

APPROVED

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

ORIGINAL

MEETING

Date: June 13, 2013
Place: Brittonkill Meeting Room
Presiding: Matthew Wade, President

ASSEMBLAGE

Members Present: R. Fitzgerald, M. Fortun, C. Gilbert, A. Grab, J. Lindemann, M. McCarthy (Board Member-Elect), J. Roddy (Board Member-Elect), M. Wade and J. Wienman

Members Absent:

Also Present: Louis McIntosh, Superintendent and Lyn Derway, Assistant Superintendent of Business/District Clerk

The Board hosted a reception recognizing the faculty and staff retiring this year as well as the faculty that were granted tenure effective September 2013. Outgoing board members were also recognized for their service to the district.

Retirees

Patricia Bonesteel
Helen Godfrey
Diana Grogan
Lee Levings
Lou McIntosh
Joann O'Brien
Kerry O'Sullivan
Kenneth Parks

Tenure Recipients

Jordan Carroll
Heather Cipperly
Meaghan Gosh
Alissa Leavitt
Allison Maloy
Kevin Onorato
Jamie Pecylak
Daniel Pryde

Outgoing Board Members

Kyle Christiansen
Craig Gilbert

**CALL TO ORDER
FLAG SALUTE**

President Wade called the public meeting to order at 7:04 p.m. and began the meeting with a salute to the flag.

**OATHS OF
OFFICE**

The Oath of Office was administered by the District Clerk to the following newly elected board members:

Margaret McCarthy (2013 – 2016)
Jack Roddy (2013 – 2016)

BOARD ACTIONS

School Board Vice President

Annual Election

Michael Fortun

1 - Ms. Wienman 2 - Mr. Grab

The Board of Education approves the election of Michael Fortun as Vice President of the Brunswick Central School District Board of Education for the remainder of the 2013 - 2013 school year.

9 Yes Motion Carried

The District Clerk administered the Oath of Office to Mr. Fortun.

APPROVAL OF MINUTES

1 - Ms. Lindemann 2 - Mr. Gilbert

The Board of Education hereby approves the following Minutes:

- May 21, 2013 Regular Meeting

9 Yes Motion Carried

SUPERINTENDENT

- Ms. Derway informed the board that she would be asking them to approve revised Power Purchase Agreements between the district and New York Light Energy in order to increase the size of the photovoltaic arrays to 250 kW at the Elementary School and Secondary Schools and 70 kW at the Bus Garage since an inverter is not available for a 200 KW system. She provided follow-up information on a question raised at a previous meeting regarding the use of a solar powered light pole. After doing research, it was determined that the permit was too cumbersome to pursue.
- Rensselaer County Schools Spare Bus Pool
- Letter from Class of 2013 Advisors, Amber Frank and Meaghan Gosh, regarding this year's class gift of a projection screen for the District Auditorium.

BOARD DISCUSSION/REPORTS

- Education Committee Report
 - o Ms. Lindemann summarized key points from the teacher survey, APPR & SLO's.
 - o Mr. Fortun explained his finding in reference to the Business Review Article
- Mr. Fortun reported that he received a refund from the High School Yearbook account since the Board's ad was mistakenly omitted from this year's yearbook.
- Mr. McIntosh informed the board that he had been contacted by the editors of the Albany Business Review regarding the district's improved rating. A reporter and photographer visited the district.
- August 10th and 17th were added as options for the upcoming Board Retreat. The actual day of the event will be based on the availability of Board members. The meeting will last between four and six hours.

PUBLIC COMMENT

- Karen Lederman said that the reporter from the Albany Business Review commented on how nice the district is.
- Lisa Gendron, a parent and former student, attended the 6th grade orientation and wondered why there was a lack of technology.
- Kate Bartow said that she attended a function with Kathy Marchione and was disappointed there wasn't a better turnout from Brunswick.

SPECIAL ACTIONS

BTA MOA Approval

Retirement Incentive 1 - Mr. Fortun 2 - Mr. Grab

The Board of Education approves, upon the recommendation of the Superintendent, a MOA between the district and the Brittonkill Teachers Association, which waives for one member, the January 15 deadline requirement necessary to claim retirement incentive benefits.

9 Yes Motion Carried

SEQRA Determination

1 - Ms. Wienman 2 - Ms. Lindemann

The Board of Education of the Brunswick Central School District (Brittonkill), Rensselaer County, as follows:

Section 1. It is hereby determined that the Board adopting this resolution has declared itself to be the lead agency under the State Environmental Quality Review Act ("SEQRA") and the regulations promulgated thereunder for purposes of determining the environmental impact of the project described in Section 3 hereof.

Section 2. It is hereby determined that the project described in Section 3 hereof is a Type II Action which under the regulations promulgated under SEQRA and will not have a significant impact upon the environment.

Section 3. The project which is the subject of this resolution is described as follows:

Two separate 250kW photovoltaic arrays will be installed on the roofs of Tamarac Secondary School and the Tamarac Elementary School and a 70kW photovoltaic array will be installed at the bus garage. The projects will be financed as part of Power Purchase Agreement with New York Light Energy.

Section 4. This resolution shall take effect immediately.

9 Yes Motion Carried

SPECIAL EDUCATION

Student Placement Recommendations

**Committees on
Special Education
& Preschool Special
Education**

1 - Ms. Wienman 2 - Ms. Lindemann

The Board of Education accepts the following recommendations of the Committees on Special Education and Preschool Special Education dated 03/19/2013, 03/21/2013, 03/26/2013, 04/11/2013, 04/16/2013, 04/18/2013, 04/23/2013, 04/30/2013 and 05/03/2013:

261	512	692	586	766	788	002000009	141	593	717
484	800	799	694	610	720	451	721	758	638
690	636	736	635	787	622	648	731	612	607
688	734	747	528	789	589	761	759	760	738
729	728	698	729	728	738				

9 Yes Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

Superintendent of Schools

Retirement

Louis McIntosh 1 - Mr. Roddy 2 - Ms. Lindemann

The Board of Education accepts with appreciation and gratitude for 5 years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Louis McIntosh from his position as Superintendent of Schools effective June 30, 2013.

9 Yes Motion Carried

Elementary Teacher

Retirement

Kenneth Parks 1 - Mr. Fortun 2 - Mr. Gilbert

The Board of Education accepts with regret and sincere appreciation for 40 years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Kenneth Parks from his position as Elementary Teacher effective June 30, 2013.

9 Yes Motion Carried

Athletic Director

Annual Appointment

Donna Van Zandt 1 - Ms. Lindemann 2 - Ms. McCarthy

The Board of Education approves the appointment of Donna Van Zandt to the position of Athletic Director for the 2013 - 2014 school year with a stipend of \$15,000.00.

9 Yes Motion Carried

Cook

Probationary Appointment

Susan Harker 1 - Ms. Wienman 2 - Mr. Fortun

The Board of Education approves, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting, the probationary appointment of Susan Harker to the position of Cook effective September 3, 2013 at a salary per the current CSEA contract. Ms. Harker's probationary period shall begin on September 3, 2013 and end on March 2, 2014.

9 Yes Motion Carried

IT Summer Interns

Temporary Appointment

1 - Ms. Wienman 2 - Mr. Grab

The Board of Education approves the temporary appointment of Michelle Furlong and Matthew Cipperly to the position of IT Intern for a total of no more than 150 hours, during the months of July and August, at an hourly rate of \$10.

9 Yes Motion Carried

**Program Support Leaders
Annual Appointments**

1 - Ms. Wienman 2 - Mr. Gilbert

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individuals to the Leadership position indicated for the 2013 - 2014 school year:

Program Support Leaders - \$1,500 stipend

Elementary

English/Language Arts	Sanada Bailey
Social Studies	Wendy Tarricone
Math	Diane Seaver
Science	Lori Hamm

Secondary

English/Language Arts	Steve Pomposello
Social Studies	Eric Olson
Foreign Language	Angelique Wright
Math	Eileen Papa
Science	Andrew Welkley

K-12

Art	Helen Findlay
Music	Ann Kolakowski
Health/PE/FACS	Shannon Fitzgerald
Computer Literacy/Technology/Business	Mark Spitzer

Logistical Support Assignment - \$500 stipend

K-12 Technology	Michelle Furlong
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Logistical Support Assignment - \$1,000 stipend

K-12 Music	Ann Kolakowski
K-4 Science	Lori Hamm

9 Yes Motion Carried

**Summer Transportation Positions
Temporary Appointments**

1 - Ms. Lindemann 2 - Mr. Fortun

The Board of Education approves the appointment of the following summer employees with the Transportation Department at a salary per the current CSEA contract:

Town of Brunswick program drivers:

Barb Beaudoin
Dan Patton
Dale Goyer

Special Ed program drivers:

Kim Matala
Kathy Monroe
Lance Maxon

Special Ed program attendants:

Carol Dimaggio
Noula Vafiadis

9 Yes Motion Carried

**Abolition of
Unclassified Positions**

1 - Mr. Roddy 2 - Ms. Wienman

The Board of Education hereby abolishes, for reasons of economy, the following unclassified positions effective June 30, 2013:

- One (1) full-time Elementary position in the Elementary Education tenure area
- One (1) full-time Teaching Assistant position in the Teaching Assistant tenure area

BE IT FURTHER RESOLVED that the Board hereby directs the District Clerk to promptly notify the affected individuals of the abolition of the positions effective June 30, 2013, whereupon said individual shall be placed on the preferred eligible list for a period of seven (7) years, pursuant to Section 2510(3) of the Education Law.

9 Yes Motion Carried

**Abolition of
Classified Positions**

1 - Mr. Fortun 2 - Mr. Grab

The Board of Education hereby abolishes, for reasons of economy, the following classified positions effective June 30, 2013:

- One (1) full-time Custodial Worker position
- One (1) .5 FTE Account Clerk/Typist position (CSE Office)

BE IT FURTHER RESOLVED that the Board hereby directs the District Clerk to promptly notify the affected individuals of the abolition of the positions with the effective date shown, whereupon said individual shall be placed on the preferred eligible list for a period of one (1) year, pursuant to Civil Service Law §81.

9 Yes Motion Carried

**Summer Curriculum
Writing – June 2013**

1 - Ms. Lindemann 2 - Ms. Wienman

The Board of Education approves, upon the recommendation of the Curriculum & Assessment Council, the following instructional planning and curriculum development efforts for June 2013 at a total cost of \$12,000.00:

Develop 1st Grade Math Assessments for APPR

Cathleen Croson up to 12 hours

Total: 12 hours @ \$30/hr = \$360

Align Lessons to New NYS Info. Literacy Curriculum

Michelle Furlong and Janice Toomajian up to 12 hours each

Total for the group: 24 hours @ \$30/hr = \$720

7th Grade Health Curriculum Review/Development

Shannon Fitzgerald and Jen Mahar up to 16 hours each

Total for the group: 32 hours @ \$30/hr = \$960

Develop and/or Refine Labs for AP Environ. Science

Mary McManus up to 20 hours

Total: 20 hours @ \$30/hr = \$600

Align Algebra I Curriculum to CCLS

Darcy Hynes and Amber Frank up to 20 hours each

Total for the group: 40 hours @ \$30/hr = \$1200

Review/Modify Honors 10 Curriculum

Jordan Carroll, Steve Pomposello and Michelle Furlong up to 20 hours each

Total for the group: 60 hours @ \$30/hr = \$1800

Review/Modify Honors 11 Curriculum – Develop Honors 12 Curriculum

Aimee Bishop, Tim Jacques and Angelique Wright up to 20 hours each

Total for the group: 60 hours @ \$30/hr = \$1800

Required Audit/Revision of AP US History Curriculum

Eric Olson up to 20 hours

Total: 20 hours @ \$30/hr = \$600

Align 6-8 ELA Curriculum to CCLS

Allison Maloy, Angel Jewell and MaryBeth Becker up to 20 hours each

Total for the group: 60 hours @ \$30/hr = \$1800

Align MS Art Curriculum to CCLS & Develop Assessments

Helen Findlay up to 20 hours

Total: 20 hours @ \$30/hr = \$600

Dev. Assessments Aligned w/9th Grade IEP Goals for APPR

Patricia Lydon up to 20 hours

Total: 20 hours @ \$30/hr = \$600

Pre-K-5 ELA Align Curriculum to CCLS

Karen Cordes, Sue Delano, Alicia Devine and Sanada Bailey up to 8 hours each

Total for the group: 32 hours @ \$30/hr = \$960

9 Yes Motion Carried

Business/Finance

**Annual Budget Vote/
Board Election
Results**

1 - Ms. Wienman 2 - Ms. Lindemann

The Board of Education accepts the results of the May 21, 2013 Vote for the 2013 - 2014 annual budget and four Board of Education member seats (results attached). Margaret McCarthy and Leah Wertz were elected as Board of Education members. Jack Roddy and Judy Wienman were re-elected.

9 Yes Motion Carried

Donations

1 - Ms. Lindemann 2 - Ms. McCarthy

The Board of Education accepts, with appreciation, the following donation(s):

- Two (2) LG 17-inch LCD panels from Mark Fountain of Ecology Environment, Inc.
- \$155 from various parents for a field trip to N.Y.S. Museum on June 4, 2013 by the students in fourth grade
- \$1070 from various parents and community members to help offset the cost of the kindergarten playground addition

9 Yes Motion Carried

**Power Purchase
Agreements**

1 - Mr. Grab 2 - Mr. Fortun

The Board of Education approves revised Power Purchase Agreements between the Brunswick Central School District and New York Light Energy, LLC in order to increase the size of the photovoltaic arrays to 250 kW at the Elementary School and Secondary Schools and 70 kW at the Bus Garage.

9 Yes Motion Carried

**Collective Bus Lease
Agreement**

1 - Ms. Wienman 2 - Mr. Grab

WHEREAS, the Brunswick Central School District wishes to reduce its operating and/or capital costs related to transportation; and

WHEREAS, the Brunswick Central School District desires to enter into the Rensselaer Student Transportation Collective Bus Lease Program Inter-Municipal Agreement ("Agreement") for the 2013-2014 school year; and

WHEREAS, the Agreement is made part of the document entitled "Rensselaer Student Transportation Collective 2013-2014 Bus Lease Program Manual" ("Manual"), which includes the aforementioned Agreement, program procedures to be followed and forms to be used; and

WHEREAS, the Manual is contained in and made part of this resolution; and

THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED AS FOLLOWS; Section 1. Each of the above recitals is true and correct. Section 2. The Brunswick Central School District Board of Education authorizes the

Superintendent to enter into the aforementioned Agreement to participate in the 2013-2014 Rensselaer Student Transportation Collective Bus Lease Program. Section 3. The Superintendent or the Superintendent's designees are hereby authorized to execute the Agreement and to perform all acts necessary to carry out the intention of this resolution. Section 4. This Resolution shall take effect immediately.

9 Yes Motion Carried

Financial Reports

1 - Mr. Grab 2 - Mr. Fortun

The Board of Education accepts and approves the following financial reports:

- Internal Claims Auditor Report – May 2013
- Appropriation (Budget) Status Report – May 2013
- Budget Transfer Report – May 2013
- Extra Classroom Activity Report – May 2013
- District Treasurer's Report (inc. Cafeteria P&L) – May 2013
- Revenue Status Report – May 2013

9 Yes Motion Carried

PUBLIC COMMENT

- Karen Lederman praised the volunteers that helped with the playground project. She also thanked Neil Haley and the O&M Department for their efforts.
- Eric Olson thanked Mr. McIntosh and told him that he enjoyed working with him and wished him well.

EXECUTIVE SESSION

1 - Mr. Fortun 2 – Ms. Lindemann

The Board of Education entered into Executive Session at 8:24 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Proposed, pending or current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
X	The proposed acquisition, sale or lease of real property;
	Other [specify]

9 Yes Motion Carried

MOTION TO ADJOURN 1 - Mr. Roddy 2 – Ms. Lindemann
The Board of Education adjourned at 9:45 p.m.


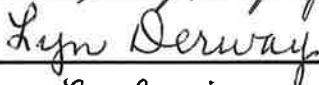

9 Yes Motion Carried

Respectfully submitted,

LOUIS MCINTOSH, SUPERINTENDENT _____

LYN DERWAY, DISTRICT CLERK _____

MARIA LEWIS, BOARD SECRETARY _____

Brunswick Central School
District Office
Lyn Derway
Assistant Superintendent for Business

TO: Board of Education
FROM: Lyn Derway, District Clerk *LD*
DATE: June 5, 2013
RE: Summary of Budget and Board of Election Vote for Board Acceptance

SUPERINTENDENT'S OFFICE

JUN 06 2013

BRUNSWICK CSD

Budget Vote Results May 21, 2013

<u># Votes Cast</u>	<u>Yes</u>	<u>No</u>
903	571	332

Board Member-elect

Margaret McCarthy	596
Jack Roddy	588
Leah Wertz	556
Judy Wienman	404