

APPROVED

**Brunswick Central School District
Board of Education
Regular Meeting Minutes**

ORIGINAL

MEETING

Date: June 12, 2014
Place: Brittonkill Meeting Room
Presiding: Matthew Wade, President

ASSEMBLAGE

Members Present: R. Fitzgerald, M. Fortun, A. Grab, J. Lindemann, M. McCarthy, L. Wertz, M. Wade and J. Wienman

Members Absent: J. Roddy

Also Present: Angelina Bergin, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk and Maria Lewis, Board Secretary

The Board hosted a reception recognizing the faculty and staff retiring this year as well as a faculty member that was granted tenure effective September 2014. Outgoing board members were also recognized for their service to the district.

Retirees

Barbara Beaudoin-25 years
Dale Goyer-20 years
Neil Haley-18 years
John Johnas-7 years
Joanne Lupe-19 years

Outgoing Board Members

Jacklyn Lindemann
Judy Wienman

Tenure Recipient

Elizabeth Koprucki

**CALL TO ORDER
FLAG SALUTE**

President Wade called the public meeting to order at 7:02 p.m. and began the meeting with a salute to the flag.

RECOGNITION

The Schenectady Light Opera company has awarded the *Footloose* musical second place in a competition among local high school musicals. The participants and Terri Martone, advisor, received a trophy and the district received a \$200 dollar prize.

The following individual students also will be acknowledged for outstanding performances and received a certificate:

Dave Alderman
Ryan Brown
Eion Falance
Brittney Glogowski
Chelsea Kreiger
Annie Paone
Devon Rooney

PRESENTATION

Joy Wright, Cafeteria Supervisor, provided her annual report on the School Lunch Program including an overview of the 2013 – 14 school year and goals for the 2014 – 2015 school year.

**APPROVAL OF
MINUTES**

1 – Ms. Wertz 2 – Mr. Fortun

The Board of Education hereby approves the following Minutes:

- May 14, 2014 Special Meeting
- May 20, 2014 Regular Meeting

8 Yes

Motion Carried

BOARD DISCUSSION/REPORTS

Mr. Wade set the following dates:

- Board Retreat - July 12, 2014 - 8 am to 2 pm
- New Board Member Training - June 16, 2014 - 6 pm

BOARD ACTIONS

Student Liaison to the

Board of Education 1 – Mr. Fitzgerald 2 – Ms. Wertz

The Board of Education approves, upon the recommendation of both the High School Principal and Student Senate, the appointment of Jacob Spencer to act as Student Liaison to the Board of Education for the 2014 – 2015 school year.

8 Yes

Motion Carried

Alternate Student Liaison to the

Board of Education 1 – Ms. Wienman 2 – Ms. McCarthy

The Board of Education approves, upon the recommendation of both the High School Principal and Student Senate, the appointment, of Kathleen Renna to act as Alternate Student Liaison to the Board of Education for the 2014 – 2015 school year and Student Liaison to the Board of Education for the 2015 – 2016 school year.

8 Yes

Motion Carried

SUPERINTENDENT

- The Superintendent updated the board on the following items
 - Empire Zero
 - Green Fiber
 - NYS DOT Report
 - Drug Awareness Training
 - Common Core Regents exams
 - Rubin Grant
 - NYS BMI mandatory survey

- The Superintendent suggested, and the board agreed to, the addition of the following extracurricular activities for the 2014 – 2015 school year:

Master Minds	Modified Volleyball
HS Science Club	Modified Boys Basketball
MS Science Club	Modified Girls' Basketball
MS/HS Book Club	
Olympics of the Visual Arts	
Movie Production	
TLC	
MS Music Clubs	
Assistant Director – Musical	
Builder's Club (MS Key Club)	
- Karen Lederman and Rich Pogue updated the board on the activities in their respective buildings.
- Follow-up discussion on the Odyssey of the Mind trip occurred

PUBLIC COMMENT

- Eric Olson asked a question regarding reserve funds, commented on field testing and thanked Ms. Lindemann and Ms. Wienman for their board service.
- Kate Bartow also thanked the outgoing board members.

PROGRAM

2013-2014 Curriculum

Writing

1 – Ms. Wienman 2 – Mr. Fortun

The Board of Education approves the following curriculum writing proposals for the 2013-2014 school year at a cost of \$6,360:

Name(s)	Total Hours	Total Cost	Purpose
E. Olson	10	300	A.P. US History Mandatory Audit and Curriculum Modification
E. Luzinas, D. Hynes	16	480	Geometry Curriculum Review - Standards Alignment
J. Sheffer, H. Findlay, A. Desio	42	1260	Curriculum Alignment to New Art Standards
P. Villa	6	180	Align World Languages More Closely to CCLS
P. Lydon	15	450	Rdg/Wrtg in Content Areas & Res. Room C&A Development
S. Lewandowski, R. Button	30	900	CDOS Commencement Credential
M. McManus	15	450	Reg. Bio., Adv. Bio., AP Environ. Science Curriculum Mapping (ATLAS)
J. Burton	8	240	Creation Online NYS Science Test Review
A. Wright, J. Hoffmann, B. Rolston	30	900	University in the High School Curriculum Alignment
D. Seaver, K. Hindes, M. McNiece	30	900	Elementary Math Online Curriculum Component Alignment
C. Croson	10	300	Common Core Alignment of New Health Curriculum
Totals	212	6360	
8	Yes		
Motion Carried			

SPECIAL EDUCATION

Student Placement Recommendations

BY CONSENT

1 – Ms. Wienman 2 – Mr. Fortun

**Section 504
Committee**

The Board of Education accepts the following recommendation of the Section 504 Committee dated 05/01/2014:

**Committee on
Special Education**

The Board of Education accepts the following recommendations of the Committee on Special Education dated 04/22/2014, 05/05/2014, 05/08/2014, 05/09/2014, 05/14/2014, 05/15/2014 and 05/31/2014:

638	855	3013	860	861	834	832	803	558	577	780
845	827	825	780	3013	815	831	748	861	860	320

END OF CONSENT

8 Yes

Motions Carried

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

Superintendent of Buildings & Grounds

Retirement

Neil Haley

1 – Ms. Lindemann 2 – Ms. Wienman

The Board of Education accepts, with regret and sincere appreciation for 18 years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Neil Haley from his position as Superintendent of Buildings & Grounds effective June 28, 2014.

8 Yes

Motion Carried

BY CONSENT

1 – Mr. Fortun 2 – Ms. Wertz

Music Teacher

Resignation

Matthew Duclos

The Board of Education accepts the resignation of Matthew Duclos from his position as Music Teacher with the Brunswick Central School District effective June 27, 2014.

Watchman

Resignation

John Johnas

The Board of Education accepts, with sincere appreciation for 7 years of dedicated service to the Brunswick Central School District, the resignation of John Johnas from his position as Watchman effective June 27, 2014.

**Leaves of
Absence**

The Board of Education approves the following leaves of absence:

Name	Title	Type of Leave	Leave Start	Leave End	Comments/Location
Theresa Hilton	Science Teacher	Childcare	On or about September 19, 2014	On or about November 7, 2014	Initiation of Leave Secondary School
Jamie Pecylak	FACS Teacher	Childcare	On or about September 29, 2014	On or about December 5, 2014	Initiation of Leave Secondary School
Whitney Colvin	Transportation Supervisor	Professional	July 1, 2014	June 30, 2015	Initiation of Leave District wide

END OF CONSENT

8 Yes

Motions Carried

**Abolition of
Classified Position**

1 – Ms. Lindemann 2 – Mr. Fortun

The Board of Education hereby abolishes the following administrative position effective June 30, 2014:

- One (1) full-time Secretary I position effective June 30, 2014 (Elementary)

8 Yes

Motion Carried

**Abolition of
Administrative Position**

1 – Mr. Fortun 2 – Mr. Grab

The Board of Education hereby abolishes the following administrative position effective June 30, 2014:

- Superintendent of Buildings and Grounds

8 Yes

Motion Carried

**Creation of
Administrative Positions**

1 – Mr. Fortun 2 – Mr. Grab

The Board of Education hereby creates the following administrative positions effective July 1, 2014:

- School District Information Coordinator
- Supervisor of Transportation and Maintenance

8 Yes

Motion Carried

BY CONSENT

1 – Mr. Fortun 2 – Ms. Wienman

**School Counselor
 Probationary Appointment
 Patricia Poupore**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the probationary appointment of Patricia Poupore to the position of School Counselor, within the tenure area of School Counselor, effective July 1, 2014. It is recommended that Mrs. Poupore's' probationary period will begin on July 1, 2014 and end on June 30, 2017. It is further recommended that she be remunerated per the current BTA contract at MA/MS Level 3 for the 2014-15 school year.

**Supervisor of Transportation & Maintenance
 Provisional Appointment**

Whitney Colvin The Board of Education approves the provisional appointment of Whitney Colvin to the position of Supervisor of Transportation and Maintenance effective July 1, 2014. Remuneration for the 2014 - 2015 school year shall be \$85,000.

**Program Support Leaders
 Annual Appointment
 2014 – 2015**

The Board of Education approves the following 2014 - 2015 annual appointments along with the stipend indicated.

Program Support Leaders \$1,500 stipend		
	Elementary	
	English/Language Arts	Sanada Bailey
	Social Studies	Wendy Tarricone
	Math	Diane Seaver
	Science	Lori Hamm
	Secondary	
	English/Language Arts	Steve Pomposello
	Social Studies	Eric Olson
	Foreign Language	Jocelyn Hoffmann
	Math	Eileen Papa
	Science	Andrew Welkley
	K-12	
	Art	Helen Findlay
	Music	Ann Kolakowski
	Health/PE/FACS	Shannon Fitzgerald
	Computer Literacy/Technology/Business	Mark Spitzer
Logistical Support Assignment \$500 stipend	K-12 Technology	Amy DeSio
Logistical Support Assignment \$1,000 stipend	K-12 Music	Ann Kolakowski
	K-4 Science	Lori Hamm

**Athletic Director
 Annual Appointment
 Donna Van Zandt**

The Board of Education approves the annual appointment of Donna Van Zandt to the position of Athletic Director for the 2014 - 2015 school year with a stipend of \$15,500.

**2014 – 2015 Coaching
 Appointments**

The Board of Education approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

FALL SPORTS	
Football	Soccer
Varsity Head Coach – Erick Roadcap	Varsity Boys' Coach – Allister Wiltshire
Varsity Assistant Coach – Kevin Onorato	Varsity Girls' Coach – William Wood
JV Coach – Darryl Whited	JV Girls' Coach – Matthew Cipperly
Modified Coach – Brian Fox	Modified Girls' Coach – John Parkes
Volunteer Assistant – David Adams	Volunteer Assistant – Diana Dreher
Volunteer Assistant – James Scheffler	
Cross Country	Golf
Varsity Coach – Rebecca Tennyson	Varsity Coach – TBD
Modified Coach - TBD	
Volleyball	Cheerleading
Varsity Head Coach – Judy Burton	Varsity Coach – Deb DeDeo
JV Coach – Jennifer Mahar-Heim	
Modified Co-coach – Meaghan Gosh	
Modified Co-coach – Amber Frank	
WINTER SPORTS	
Boys' Basketball	Cheerleading
Varsity Coach – Ron Beaudoin	Varsity Coach – Deb DeDeo
JV Coach – Cornelius Whalen, III	
Modified Coach – TBD	
	Wrestling
	Varsity Coach – Erick Roadcap
Girls' Basketball	JV Coach – Brian Fox
Varsity Coach – Eric Medved	Modified Coach – TBD
JV Coach – John Parkes	Volunteer Assistant – James Scheffler
Modified Coach – Katie Kehn	
SPRING SPORTS	
Baseball	Softball
Varsity Coach – Guy Changa	Varsity Coach – Meaghan Gosh
JV Coach – Kevin Onorato	JV Co-coach – Matthew Cipperly
Modified Coach – Brian Fox	JV Co-coach – Dan Pryde
	Modified Coach – Allison Maloy
Track	
Boys' Varsity Coach – Rick Roden	

Appointment of Substitutes

The Board of Education approves the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective June 13, 2014 (unless otherwise noted).

Name	Position
Brady Talbot	Non-certified Substitute Teaching Assistant @ \$70 per day

Technology Intern Temporary Appointment Matthew Cipperly

The Board of Education approves the temporary appointment of Matthew Cipperly to the position of IT Intern for the 2014 - 2015 school year at an hourly rate of \$10.

2014 Extended School Year Program

The Board of Education approves the appointment of the following individuals for the 2014 Extended School-Year Special Education Program which runs from July 7, 2014 through August 15, 2014 at a salary per the BTA contract.

Teachers	Hours
Stephanie Kisel	30 per week
Teaching Assistants	
Muriel Denué (1:1)	27.5 per week
Amy Spotten	27.5 per week
Service Providers	
Jennifer Ellerbrock, School Psychologist	up to 30 total
William Murabito, School Psychologist	up to 30 total
Casey Walsh, Speech/Language Pathologist	up to 6 total
Kelly Onorato, Speech/Language Pathologist	up to 6 total
Kelli Siracusa, Occupational Therapist	up to 3 per week
Substitutes	
TBD	

END OF CONSENT
8 Yes
Motions Carried

Business/Finance

Donations

1 – Ms. Lindemann 2 – Ms. Wertz

The Board of Education accepts, with appreciation, the following donation:

- To support the Odyssey of the Mind trip to the world finals:
 - \$4,139.08 from various donors through the Go Fund Me website
 - \$100 from the Center Brunswick Volunteer Fire Company
 - \$3,000 from the Brittonkill Educational Foundation
 - \$100 from Karen Zagursky
 - \$20 from John Nielson
 - \$20 from Karen & Steven Cordes
 - \$20 from Kelly Cole
 - \$20 from Peter Derezzo, Patrick Derezzo & Jacqueline Ritrovato
 - \$20 from William & Cathleen Croson
 - \$5 from Jeffrey Ritrovato
 - \$30 from Judith & Thomas Clement
 - \$50 from Margaret & Ed McCarthy
 - \$100 from Alice P. Bentley
 - \$100 from Chris Siegenthaler (down payment for bus)
 - \$1,000 from Regeneron
- From the Brittonkill PTSA
 - \$575 from the Playground Committee to purchase trees for playground
 - \$13,940.38 for Nature's Classroom
- \$612 from various third grade parents for a field trip to the Valley Cats Education Day on June 17, 2014 for two classes of third grade students
- \$1,220 from various fifth grade parents for a field trip to the Valley Cats Education Day on June 17, 2014 for fifth grade students

8 Yes

Motion Carried

Establish Capital Reserve Fund

1 – Mr. Fortun 2 – Ms. Lindemann

The Board of Education of the Brunswick Central School District, as authorized by District voters on May 20, 2014, establishes a capital reserve fund pursuant to Education Law Section 3651 to be known as the "Capital Reserve Fund", for the purpose of financing, in whole or in part, additions, alterations, renovations or other improvements to District's buildings and facilities, including the acquisition and installation of machinery, equipment, apparatus or furnishings required for the purposes of such buildings and facilities, and playgrounds, athletic fields, recreation areas, parking areas, roadways, sidewalks and other site improvements connected to such buildings and facilities, with the ultimate amount of such reserve fund not exceeding \$5,000,000 plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being ten (10) years, but said reserve fund to continue in existence for its stated purpose until liquidated in accordance with Education Law, and the sources from which funds shall be obtained for said reserve fund shall be from current and future unappropriated fund balances from the General Fund of the School District, as may be directed by the Board of Education from time to time, any other appropriations as may be authorized by the voters from time to time, and fund balances transferred from other reserve funds of the School District, as may be authorized by the Board of Education or the voters from time to time. This resolution is effective immediately.

BE IT FURTHER RESOLVED that the Capital Reserve Fund be funded during the 2013-14 year from unappropriated fund balance up to \$500,000.

8 Yes

Motion Carried

**Reserve Allocation
Approval**

1 – Ms. Wertz 2 – Ms. Wienman

The Board of Education approves the following reserve allocations:

	Balance	2014-15	2015-16	2016-17	2017-18	2018-19	Balance
Workers' Compensation	76,893						76,893
Unemployment Insurance	523,600	63,828	200,000	150,000	100,000		9,772
Employees Retirement System	995,464			50,000	100,000	200,000	645,464
Tax Certiorari	136,172	136,172					0
Employee Benefit Accrued Liability	718,667						718,667
Capital	0	0	0	0	0	0	0
Total	2,450,796	200,000	200,000	200,000	200,000	200,000	1,450,796

Notes:

Any of the funds above may be used according to regulations for their intended purpose.

The Capital Reserve Fund was authorized by District voters on May 20, 2014.

**8 Yes
Motion Carried**

2013 – 14 Engagement Letter

Bonadio & Co., LLP 1 – Ms. Wienman 2 – Mr. Grab

The Board of Education acknowledges receipt of, and authorizes the Board President to sign, the 2013-2014 Engagement Letter from Bonadio & Co., LLP.

**8 Yes
Motion Carried**

**2014-15 Annual Budget Vote &
Board Election Results**

1 – Ms. McCarthy 2 – Mr. Fortun

The Board of Education accepts the results of the May 20, 2014 vote for the 2014 - 2015 annual budget and three Board of Education member seats (results attached). Darren Galipeau and Kevin Murphy were elected as Board of Education members. Matthew Wade was re-elected. Jackyln Lindemann and Judy Wienman did not run for re-election.

**8 Yes
Motion Carried**

**Non-resident Tuition Rates
2014 – 2015 School Year**

1 – Mr. Fortun 2 – Ms. Wienman

The Board of Education approves the non-resident tuition rates for the 2014 - 2015 school year as follow:

Grade Levels	2013 - 2014 Rates	2014 - 2015 Rates
Grades K-6	\$4,441	\$5,238
Grades 7 - 12	\$9,091	\$8,639

**8 Yes
Motion Carried**

**Refuse Removal & Recycling Bids
Rejection of**

1 – Ms. Wienman 2 – Mr. Grab

The Board of Education rejects all bids received for refuse removal and recycling for the 2014 - 2015 school year. The specifications will be revised and sent out for a rebid.

**8 Yes
Motion Carried**

Financial Reports 1 – Ms. Wertz 2 – Mr. Fortun

The Board of Education accepts and approves the following financial reports for the month of May 2014:

- District Treasurer's Report (including School Lunch Fund P&L)
- Revenue Budget Status Report
- Internal Claims Audit Report
- Extra Classroom Activity Report
- Appropriation Status Report
- Budget Transfer Report

**8 Yes
Motion Carried**

Architect/Engineer Services

CS Arch

1 – Ms. Lindemann 2 – Ms. Wienman

The Board of Education authorizes CSArch to provide architect/engineer services for the \$100,000 capital outlay project in accordance with the District issued Request for Proposals at a fee of \$9,500.

**8 Yes
Motion Carried**

PUBLIC COMMENT Karen Lederman thanked Ms. Lindemann and Ms. Wienman for their board service.

**MOTION TO
ADJOURN**

1 – Ms. Wienman 2 – Ms. Lindemann

The Board of Education adjourned at 9:53 p.m.

**8 Yes
Motion Carried**

Respectfully submitted,

ANGELINA BERGIN, SUPERINTENDENT *Angelina Bergin*

LYN DERWAY, DISTRICT CLERK *Lyn Derway*

MARIA LEWIS, BOARD SECRETARY *Maria E. Lewis*

Brunswick Central School
District Office
Lyn Derway
Assistant Superintendent for Business

TO: Board of Education
FROM: Lyn Derway, District Clerk *LD*
DATE: May 28, 2014
RE: Summary of Budget and Board of Election Vote for Board Acceptance

SUPERINTENDENT'S OFFICE

MAY 28 2014

BRUNSWICK CSD

Budget Vote Results May 20, 2014

<u># Votes Cast</u>	<u>Yes</u>	<u>No</u>
662	489	173

Proposition #1

<u># Votes Cast</u>	<u>Yes</u>	<u>No</u>
609	475	134

Proposition #2

<u># Votes Cast</u>	<u>Yes</u>	<u>No</u>
548	426	122

Board Member-elect

Matthew Wade	502
Darren Galipeau	477
Kevin Murphy	45