

**APPROVED**

**Brunswick Central Schools  
Board of Education  
Regular Meeting Minutes**

**ORIGINAL**

**MEETING**                      Date:                      April 25, 2017  
   Place:                     Brittonkill Meeting Room  
   Presiding:             Michael Fortun, President

**ASSEMBLAGE**

**Members Present:** A. Casale, M. Fortun, D. Galipeau, A. Grab, M. McCarthy, K. Murphy (*arrived at 7:29 pm*), J. Roddy, and L. Wertz

**Members Absent:**     J. Wienman

**Also Present:**         Dr. Angelina Maloney, Superintendent, Lyn Derway, District Clerk/Assistant Superintendent for Business, Gaetana Baldwin, Student Liaison and Allison Kirchner, Acting Board Secretary

**CALL TO ORDER  
FLAG SALUTE**

President Fortun called the public meeting to order at 7:05 p.m. and began the meeting with a salute to the flag.

**APPROVAL OF  
MINUTES**

1 – Ms. Wertz                      2 – Mr. Galipeau  
The Board of Education hereby approves the following Minutes:

- April 6, 2017 Regular Meeting

7    Yes                      Motion Carried

**SUPERINTENDENT**

- The Superintendent updated the board on the following items:
  - Trending topic of teen suicide addressed in the book and TV show *13 Reasons Why*
  - Dominican Republic trip follow-up
  - Calendar revisions
  - Professional Development Day
  - Grants
  - Smart Schools Capital project update
  - Poverty workshop follow up
- Ms. Derway led a final discussion on 2017 – 2018 Proposed Budget
- Update from building principals & student liaison

*Mr. Murphy arrived at 7:29 pm.*

**BOARD DISCUSSION/REPORTS**

- Board Award Recipients

Committee Updates

Audit/Finance – Tony Grab  
Facilities – Jack Roddy  
Policy – Leah Wertz

Liaison Updates

Curriculum & Assessment – Mike Fortun  
Wellness – Lyn Derway  
PTSA – Kevin Murphy  
Brittonkill Educational Foundation – Judy Wienman - absent  
CAPSBA – Leah Wertz  
Athletic – Darren Galipeau

## PUBLIC COMMENT

- Eric Olson told the board that he holds a voter registration for all students eligible to vote each year.
- Mr. Fortun encouraged everyone to come out and vote on May 16, 2017.

## SPECIAL ACTIONS

### 2017 – 18 Board Meeting Dates

1 – Ms. Wertz                      2 – Mr. Grab

The Board of Education approves the 2017 - 2018 calendar of board meeting dates.

8    Yes        Motion Carried

### Change to 2016-2017 Calendar

1 – Ms. Wertz                      2 – Mr. Grab

The Board of Education approves a revision to the 2016 - 2017 school calendar changing June 9th from a full day to a half day and June 22nd from a half day to a full day.

8    Yes        Motion Carried

## STUDENTS

### Field Trip Request France & Spain

1 – Mr. Casale                      2 – Ms. McCarthy

The Board of Education approves, pending matters of national security, a request from Brianna Rolston to take students on a field trip to Paris, France and Barcelona, Spain on or about the 2018 April break.

8    Yes        Motion Carried

## POLICY

### Second Reading & Adoption

1 – Mr. Casale                      2 – Mr. Roddy

The Board of Education approves the second reading and adoption of the following policies:

1. New Policy
  - i. **#2120.1, Candidates and Campaigning** (Note: policy optional, update recommended) - This policy is new to our district. It is related to policy #2120 below. In the April 2016 Update Installment, NYSSBA issued revisions to policy 2120 (School Board Elections) that pertained to clarifying electioneering vs. improper advocacy. They also noticed that this related policy 2120.1 needed the same changes.
2. Revision to Current Policies:
  - i. **#0100, Non-Discrimination and Equal Opportunity** (Note: policy required, update recommended) – Per NYSSBA – “Recently, the federal Department of Education’s Office for Civil Rights has been conducting investigations of school district website accessibility. These investigations, based upon proactive complaints by members of the public, regard the ability of disabled persons to fully access district websites under the Americans with Disabilities Act. There is

- a good chance that your district will face this scrutiny in the future. While the contents of these settlements are not always known to us, we are suggesting revisions based on the information we know at this time. If your district has faced this issue, and you would like to share information to help us refine our policy, please let us know. However, adopting a policy statement such as this is only part of the solution; districts should make sure that their websites are fully accessible. Administrative resources and/or a detailed plan may be needed as well. Other resources are provided to aid districts in this endeavor. At this time, we do not believe a separate policy is necessary. We have also taken the opportunity to include other protected classes currently listed in state law.”
- ii. **#0110, Sexual Harassment** – Changes recommended by Lyn and Mary Roach
  - iii. **#1500, Public Use of School Facilities** (Note: policy recommended, update recommended) - NYSSBA recommends updating this policy to more accurately reflect the full list of permitted uses under Education Law §414.
  - iv. **#1900, Parent and Family Engagement** (Note: policy required, update required) Previously known as “Parental Involvement,” a policy on parent and family engagement is required to receive Title I funds. ESSA made changes to the specific requirements regarding this policy, mainly by expanding the existing activities to include family members.
  - v. **#2120, School District Elections** (Note: policy recommended, update recommended) NYSSBA recommends updating this policy to more accurately reflect prohibited electioneering activities. The text they recommend deleting pertains more to improper advocacy rather than strict electioneering. Improper advocacy is addressed elsewhere (see 1050, Annual District Election and Budget Vote).
  - vi. **#4325, Academic Intervention Services** (Note: policy recommended, update required) - State regulations always required that districts establish procedures for determining eligibility for Academic Intervention Services, which varied by grade level. Recently, these regulations were amended to modify the eligibility parameters for AIS in grades 3-8, and to require districts to notify parents of these local eligibility rules. The regulations also now use the terms “policy” and “procedure” seemingly interchangeably. Since these regulations do not explicitly state that Boards are required to adopt such policies, NYSSBA believes that as long as the district has an eligibility procedure, which can be attached to this policy and is communicated to parents, the district will be in compliance with the state regulations. Accordingly, they are recommending that we do so.
  - vii. **#5100, Student Attendance** (Note: policy recommended, update recommended) - Under the federal McKinney-Vento Homeless Assistance Act, recently reauthorized by the Every Student Succeeds Act (ESSA), school districts must review and revise policies to remove barriers for homeless children’s enrollment and retention in schools, which now must consider barriers due to absences. While NYSSBA awaits state regulations, they recommend districts revise their policies on Student Attendance, so that homeless students are not punished for being late or absent due to homelessness. If necessary, further updates will be issued upon release of these new regulations.
  - viii. **#5151, Homeless Children** (Note: policy required, update required) - ESSA also made changes to the McKinney-Vento Homeless Assistance Act, which mandates certain services school districts must provide to homeless children. NYSSBA’s understanding is that these new provisions took effect October 1, 2016. These changes mainly address increased outreach and identification activities, additional professional development activities for staff, more duties for districts’ homeless liaisons, and helping homeless students’ progress in their school careers.
  - ix. **#5152, Non-Resident Students** (Note: policy recommended, update recommended) - As another way for our district to ensure that its policies do not inadvertently set barriers for homeless students, NYSSBA recommends modifying this policy to make clear that homeless students entitled to attend district schools will not be denied entrance under a non-resident student policy. They also provide optional sample text to address former students

- attending district schools, in a manner that does not inappropriately exclude homeless students.
- ix. **#5220, School-Sponsored Student Expression** (Note: policy recommended, update recommended) - In response to questions from their members regarding requirements of DASA, NYSSBA has clarified their sample policy and recommends updating our district policy to make clear that school sponsored publications are covered by the requirements of DASA.
  - ix. **#5300.60, Student Searches and Interrogations** (Note: policy required, update required) Recent state regulations regarding interviews of students in school by local Children and Family Services have necessitated modifying a subheading of this section of the Code of Conduct. These regulations clarify what actions school districts must take, and those they may take, regarding such interviews. Additionally, in response to requests from some of their members, under a separate subheading, NYSSBA has also provided alternate text for districts that wish to generally prohibit strip searches. Note also that any changes to the Code of Conduct necessitates a public hearing, but this can be done as part of a regular Board meeting. Note also that related policy 5460, Child Abuse, Maltreatment and Neglect in a Domestic Setting, does not address these investigations at all. The associated regulation 5460-R briefly addresses these investigations, but in such a way that it does not need to be revised.
  - xii. **#5405, Wellness** (Note: policy required, update required) - The USDA released new federal regulations impacting the wellness policies required for participation in federal nutrition programs. The policy changes are required by July 1, 2017. The specific requirements are outlined in the policy, but wellness policies must be developed with input from certain specified stakeholders. In addition, the State Education Department will be conducting reviews of all school districts to ensure compliance with this requirement.
  - xiii. **#8130, School Safety Plans and Teams** - The Board of Regents passed amended state regulations (on an emergency basis) to section 155.17, regarding district-wide school safety plans and building-level emergency response plans. In the amended regulations, the date by which school boards must adopt these plans was moved back, from July 1 to September 1. Other duties were added to the role of the "chief emergency officer" as well.

8 Yes Motion Carried

## SPECIAL EDUCATION

### Student Placement Recommendations Committee on Special Education & Preschool Special Education

1 – Ms. McCarthy 2 – Mr. Grab

The Board of Education accepts the following recommendations of the Committee on Special Education dated 03/29/2017, 03/30/2017, 04/04/2017, 04/05/2017, 04/06/2017, 04/07/2017, 04/10/2017, 04/11/2017, 04/12/2017 and 04/13/2017:

291	987	764	574	392	822	433	503	294
017	57	357	3002	461	918	638	995	801
614	442	803	868	875	512	385	499	613
494	607	612	688	812	723	839	789	528
002	270	3019	618	827	855	558	996	809
635	738	830	925	930	588	970		

8 Yes Motion Carried

**RENSSELAER –COLUMBIA-GREENE COUNTIES  
 BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

**BY CONSENT**

**1 – Ms. Wertz                      2 – Mr. Grab**

**Election Ballot**            The Board of Education casts its vote for the election of four of the following four individuals to a term as a member of the Board of Cooperative Educational Services for Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020:

- Mr. Joseph Garland (Coxsackie-Athens Central School District)
- Mr. John C. Hill (Hoosic Valley Central School District)
- Mrs. Marilyn Noonan (Catskill central School District)
- Mrs. Mary Dowd Daly ( Hudson City School District)

**2017-18 Administrative Budget**

The Board of Education authorizes the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties to expend the sum set forth in the 2017-2018 tentative Administrative budget document in the amount of \$6,102,375.

**END OF CONSENT**

**8    Yes            Motions Carried**

**SUPERINTENDENT’S RECOMMENDATIONS**

**BY CONSENT**

**1 – Ms. Wertz                      2 – Mr. Roddy**

**Personnel**

**Leave of Absence**        The Board of education approves the following leave of absence request(s):

Name	Title	Type of Leave	Leave Start	Leave End	Comments/Location
Michelle Furlong	Library Media Specialist	Medical	April 13, 2017	Until such time as released by her physician	Initial Leave Secondary School

**Appointment of Substitutes**

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective May 1, 2017 (unless otherwise noted).

Name	Position
Ron Turcotte	Substitute Custodian @ \$14 per hour (effective 4/13/17)
Thomas Halse	Substitute Custodian @ \$14 per hour (effective 4/13/17)

Antonia Bevington	Substitute School Office Aide @ \$10 per hour (effective 4/25/17)
Maureen King	Substitute Child Care Worker @ \$10 per hour (effective 4/25/17)
Judy Anderson	Substitute Child Care Worker @ \$10 per hour (effective 4/25/17)
Susan Turner	Substitute Child Care Worker @ \$10 per hour (effective 4/25/17)

**Program Support Leader  
 Annual Appointment  
 Patricia Lydon and  
 Meaghan Gosh**

The Board of Education approves the appointment of Patricia Lydon and Meaghan Gosh to the position of Program Support Co-Leader for Special Education for the remainder of the 2016 - 2017 school year with a prorated stipend per the current BTA contract.

**Special Education Teacher  
 Change in Work Schedule  
 Sue Delano**

The Board of Education approves an increase in the work schedule of Sue Delano to 1.072 FTE effective April 24, 2017 through the remainder of the 2016 - 2017 school year. Remuneration is per the current BTA contract and will be prorated.

**Resignation  
 Jocelyn Hoffman**

The Board of Education accepts the resignation of Jocelyn Hoffman from her position as French Teacher with the Brunswick Central School District effective July 1, 2017.

**END OF CONSENT  
 8 Yes Motions Carried**

**BUSINESS/FINANCE**

**BY CONSENT  
 1 – Mr. Grab 2 – Mr. Roddy**

**Financial Reports** The Board of Education approves and accepts the following financial reports:

- Extra Classroom Activity Report - March 2017
- Appropriation Status Report - March 2017
- Budget Transfer Report - March 2017
- District Treasurer's Report (includes School Lunch Fund P&L) - March 2017
- Revenue Budget Status Report - March 2017
- Internal Claims Auditor Report - February and March 2017

**Budget Transfer** The Board of Education approves a budget transfer from the following salary codes to the Workers Compensation code. This transfer will cover the deficit in the fund balance due to claims being higher than the amount the district was billed for.

FROM:	CODE	ACCOUNT NAME	AMOUNT	TOTAL
	A2110.120-11-120	Teacher Salaries - Elementary	\$100,000	
	A2110.130-11-320	Teacher Salaries - High School	\$82,310	
<b>TO:</b>	A9040.800-84-990	Workers Compensation		\$182,310

**Auditing Firm** The Board of Education accepts the proposal from The Bonadio Group to provide external auditing services for the district for the 2016 - 2017, 2017 - 2018 and 2018 - 2019 school years in accordance with the District's Request for Proposals.

**Equipment Disposal** The Board of Education approves the disposal of the following obsolete/non-working equipment:

Item	Make	Model	Location
Washing Machine	GE	WLE6500B2WW	High School
Clothes Dryer	GE	DBSR463EB1WW	High School
Ice Maker		CSE60A-1A	HS Nurse's Office

**Bid Award – 2017  
Capital Outlay  
Project**

The Board of Education approves the award of bids for the 2017 Capital Outlay Project for site improvements as follows:

DeISignore Blacktop Paving, Inc., Troy, NY	
Base Bid	\$135,500
Alternate # 3 – Plantings	\$5,000
Total Contract Award	\$140,500

**END OF CONSENT**  
**8 Yes Motions Carried**

**PUBLIC COMMENT**

- Eric Olson thanked administration for being considerate of teacher's time when revising the 2016 – 2017 school calendar to meet State Ed regulations.
- Mr. Pogue acknowledged Jeri Carlstedt's fundraising efforts for the field trip to Canada.
- Aaron Roddy, student, said the trip to the Dominican Republic with Brianna Rolston was a great one and it gave them a chance to experience world problems. He also said that "we are fortunate to live in the United States compared to other countries".

**MOTION TO ADJOURN** 1 – Mr. Casale 2 – Mr. Roddy  
The Board of Education adjourned at 8:18 p.m.

8 Yes Motion Carried

Respectfully submitted,

ANGELINA MALONEY, SUPERINTENDENT

*Angelina Maloney*

LYN DERWAY, DISTRICT CLERK

*Lyn Derway*

MARIA LEWIS, BOARD SECRETARY

*Maria E. Lewis*