

**APPROVED**

**Brunswick Central School District  
Board of Education  
Regular Meeting Minutes**

**ORIGINAL**

**MEETING**

Date: April 10, 2014  
Place: Brittonkill Meeting Room  
Presiding: Matthew Wade, President

**ASSEMBLAGE**

**Members Present:** R. Fitzgerald (*arrived at 7:04 pm*), M. Fortun (*left at 8:17 pm*), A. Grab, J. Lindemann (*arrived at 7:52 pm*), M. McCarthy, J. Roddy, L. Wertz, M. Wade and J. Wienman

**Members Absent:**

**Also Present:** Angelina Bergin, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk and Maria Lewis, Board Secretary

**CALL TO ORDER**

**FLAG SALUTE**

President Wade called the public meeting to order at 7:00 p.m. and began the meeting with a salute to the flag.

**RECOGNITION**

The Board of Education and administration recognized Donna Atkinson and Marion Derby for their life-saving skills which were put to use on March 20, 2014.

**APPROVAL OF  
MINUTES**

**1 – Mr. Fortun      2 – Mr. Grab**

The Board of Education hereby approves the following Minutes:

- March 20, 2014 Regular Meeting

**7      Yes  
Motion Carried**

*Mr. Fitzgerald arrived at 7:04 pm.*

**SUPERINTENDENT**

- The Superintendent updated the board on the following items
  - Testing
  - Illness
  - Water main break
  - Spring sports
  - Strategic plan
  - Odyssey of the Mind tournament
  - RPI science camp for girls
  - Upcoming budget presentations
- Karen Lederman and Rich Pogue updated the board on activities in their buildings.
- Ms. Derway provided a final review of the proposed 2014 – 2015 budget
- The board agreed to present their Service to School Award again this year.
- The Superintendent informed the board that she would have a proposal for them in the future regarding the vacancy left by the retirement of Joanne Lupe.
- The superintendent invited the board to arrive at 6:30 pm before the meeting on April 22, 2014 to visit the *Midnight Mirrors* project. It is a room organized for students in need to borrow formalwear for school events such as prom, eighth grade dinner dance and homecoming.

## BOARD DISCUSSION/REPORTS

- Mr. Wade updated the board on his recent trip to New Orleans for the National School Boards Association convention.

*Ms. Lindemann arrived at 7:52 pm*

## PUBLIC COMMENT

- Eric Olson recognized Karen Lederman for all her hard work covering for Joanne Lupe while she was out. He also commented on the 95% participation rate required on testing and merit pay for teachers.

## ANNUAL APPOINTMENTS

### Election Machine Administrators

#### Annual Budget Vote & Board Election

May 20, 2014      1 – Ms. Wienman      2 – Mr. Fortun

The Board of Education approves the appointment of Kevin O'Malley and Joseph Mele to serve as Election Machine Administrators for the Board of Education's Annual School Board Election and Budget Vote scheduled for May 20, 2014. Remuneration shall be at the rate of \$150 each for all services provided relative to the election process.

**9      Yes**

**Motion Carried**

### Election Personnel

#### Annual Budget Vote & Board Election

May 20, 2014      1 – Mr. Grab      2 – Mr. Fortun

WHEREAS, the Board of Education of Brunswick Central School District (Brittonkill), Rensselaer County, New York, has called an annual school district election of the qualified voters of said School District to be held on the 20th day of May, 2014; and

WHEREAS, it is now desired to provide for the appointment of a permanent chairman and inspectors of election for said annual school district election; NOW, THEREFORE,

BE IT RESOLVED, by the Board of Education of Brunswick Central School District (Brittonkill), Rensselaer County, New York, as follows: Mary DelGiacco, a duly qualified voter of said School District is hereby appointed as the permanent chairperson of the annual school district election referred to in the preambles hereof.

The following named qualified voters of said School District are hereby appointed to act as inspectors of election at said annual school district election, so that there shall be at least two inspectors for each voting machine to be used thereat: Barbara Bender, Sandra Chuhta, Angie Conway, Marion Derby, Helen Godfrey, Chrystal Horton, Rose Kaschak, Madeline LeBarron, Paige McDonough, Marsha McGrath, Lynn Merrills and Velma Wilson.

Alternates: Helen Godfrey, and Marion Derby

Mary DelGiacco is hereby designated as chief election inspector.

Each inspector of election appointed for said annual school district election, as herein provided, shall be entitled to compensation at an hourly rate of \$9.05 for time spent on the duties of his/her office. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as permanent chairman, inspectors of election and assistant clerks for said annual school district election.

This resolution shall take effect immediately.

**9 Yes**  
**Motion Carried**

## **SPECIAL ACTIONS**

### **2014 – 2015 School Calendar**

**1 – Ms. Lindemann 2 – Mr. Fortun**

The Board of Education approves and adopts the 2014 - 2015 school calendar as presented by the Superintendent.

**9 Yes**  
**Motion Carried**

## **SPECIAL EDUCATION**

### ***Student Placement Recommendations***

#### **Section 504**

**1 – Ms. Wienman 2 – Mr. Fortun**

The Board of Education accepts the following recommendation of the Section 504 Committee dated 03/20/2014:

002000034  
**9 Yes**  
**Motion Carried**

### **Committees on Special Education and Preschool Special Education**

**1 – Mr. Fortun 2 – Mr. Roddy**

The Board of Education accepts the following recommendations of the Committees on Special Education and Preschool Special Education dated 02/25/2014, 03/18/2014, 03/19/2014, 03/20/2014, 03/21/2014, 03/24/2014, 03/26/2014, 03/28/201 and 03/31/2014:

789 3002 809 622 002000028 586 002 809 320  
002000021  
**9 Yes**  
**Motion Carried**



**Child Care Worker**

**Termination**  
**Linda Canty**

**1 – Ms. Wienman    2 – Mr. Roddy**

The Board of Education approves the termination of Linda Canty from her position as Child Care Worker with the Brunswick Central School District effective April 11, 2014.

**9        Yes**

**Motion Carried**

**Business/Finance**

**Superintendent of Schools**

**Employment Contract Amendment**

**Dr. Angelina Bergin    1 – Ms. Wienman    2 – Mr. Roddy**

The Board of Education agrees to amend the Employment Agreement between Dr. Angelina Bergin and the School District, effective July 1, 2014, as follows: (a) to provide for a contract term of five (5) years, July 1, 2014 to and through June 30, 2019; (b) to provide for a one percent (1%) salary increase; (c) to provide for an annual allowance of one thousand dollars (\$1,000.00) for the purchase of life insurance; (d) to provide for an annual contribution of one thousand dollars (\$1,000.00) to an IRS 403-b plan; (e) to add an additional five (5) days' vacation time bringing the total to twenty-five (25) days annually; (f) to delete the benefit of a district cell phone; and (g) to provide for the Superintendent's annual evaluation to be conducted in March of each year.

**9        Yes**

**Motion Carried**

**2014-2015 Proposed Budget**

**Approval**

**1 – Mr. Grab                      2 – Ms. Wertz**

The Board of Education approves the proposed school district budget in the amount of \$21,730,716 for the 2014-15 school year, for presentation to the residents of the Brunswick Central School District at the Budget Hearing on May 8, 2014, and for vote of the qualified residents of said district on May 20, 2014.

**9        Yes**

**Motion Carried**

**2014-2015 Property Tax**

**Report Card**

**1 – Mr. Fortun                      2 – Mr. Roddy**

The Board of Education approves the 2014-2015 Property Tax Report Card as follows:

|  | Budgeted<br>2013-14<br>(A) | Proposed<br>Budget<br>2014-15<br>(B) | Percent<br>Change<br>(C) |
|--|----------------------------|--------------------------------------|--------------------------|
| Total Proposed Spending  | 21,174,018                 | 21,730,716                           | 2.63%                    |
| Total Proposed School Year Tax Levy, including Tax Levy to Support Library Debt <sup>1</sup>                 | 11,566,766                 | 11,777,730                           | 1.82%                    |
| Permissible Exclusions to the School Tax Levy Limit  | 177,132                    | 0                                    |                          |
| Proposed School Year Tax Levy, Not including Levy for Permissible Exclusions or Levy to Support Library Debt | 11,389,634                 | 11,777,730                           |                          |
| School Tax Levy Limit <sup>2</sup>   | 11,482,301                 | 11,783,757                           |                          |

|   |         |        |        |
|---|---------|--------|--------|
| Difference (positive value requires 60.0% voter approval) | -92,667 | -6,027 |        |
| Public School Enrollment                                  | 1,227   | 1,198  | -2.36% |
| Consumer Price Index                                      |         |        | 1.5%   |

1. All proposed levies should exclude any prior year reserve for excess tax levy, including interest.
2. For 2014-15, includes any carryover from 2013-14 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

|   | Actual<br>2013-14<br>(D) | Estimated<br>2014-15<br>(E) |
|---|--------------------------|-----------------------------|
| Adjusted Restricted Fund Balance                                    | 2,450,796                | 2,450,796                   |
| Assigned Appropriated Fund Balance                                  | 600,000                  | 650,000                     |
| Adjusted Unrestricted Fund Balance                                  | 846,961                  | 869,228                     |
| Adjusted Unrestricted Fund Balance as a Percent of the Total Budget | 4.00%                    | 4.00%                       |

**9 Yes**  
**Motion Carried**

**Establishment of Capital Reserve Fund**

**1 – Mr. Grab                      2 – Mr. Roddy**

Shall the Board of Education of the Brunswick Central School District, Rensselaer County, New York, be authorized and directed to establish a capital reserve fund pursuant to Education Law Section 3651 to be known as the "Capital Reserve Fund", for the purpose of financing, in whole or in part, additions, alterations, renovations or other improvements to District's buildings and facilities, including the acquisition and installation of machinery, equipment, apparatus or furnishings required for the purposes of such buildings and facilities, and playgrounds, athletic fields, recreation areas, parking areas, roadways, sidewalks and other site improvements connected to such buildings and facilities, with the ultimate amount of such reserve fund not exceeding \$5,000,000 plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being ten (10) years, but said reserve fund to continue in existence for its stated purpose until liquidated in accordance with Education Law, and the sources from which funds shall be obtained for said reserve fund shall be from current and future unappropriated fund balances from the General Fund of the School District, as may be directed by the Board of Education from time to time, any other appropriations as may be authorized by the voters from time to time, and fund balances transferred from other reserve funds of the School District, as may be authorized by the Board of Education or the voters from time to time.

**9 Yes**  
**Motion Carried**

**Donations**

**1 – Ms. Lindemann 2 – Mr. Roddy**

The Board of Education accepts, with appreciation, the following donation:

- \$650.50 from various first and second grade parents for a field trip to the Palace Theatre on May 15, 2014 to see *Seussical*

**9 Yes  
Motion Carried**

**Financial Reports**

**1 – Mr. Grab 2 – Mr. Roddy**

The Board of Education accepts and approves the following financial reports for the month of March 2014:

- Internal Claims Auditor Report
- Extra Classroom Activity Report
- Appropriation Status Report
- Budget Transfer Report
- Revenue Report
- District Treasurer's Report (includes School Lunch Fund P&L)

**9 Yes  
Motion Carried**

**Equipment Disposal**

**Wrestling Mat**

**1 – Mr. Fortun 2 – Ms. Lindemann**

The Board of Education approves the disposal of one Resilite wrestling mat due to its age and deteriorated condition. The mat is red in color with white circles and divided into three sections.

**9 Yes  
Motion Carried**

**PUBLIC COMMENT**

Karen Lederman stated how much she enjoyed working with Joanne Lupe and how greatly she will be missed.

**EXECUTIVE SESSION**

**1 – Ms. Wienman 2 – Mr. Fortun**

The Board of Education entered into Executive Session at 8:17 p.m. in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

|          |  |
|----------|--|
|          | Current litigation;  |
|          | Collective negotiations under the Taylor Law;  |
|          | The medical, financial, credit or employment history of a particular person or corporation;  |
|          | Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; |
|          | The proposed acquisition, sale or lease of real property;  |
| <b>X</b> | Discuss superintendent evaluation tool   |

**9 Yes  
Motion Carried**

*Mr. Fortun left the meeting at 8:17 p.m.*

**MOTION TO**                    **1 – Ms. Wienman    2 – Ms. McCarthy**  
**ADJOURN**                    The Board of Education adjourned at 9:44 p.m.  
**8        Yes**  
**Motion Carried**

Respectfully submitted,

ANGELINA BERGIN, SUPERINTENDENT *Angelina Bergin*

LYN DERWAY, DISTRICT CLERK *Lyn Derway*

MARIA LEWIS, BOARD SECRETARY *Maria E. Lewis*