

APPROVED

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

MEETING

Date: April 12, 2018
Place: Brittonkill Meeting Room
Presiding: Michael Fortun, President

ORIGINAL

ASSEMBLAGE

Members Present: A. Casale, M. Fortun, D. Galipeau (*arrived at 7:29 pm*), A. Grab, S. Maxon, M. McCarthy, J. Roddy and L. Wertz

Members Absent: J. Wienman

Also Present: Angelina Maloney, Superintendent, Stephanie Steinhart, Assistant Superintendent for Business/District Clerk, Maria Lewis, Board Secretary and Tim Cooper, Student Liaison

The Audit/Finance Committee met at 5:30 pm.

CALL TO ORDER President Fortun called the public meeting to order at 6:25 p.m.

EXECUTIVE SESSION

1 – Ms. Wertz 2 – Mr. Grab

The Board of Education entered into Executive Session at 6:25 pm in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

X	Current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property
X	Other: CSEA Grievance

7 Yes Motion Carried

EXECUTIVE SESSION

1 – Mr. Casale 2 – Mr. Roddy

The Board of Education exited Executive Session at 6:53 pm and returned to Public Session.

7 Yes Motion Carried

FLAG SALUTE All rose for a salute to the flag.

TENURE RECOMMENDATIONS

**Reading Teacher
Tenure Appointment**

Tanya Kane 1 – Ms. Wertz 2 – Mr. Roddy
The Board of Education, in accordance with contractual and administrative procedures and upon the recommendation of the Superintendent of Schools, approves the appointment of Tanya Kane to tenure in the area of Reading effective September 1, 2018.

7 Yes Motion Carried

**Elementary Teacher
Tenure Appointment**

Barbara Hotaling 1 – Ms. Wertz 2 – Ms. McCarthy
The Board of Education, in accordance with contractual and administrative procedures and upon the recommendation of the Superintendent of Schools, approves the appointment of Barbara Hotaling to tenure in the area of Early Childhood Education (B-2) effective September 1, 2018.

7 Yes Motion Carried

**APPROVAL OF
MINUTES**

1 – Ms. Wertz 2 – Ms. McCarthy
The Board of Education hereby approves the following Minutes:

- March 15, 2018 Regular Meeting

7 Yes Motion Carried

SUPERINTENDENT

The Superintendent updated the board on the following items:

- Robert Gibson, former Brittonkill Board member, was honored posthumously at the Questar Annual Meeting with the G. Lucius CARY Annual Leadership Award.
- Maureen King, Tamarac Elementary School Library Media Specialist, was recognized as SEFCU Top Teacher
- Nicolette Tybush, Art Teacher, has been holding art shows at Mocha Blend Café on Hoosick Road showcasing her students work.
- Ethan Smith won Siena College's Martin Luther King Jr. Courage award
- Lacrosse meeting with community members looking at expanding the program to another level. The superintendent offered to help with grant writing>
- NYSED changes to annual school calendar. 2018-19 still a work in progress
- Big thanks to the PTSA for all of their support so far this year.
- Recent Costa Rico trip/upcoming trip to Peru
- Odyssey of the Mind team going to the World Competition in Ames, Iowa
- Capital Project updates
- 2018 – 2019 Budget Review

Update from Building Principals

Mr. Galipeau arrived at 7:29 pm.

BOARD REPORTS/DISCUSSION

Committee Updates

Audit/Finance - Tony Grab

Facilities - Jack Roddy

Policy - Leah Wertz

Athletic - Darren Galipeau

Liaison Updates

Curriculum & Assessment - Mike Fortun

Wellness – Sandra Jean Maxon

PTSA – Sandra Jean Maxon

Brittonkill Educational Foundation – Judy Wienman

CAPSBA - Leah Wertz

Student – Tim Cooper

PUBLIC COMMENT

Eric Olson asked for clarification on the 2018 – 2019 budget presentation.

SPECIAL ACTIONS

Change in Board Meeting

Date/Time

1 – Ms. Wertz 2 – Ms. McCarthy

The Board of Education agrees to move the April 24, 2018 board meeting to April 17, 2018 at 7:30 am. The date change is necessary to accommodate the required Questar III budget vote and election.

8 Yes Motion Carried

CSEA Grievance

Denial

1 – Ms. Wertz 2 – Ms. Maxon

The Board of Education agrees to deny the CSEA grievance presented on behalf of Kristin Swanson as presented to the Board in Executive Session at its regular meeting on March 15, 2018.

8 Yes Motion Carried

Field Trip Request

Peru

Brianna Rolston

1 –Ms. Wertz 2 – Ms. McCarthy

The Board of Education approves, pending matters of national security, a request by Brianna Rolston to take students on a Service Learning and Language Immersion trip to Peru on or around spring recess April 2019.

8 Yes Motion Carried

POLICY

First Reading

1 – Ms. Wertz 2 – Mr. Roddy

The Board of Education approves, upon the recommendation of the Policy Committee, the first reading of new policy #8414, School Bus Safety Program.

8 Yes Motion Carried

SPECIAL EDUCATION

Student Placement Recommendations

**Committees on Special Education and
Preschool Special Education**

1 – Mr. Casale 2 – Ms. Wertz

The Board of Education accepts the following recommendations of the Committees on Special Education and Preschool Special Education dated 03/06/2018, 03/15/2018, 03/19/2018, 03/20/2018, 03/21/2018, 03/22/2018, 03/23/2018, 03/26/2018, 03/27/2018, 03/28/2018, 03/29/2018 and 03/30/2018:

586 839 612 607 835 499 528 789 812 1037 1034 270 723 613 385 3013
755 1026 494 860 979 558 881 827 3019 618 950 648 916 1053 868
996 970 588 830 925 635 809 738 614 442 826 884 867 866 875 825 1030
688 972 894 601 512 803 973 964 1049

8 Yes Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

School Office Aide

Retirement

1 – Ms. Wertz 2 – Mr. Grab

Colleen Phibbs

The Board of Education accepts, with sincere appreciation for 21 years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Colleen Phibbs, from her position as School Office Aide effective June 21, 2018.

8 Yes Motion Carried

Election Workers

Annual Budget Vote/BOE Election

May 15, 2018

1 – Ms. Wertz 2 – Ms. McCarthy

The Board of Education of Brunswick Central School District (Brittonkill), Rensselaer County, New York, has called an annual school district election of the qualified voters of said School District to be held on the 15th day of May, 2018; and

WHEREAS, it is now desired to provide for the appointment of a permanent chairman and inspectors of election for said annual school district election; NOW, THEREFORE,

BE IT RESOLVED, by the Board of Education of Brunswick Central School District (Brittonkill), Rensselaer County, New York, as follows: Helen Godfrey, a duly qualified voter of said School District is hereby appointed as the permanent chairperson of the annual school district election referred to in the preambles hereof.

The following named qualified voters of said School District are hereby appointed to act as inspectors of election at said annual school district election, so that there shall be at least two inspectors for each voting machine to be used thereat: Serena Bentley, Sandra Chuhta, Gabrielle Ghikas, Sarah Gibbs, Ann Grab, Rose Kaschak, Madeline LeBarron, Marsha McGrath and Lynn Merrills

Alternates: Sarah Gibbs and Lynn Merrills

Helen Godfrey is hereby designated as chief election inspector at an hourly rate of \$15.

Each inspector of election appointed for said annual school district election, as herein provided, shall be entitled to compensation at an hourly rate of \$10.40 for time spent on the duties of his/her office. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as permanent chairman, inspectors of election and assistant clerks for said annual school district election.

This resolution shall take effect immediately.

7 Yes
 1 Abstain (Mr. Grab)
 Motion Carried

Substitute Appointment(s)

1 – Ms. Wertz 2 – Mr. Roddy
 The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective April 16, 2018 (unless otherwise noted).

Name	Position
Catie Hoodack	Certified Substitute Teaching Assistant @ \$85 per day
Jacqueline Roland	Non-certified Substitute Teacher @ \$95 per day
Tyler Rondeau	Non-certified Substitute Teacher @ \$95 per day
Kayla Howard	Non-certified Substitute Teacher @ \$95 per day

8 Yes Motion Carried

**Music Teacher Resignation
 Kathryn Siegenthaler**

1 – Mr. Casale 2 – Mr. Grab
 The Board of Education accepts the resignation of Kathryn Siegenthaler from her position as Music Teacher with the Brunswick Central School District effective June 30, 2018.

8 Yes Motion Carried

Coaching Recommendations

1 – Ms. Wertz 2 – Ms. McCarthy

The Board of Education approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements (volunteers subject to a background check). Salary, if a paid position, per the current BTA contract.

Baseball

Salvadore Montanino - Volunteer Assistant

Softball

Brian Henniger - Volunteer Assistant

8 Yes Motion Carried

**Math Teacher
Resignation
Andrea Staepel**

1 – Ms. Wertz 2 – Mr. Roddy

The Board of Education accepts the resignation of Andrea Staepel from her position as Math Teacher with the Brunswick Central School District effective June 30, 2018.

8 Yes Motion Carried

Business/Finance

**2018 – 2019 School District Budget
Approval**

1 – Mr. Grab 2 – Mr. Roddy

The Board of Education approves the proposed school district budget in the amount of \$24,577,667 for the 2018-19 school year, for presentation to the residents of the Brunswick Central School District at the Budget Hearing on May 3, 2018, and for vote of the qualified residents of said district on May 15, 2018.

8 Yes Motion Carried

**2018 – 2019 Property Tax
Report Card**

1 – Mr. Grab 2 – Mr. Roddy

The Board of Education approves the amended 2018-2019 Property Tax Report Card with the following changes:

- Total Budget amount decreased to \$24,577,667
- Tax Levy Amount \$12,643,220
- Unrestricted Fund Balance \$983,107

8 Yes Motion Carried

Financial Reports 1 – Ms. Wertz 2 – Mr. Grab

The Board of Education approves and accepts the following financial reports:

- Internal Claims Auditor Report - March 2018
- Extra Classroom Activity Report - March 2018
- Appropriation Status Report - March 2018
- Budget Transfer Report - March 2018
- Revenue Status Report - March 2018
- District Treasurer's Report - March 2018

8 Yes Motion Carried

BY CONSENT

1 – Mr. Grab 2 – Ms. Wertz

Donations

The Board of Education accepts, with appreciation, the following donation(s):

- \$500 from Mr. & Mrs. John D. Chuhta for the Music Department

Increase in Childcare Rates

The Board of Education approves an increase in childcare rates for the 2018 - 2019 school year.

	Current Rate	New Rate
Morning Care	\$7 per day	\$8 per day
After Care	\$7 per day	\$8 per day

Bid Awards

Capital Improvement Project

Phase 1

The Board of Education approves, upon the recommendation of SEI Design Group, the following bids for Phase 1 of the Capital Improvement Project.

Bid #	Project	Bid Award/Company	Amount
100	Site Construction	Evolution Construction Services, LLC	\$234,000
101	General Construction	A.J. Catalfamo Construction Co., Inc.	\$136,000
102	Electrical Construction	J. McBain, Inc.	\$49,282

Engagement Letter

The Bonadio Group

The Board of Education acknowledges receipt of, and authorizes the Board President to sign, the 2017-2018 Engagement Letter with The Bonadio Group.

END OF CONSENT

8 Yes Motions Carried

PUBLIC COMMENT None

MOTION TO ADJOURN 1 – Ms. Wertz 2 –
The Board of Education adjourned at 8:34 p.m.

8 Yes Motion Carried

Respectfully submitted,

ANGELINA MALONEY, SUPERINTENDENT

Angelina Maloney

STEPHANIE STEINHART, DISTRICT CLERK

Stephanie Steinhart

MARIA LEWIS, BOARD SECRETARY

Maria E. Lewis