

APPROVED

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

ORIGINAL

MEETING

Date: November 21, 2013
Place: Brittonkill Meeting Room
Presiding: Michael Fortun, Vice President

ASSEMBLAGE

Members Present: R. Fitzgerald (*arrived at 7:13 pm*), M. Fortun, A. Grab, M. McCarthy, J. Roddy, L. Wertz, and J. Wienman

Members Absent: J. Lindemann and M. Wade

Also Present: Angelina Bergin, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk, Maria Lewis, Board Secretary and Mary Roach, School Attorney

**CALL TO ORDER
FLAG SALUTE**

Vice President Fortun called the public meeting to order at 6:00 p.m. and began the meeting with a salute to the flag.

**EXECUTIVE
SESSION**

1 – Mr. Roddy 2 – Ms. Wienman
The Board of Education entered into Executive Session at 6:00 p.m. in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Proposed, pending or current litigation;
X	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
X	The proposed acquisition, sale or lease of real property;
	Other

6 Yes Motion Carried

**EXECUTIVE
SESSION**

1 – Ms. Wertz 2 – Mr. Grab
The Board of Education exited Executive Session at 7:15 p.m. and returned to Public Session.

6 Yes Motion Carried

Mr. Fitzgerald arrived at 7:13 pm.

PRESENTATIONS

- Lyn Derway provided the board with an overview of the Health Insurance Trust.

APPROVAL OF MINUTES

1 – Ms. Wienman 2 – Ms. McCarthy
The Board of Education hereby approves the following Minutes:

- October 17, 2013 Regular Meeting

7 Yes
Motion Carried

SUPERINTENDENT

- The Superintendent provided the board with an update on the meetings and workshops that she had attended recently.
- The board discussed the topic for Dr. Baldwin's visit in January. It was decided that the superintendent would call him to ask if he could come to the meeting early to allow sufficient time for discussion on CTE, New Visions and Tech Valley High.
- Ms. Derway explained wholly exempt parcels in the Town of Brunswick.
- The district will be holding a Ribbon Cutting Ceremony for the Solar Panel Project on Tuesday, November 26th at 10 am.
- Ms. Derway presented the board with a three year budget projection.

BOARD DISCUSSION/REPORTS

- The board agreed to place a \$150 ad in the 2014 Yearbook.

PUBLIC COMMENT

- Rich Pogue and Karen Lederman updated the board on activities in their respective buildings.

SPECIAL ACTIONS

Nomination of NYSSBA

Area 7 Director 1 – Ms. Wienman 2 – Ms. Wertz
The Board of Education hereby nominates Matthew Wade as Area 7 Director of the New York State School Boards Association. The term for this appointment will run from January 1, 2014 through December 31, 2015.

7 Yes
Motion Carried

2013-14 Physical Education Plan

1 – Mr. Roddy 2 – Ms. McCarthy
The Board of Education approves the 2013 – 2014 Physical Education Plan as presented.

7 Yes
Motion Carried

POLICY

Second Reading & Adoption

of Policies

1 – Ms. Wertz 2 – Mr. Roddy

The Board of Education approves the second reading and adoption of the following policies:

- #4773 – Diploma Options for Students with Disabilities
- #9350 – Staff Requests for Accommodations under the Americans with Disabilities Act as Amended (ADAAA)

7 Yes
Motion Carried

First Reading of Policy

1 – Ms. Wienman 2 – Mr. Grab

The Board of Education approves, upon the recommendation of the Policy Committee, the first reading of the following policy:

- #8210.1 – Use of Surveillance Cameras on School Property (This policy was tabled at the 10/17/13 board meeting pending further review and clarification by the Policy Committee)

7 Yes
Motion Carried

Revision of Current Policy

1 – Ms. Wertz 2 – Ms. McCarthy

The Board of Education approves the following policy:

- #8520 – Free and Reduced Price Food Services (the previously approved version did not accurately reflect current procedure)

7 Yes
Motion Carried

SPECIAL EDUCATION

Student Placement Recommendations

Section 504 Committee

1 – Mr. Roddy 2 – Mr. Grab

The Board of Education accepts the following recommendations of the Section 504 Committee dated 06/06/2013, 06/19/2013, 09/13/2013, 09/16/2013, 09/17/2013, 09/24/2013, 09/27/2013, 10/10/2013, 10/23/2013, 10/24/2013 and 11/05/2013:

813	002000014	002000008	002000028	777	3003	002000022
285	3012	575	002000016	652	573	3011

7 Yes
Motion Carried

**Committees on Special Education and
Preschool Special Education**

1 – Ms. Wienman 2 – Ms. Wertz

The Board of Education accepts the following recommendations of the Committees on Special Education and Preschool Special Education dated 10/01/2013, 10/08/2013, 10/09/2013, 10/24/2013, 10/28/2013, 10/31/2013, 11/01/2013, 11/04/2013, 11/05/2013, 11/06/2013 and 11/07/2013:

832 833 838 610 614 818 836 141 841 702 842
736 503 320 607 840 291 843

7 Yes
Motion Carried

SUPERINTENDENT’S RECOMMENDATIONS

Personnel

Leaves of Absence 1 – Mr. Grab 2 – Ms. McCarthy

The Board of Education approves the following requests for a leave of absence:

Name	Title	Type of Leave	Leave Start	Leave End	Comments/Location
Susan Seim	Teaching Assistant	Medical	December 16, 2013	On or about February 20, 2014	Initiation of Leave Elementary School
Ryanne Phillips	Special Education Teacher	Childcare	On or about March 3, 2014	On or about April 14, 2014	Initiation of Leave Elementary School

7 Yes
Motion Carried

**School Monitor
Resignation
Laura Arnold**

1 – Ms. Wertz 2 – Ms. McCarthy

The Board of Education accepts the resignation of Laura Arnold from her position as School Monitor with the Brunswick Central School District effective October 25, 2013.

7 Yes
Motion Carried

**School Monitor
Probationary Appointment
Marion Derby**

1 - Ms. Wienman 2 – Mr. Grab

The Board of Education approves an additional assignment of two hours per day for Marion Derby in her position as School Monitor with the Brunswick Central School District effective November 12, 2013. This appointment will allow Ms. Derby to cover the After School Sports Study Hall replacing Ms. Arnold (resignation above). Remuneration for this position shall be per the current CSEA contract.

7 Yes
Motion Carried

**Appointment of
Substitutes**

1 – Ms. Wertz 2 – Ms. Wienman

The Board of Education approves the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective November 22, 2013 (unless otherwise noted).

Name	Position
Patricia Bonesteel	School Monitor @ \$8 per hour (effective 10/24/13)
Carrie Brundige	Food Service Helper & School Monitor @ \$8 per hour
Gail Burdick	Food Service Helper @ \$8 per hour
Katie Kehn	Non-certified Substitute Teacher @ \$70 per day

7 Yes
Motion Carried

**Transportation Appointments
Substitute School Bus Drivers**

1 – Mr. Grab 2 – Ms. Mccarthy

The Board approves, contingent upon NYS Department of Motor Vehicle Regulations on fingerprint clearance requirements, the appointment of the following individuals to the position of Substitute School Bus Driver. Remuneration for this position shall be at the rate of \$14 per hour.

- Timothy Maki
- Henry Densing

7 Yes
Motion Carried

Coaching Appointments

1 – Mr. Grab 2 – Ms. Wienman

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

Bowling

Malcolm Spooner - Varsity Coach

Girls' Basketball

Steven Hunt - Varsity Volunteer Assistant

7 Yes
Motion Carried

Business/Finance

**M/C Benefits Handbook
Approval & Adoption**

1 – Ms. McCarthy 2 – Mr. Grab

The Board of Education approves and adopts the revised Management/Confidential Benefits Handbook as presented.

**7 Yes
Motion Carried**

BTA MOA

1 – Mr. Roddy 2 – Ms. Wienman

The Board of Education approves the Memorandum of Agreement (MOA) between the Brunswick Central School District and the Brittonkill Teachers Association (Association) regarding Association members annual contribution toward payment of premiums for health and dental in retirement. The Board of Education authorizes the Superintendent of Schools to sign said MOA.

**6 Yes
1 Abstain (Ms. McCarthy)
Motion Carried**

Donations

1 – Ms. Wertz 2 – Mr. Grab

The Board of Education accepts, with appreciation, the following donations:

- \$1022 from various kindergarten parents for a field trip to Liberty Ridge Farm on October 31, 2013 by students in kindergarten
- \$84 from various grade 3 parents for a field trip to the Apple Store in Crossgates Mall on October 28, 2013 by students in Mrs. Cullen-Doin's class
- Ball chair valued at approximately \$75 from Sarah Atkinson to be used for Occupational Therapy
- \$229.40 from Brittonkill Friends of Music to cover the cost of transportation to rehearsals for All-County Music Festival
- \$48 from the Tamarac Booster Club for the purchase of six NYSPHSAA Rule Books for coaches
- One (1) Fender Squier Electric Bass Guitar and one (1) Squier Amplifier with a total value of approximately \$499 from Nicholas Clemente

**7 Yes
Motion Carried**

Financial Reports

1 – Mr. Grab 2 – Ms. Wienman

The Board of Education accepts and approves the following financial reports:

- Internal Claims Audit - October 2013
- District Treasurer's Report (includes Cafeteria P&L) - October 2013
- Revenue Budget Status Report - October 2013
- Extra Classroom Activity Report - October 2013
- Appropriation Status Report - October 2013
- Budget Transfer Report -October 2013

**7 Yes
Motion Carried**

Equipment Disposal 1 – Ms. Wienman 2 – Mr. Grab

The Board of Education approves the sale/disposal of the following obsolete/damaged equipment:

- Canon PowerShot A530 camera

**7 Yes
Motion Carried**

**2013 – 2014 Tax
Collection Report**

1 – Mr. Grab 2 – Ms. Wertz

The Board of Education accepts the 2013-2014 Tax Collection Report as presented by the Assistant Superintendent of Business.

**7 Yes
Motion Carried**

**2014-2015 School Board Budget
Development Calendar**

1 – Ms. McCarthy 2 – Ms. Wienman

The Board of Education approves the 2014-2015 School Board Budget Development Calendar as presented by the Assistant Superintendent of Business.

**7 Yes
Motion Carried**

**Contract Extension
Parker School**

1 – Mr. Grab 2 – Mr. Roddy

The Board of Education approves a request by the Pittstown Fire District for an extension of the feasibility study contingency through February 15, 2014.

**7 Yes
Motion Carried**

PUBLIC COMMENT

- Mr. Grab asked for a list of clubs that had been cut over the last several years.

**MOTION TO
ADJOURN**

1 – Mr. Fitzgerald 2 – Mr. Roddy
The Board of Education adjourned at 8:14 p.m.

7 Yes Motion Carried

Respectfully submitted,

ANGELINA BERGIN, SUPERINTENDENT *Angelina Bergin*

LYN DERWAY, DISTRICT CLERK *Lyn Derway*

MARIA LEWIS, BOARD SECRETARY *Maria E. Lewis*