence:

Name	Title	Type of Leave	Leave Start	Leave End	Comments/Location
Andrea Staepel	Math Teacher	Child Care	November 26, 2012	January 21, 2013	Extension of Leave Secondary School

7 Yes Motion Carried

Coaching Appointments

1 - Ms. Wienman 2 - Mr. Fortun

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following individual(s) to the position indicated with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

Basketball

- 8th Grade Girls' Coach - Allison Maloy
- 8th Grade Girls' Volunteer Assistant - Katie Kehn
- JV Girls' Volunteer Assistant - Valerie Parkes
- 7th Grade Boys' Volunteer Assistant - Cornelius Whalen, Jr.
- Varsity Girls' Basketball Volunteer Assistant - Steven Hunt

Wrestling

- Volunteer Assistant - Jacob Oswald
- Volunteer Assistant - Preston Gardner

7 Yes Motion Carried

2012 - 2013 Clock Operators

Annual Appointments

1 - Mr. Fortun 2 - Mr. Grab

The Board of Education approves the appointment of the following individual(s) to the position of Game Clock and Shot Clock Operators for all Boys and Girls Varsity and Junior Varsity home basketball games during the 2012 - 2013 season. Individuals will be paid \$25 per game.

Amber Frank Meaghan Gosh Alissa Leavitt Kevin Onorato

7 Yes Motion Carried

**Appointment of
Substitutes**

1 - Mr. Wienman 2 - Mr. Grab

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective November 16, 2012 (unless otherwise noted).

Name	Position
Colleen McGuirk	Certified Substitute Teacher @ \$85 per day
Thomas McGrath, IV	Non-certified Teacher @ \$70 per day
Robin Waldron	Certified Substitute Teacher @ \$85 per day

7 Yes Motion Carried

**Class of 2018 Advisor
Revision**

1 - Mr. Gilbert 2 - Mr. Grab

The Board of Education rescinds the appointment of Mary Beth Becker to the position of Advisor for the Class of 2018 for the 2012 - 2013 school year and approves the appointment of Andrew Welkley to this position. This appointment is non stipend and is being made for accounting purposes only.

7 Yes Motion Carried

**Extra Curricular
Annual Appointments**

1 - Ms. Wienman 2 - Mr. Roddy

The Board of Education approves the appointment of the following individuals to the position indicated:

Appoint with a salary per the current BTA contract:

- Kevin Barcomb, Advisor - Middle School Jazz Band Club
- Brianna Rolston, Advisor - High School Student Senate

Appoint with no stipend:

- Jeff Calistri, Advisor - High School Band Club

7 Yes Motion Carried

Business/Finance

**Corrective Action Plans
2011 - 2012**

1 - Mr. Grab 2 - Mr. Roddy

The Board of Education accepts the Corrective Action Plan to Management Letter from the Financial Statements dated June 30, 2012 and the Corrective Action Plan for the 2011 - 2012 Internal Audit and Risk Assessment.

7 Yes Motion Carried

**2013 - 2014 Budget
Development Calendar**

1 - Mr. Fortun 2 - Mr. Roddy
The Board of Education adopts the 2013 - 2014 budget development calendar as presented by the Superintendent of Schools.

7 Yes Motion Carried

Financial Reports

1 - Mr. Grab 2 - Mr. Fortun
The Board of Education accepts and approves the following financial reports:

- Budget Status Report -October 2012
- Budget Transfer Report -October 2012
- Extra Classroom Activity Report - October 2012
- Internal Claims Auditor Report - October 2012
- Revenue Report - October 2012
- District Treasurer's Report - October 2012

7 Yes Motion Carried

Donations

1 - Mr. Roddy 2 - Ms. Wienman
The Board of Education accepts, with appreciation, the following donation(s):

- 17-dozen sandwich rolls from Bimbo Bakeries/Freihofers for the senior citizen luncheon on November 8, 2012.
- \$50 from Ronald Geuther for the Science Scholarship Fund

7 Yes Motion Carried

**2012-2013 Tax
Collection Report**

1 – Mr. Grab 2 – Mr. Roddy
The Board of Education accepts the 2012 - 2013 Tax Collection Report as presented by the Assistant Superintendent of Business.

7 Yes Motion Carried

SPECIAL ACTIONS

**CSEA Grievance
Denial**

1 - Ms. Wienman 2 - Mr. Roddy
The Board of Education agrees, after careful consideration, to deny the CSEA Grievance dated August 13, 2012.

7 Yes Motion Carried

**Superintendent Search
Interview Committee**

1 - Mr. Grab 2 - Mr. Gilbert
The Board of Education creates the Superintendent Search Stakeholder Interview Committee. The charge of the committee is to interview and make a final recommendation to the Board for members of the superintendent search stakeholder group based on guidelines the board agreed on at their November 15, 2012 meeting. The Board appoints Robert Fitzgerald, Jack Roddy, and Judy Wienman and its final report is due on November 29, 2012.

7 Yes Motion Carried

PUBLIC COMMENT

Eric Olson asked a couple of questions regarding the Superintendent Search Stakeholder Group.

MOTION TO ADJOURN 1 – Mr. Fortun 2 – Ms. Wienman
The Board of Education adjourned at 7:02 PM.

7 Yes Motion Carried

Respectfully submitted,

LOUIS MCINTOSH, SUPERINTENDENT _____

LYN DERWAY, DISTRICT CLERK _____

MARIA LEWIS, BOARD SECRETARY _____



Maria E. Lewis