

**APPROVED**

**Brunswick Central Schools  
Board of Education  
Regular Meeting Minutes**

**MEETING**

Date: April 7, 2016  
Place: Brittonkill Meeting Room  
Presiding: Michael Fortun, President

**ORIGINAL**

**ASSEMBLAGE**

**Members Present:** A. Casale, M. Fortun, D. Galipeau, M. McCarthy, L. Wertz and J. Wienman

**Members Absent:** A. Grab, J. Roddy and K. Murphy

**Also Present:** Dr. Angelina Maloney, Superintendent, Lyn Derway, Assistant Superintendent for Business/District Clerk, Maria Lewis, Board Secretary and Kathleen Renna, Student Liaison

**CALL TO ORDER  
FLAG SALUTE**

President Fortun called the public meeting to order at 7:00 p.m. and began the meeting with a salute to the flag.

**APPROVAL OF  
MINUTES**

1 – Ms. Wertz            2 – Ms. McCarthy  
The Board of Education hereby approves the following Minutes:  
• March 17, 2016 Regular Meeting

6    Yes    Motion Carried

**SUPERINTENDENT**

The Superintendent updated the board on the following items:

- Water Testing
- Capital Outlay Project
- FOCUS Designation
- Principal Search
- Proposed Capital Project
- Update from Building Principals
- Update from Kathleen Renna

**2016– 2017 Budget Discussion:**

- State Aid Estimate
- 2016-17 Budget Spreadsheet
- 2016-17 Revenue Budget
- 2016-17 Proposed Budget

**BOARD DISCUSSION/REPORTS**

Committee Updates

Audit/Finance - Tony Grab  
Facilities – Jack Roddy - absent  
Policy - Leah Wertz  
Athletic - Darren Galipeau

Liaison Updates

Brittonkill Educational Foundation – Judy Wienman  
CAPSBA - Leah Wertz  
Curriculum & Assessment - Mike Fortun  
PTSA - Leah Wertz  
Wellness – Kevin Murphy - absent

**PUBLIC COMMENT**

- Erick Roadcap, Aimee Bishop, Eric Olson and Chelsea Marshall asked for clarification on the proposed 2016-17 budget.
- Nick Gross asked if the district could appeal the FOCUS designation on the basis that the test results were flawed due to the high opt-out rate.

**SPECIAL ACTIONS**

**2015-16 School Calendar**

**Revision**

1 – Ms. Wertz                      2 – Mr. Galipeau

The Board of Education approves the revised 2015 - 2016 calendar, as presented.

6    Yes            Motion Carried

**BUDGET VOTE/BOE ELECTION**

**BY CONSENT**

**1 – Ms. Wertz    2 – Ms. McCarthy**

**Appointment of Workers**

WHEREAS, the Board of Education of Brunswick Central School District (Brittonkill), Rensselaer County, New York, has called an annual school district election of the qualified voters of said School District to be held on the 17th day of May, 2015; and

WHEREAS, it is now desired to provide for the appointment of a permanent chairman and inspectors of election for said annual school district election; NOW, THEREFORE,

BE IT RESOLVED, by the Board of Education of Brunswick Central School District (Brittonkill), Rensselaer County, New York, as follows: Helen Godfrey, a duly qualified voter of said School District is hereby appointed as the permanent chairperson of the annual school district election referred to in the preambles hereof.

The following named qualified voters of said School District are hereby appointed to act as inspectors of election at said annual school district election, so that there shall be at least two inspectors for each voting machine to be used thereat:

Aubrey Brimmer, Sandra Chuhta, Carly Connor, Angie Conway, Rose Kaschak, Amber Masterson, Marsha McGrath, Lynn Merrills and Dana Proctor

Alternates: Mary DelGiacco, Nicolette Hennessy and Carol Petersen  
Helen Godfrey is hereby designated as chief election inspector at an hourly rate of \$15.

Each inspector of election appointed for said annual school district election, as herein provided, shall be entitled to compensation at an

hourly rate of \$10.00 for time spent on the duties of his/her office. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as permanent chairman, inspectors of election and assistant clerks for said annual school district election.

This resolution shall take effect immediately.

**Election Machine Administrators**

The Board of Education approves the appointment of Kevin O'Malley and Joseph Mele to serve as Election Machine Administrators for the Board of Education's Annual School Board Election and Budget Vote scheduled for May 17, 2016. Remuneration shall be at the rate of \$175 each for all services provided relative to the election process.

**END OF CONSENT**

**6 Yes Motions Carried**

**SPECIAL EDUCATION**

***Student Placement Recommendations***

**BY CONSENT**

**1 – Ms. Wienman 2 – Ms. McCarthy**

**Section 504**

The Board of Education accepts the following recommendation of the Section 504 Committee dated 02/26/2016:

002000030

**Committees on Special Education and  
Preschool Special Education**

The Board of Education accepts the following recommendations of the Committees on Special Education and Preschool Special Education dated 03/16/2016, 03/18/2016, 03/21/2016, 03/22/2016, 03/23/2016, 03/25/2016, 03/29/2016 and 03/30/2016:

512	692	871	780	784	924	818	881
601	807	860	345	755	041	3013	801
614	869	577	658	948	788	861	717
002000009593	484						

**END OF CONSENT**

**6 Yes Motions Carried**

**SUPERINTENDENT’S RECOMMENDATIONS**

***Personnel***

**Appointment of  
 Substitutes**

1 – Ms. Wertz                      2 – Ms. McCarthy  
 The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective April 11, 2016 (unless otherwise noted).

<b>Name</b>	<b>Position</b>
Ryan Constable	Non-certified Substitute Teacher @ \$80 per day
Ann Hoag	Substitute Childcare Worker @ \$9.50 per hour (effective 4/8/16)
	Substitute Food Service Helper @ \$9.50 per hour
Tiaira Greene	Non-certified Substitute Teacher @ \$80 per day

6    Yes        Motion Carried

**Child Care Worker  
 Probationary Appointment  
 Lora Patterson**

1 – Mr. Casale                      2 – Ms. McCarthy  
 The Board of Education approves the probationary appointment of Lora Patterson to the position of Child Care Worker effective March 21, 2016 at a salary per the current CSEA contract. Ms. Patterson's probationary period shall begin March 21, 2016 and end November 14, 2016.

6    Yes        Motion Carried

**Meet Manager  
 Annual Appointment  
 Rebecca Tennyson**

1 – Ms. McCarthy                      2 – Ms. Wienman  
 The Board of Education approves the annual appointment of Rebecca Tennyson to the position of Meet Manager for the 2016 Track season. Ms. Tennyson will be paid \$50 per home meet.

6    Yes        Motion Carried

**School Bus Driver  
 Probationary Appointment  
 Cheryl Lee**

1 – Ms. Wertz                      2 – Ms. McCarthy  
 The Board of Education approves the probationary appointment of Cheryl Lee to the position of School Bus Driver effective April 11, 2016 at a salary per the current CSEA contract. Ms. Lee's probationary period shall begin April 11, 2016 and end December 5, 2016.

6    Yes        Motion Carried

**Business/Finance**

**Contract Approval** 1 – Ms. Wertz 2 – Ms. McCarthy  
**SEI Design Group** The Board of Education approves the contract between the District and the SEI Design Group Architects, DPC relative to a capital project and capital outlay projects occurring after the summer of 2016, which contract has been reviewed by legal counsel, and to authorize the board president to execute the contract on behalf of the District.

6 Yes Motion Carried

**Contract Approval** 1 – Mr. Casale 2 – Ms. Wienman  
**A.J. Arpey, Inc.** The Board of Education approves the contract between the District and A.J. Arpey, Inc. relative to the 2016 Capital Outlay Project, which has been reviewed by legal counsel, and to authorize the board president to execute the contract on behalf of the District.

6 Yes Motion Carried

**Adoption of 2016-17** 1 – Ms. Wertz 2 – Mr. Galipeau  
**School Budget** The Board of Education approves the proposed school district budget in the amount of \$23,105,290 for the 2016-17 school year, for presentation to the residents of the Brunswick Central School District at the Budget Hearing on May 5, 2016, and for vote of the qualified residents of said district on May 17, 2016.

6 Yes Motion Carried

**Approval of 2015-16** 1 – Ms. Wertz 2 – Ms. Wienman  
**Tax Report Card** The Board of Education approves the attached 2015-2016 Property Tax Report Card.

6 Yes Motion Carried

**PUBLIC COMMENT**

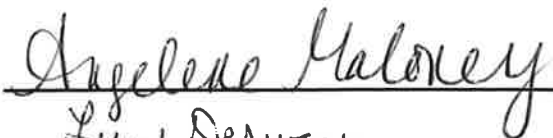
- Eric Olson asked more questions on the proposed 2016-17 budget.

**MOTION TO** 1 – Ms. Wienman 2 – Mr. Casale  
**ADJOURN** The Board of Education adjourned at 8:58 PM.

6 Yes Motion Carried

Respectfully submitted,

ANGELINA MALONEY, SUPERINTENDENT



LYN DERWAY, DISTRICT CLERK



MARIA LEWIS, BOARD SECRETARY



Property Tax Report Card 2015-2016 - Page 1  
 490202 - BRUNSWICK CSD (BRITT Official - as of 04/04/2016 01:16 PM

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:  
<http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2016-17 Budget Notice to: emscmgts@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Form Due - April 25, 2016

Form Preparer Name: LYN DERWAY  
 Preparer's Telephone Number: 518-279-4600

<u>Shaded Fields Will Calculate</u>	Budgeted 2015-16 (A)	Proposed Budget 2016- 17 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	22,425,975	23,105,290	3.03 %
A. Proposed Tax Levy to Support the Total Budgeted Amount, Net of Reserve <sup>1</sup>	12,008,066	12,114,735	
B. Tax Levy to Support Library Debt, if Applicable			
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>			
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable			
E. Total Proposed School Year Tax Levy (A+B+C-D)	12,008,066	12,114,735	0.89 %
F. Permissible Exclusions to the School Tax Levy Limit			
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	12,008,068	12,194,399	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	12,008,066	12,114,735	
I. Difference: (G-H);(negative value requires 60.0% voter approval) <sup>2</sup>	2	79,664	
Public School Enrollment	1,173	1,190	1.45 %
Consumer Price Index			0.12 %

<sup>1</sup> Include any prior year reserve for excess tax levy, including interest.

<sup>2</sup> Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

<sup>3</sup> For 2016-17, includes any carryover from 2015-16 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2015-16 (D)	Estimated 2016- 17 (E)
Adjusted Restricted Fund Balance	2,973,454	2,973,454
Assigned Appropriated Fund Balance	650,000	650,000
Adjusted Unrestricted Fund Balance	897,038	924,211

Adjusted Unrestricted Fund Balance as a  
Percent of the Total Budget

4.00 %

4.00 %