

APPROVED

Brunswick Central Schools Special Meeting of the Board of Education

ORIGINAL

MEETING

Date: June 27, 2012
Place: Brittonkill Meeting Room
Presiding: Matthew Wade, President

ASSEMBLAGE

Members Present: K. Christiansen (*arrived at 6:03 PM*), P. Daley, C. Fox (*arrived at 6:10 PM*), C. Gilbert, J. Lindemann, R. Matthews, M. Wade, J. Wienman and K. Zagursky

Also Present: Louis McIntosh, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk and Mary Roach, School Attorney

Absent:

CALL TO ORDER

FLAG SALUTE President Wade called the public meeting to order at 6:02 PM and began the meeting with a salute to the flag.

PRESENTATIONS TO THE BOARD

The following auditors met with the Board and explained their various duties.

- Susan Bues, Claims Auditor, praised the business office staff for their good work.
- Steve Hickey, the Internal Risk Auditor from Rensselaer City School District discussed the annual risk assessment and focus area (Payroll). He handed out a draft of his final report.
- Bryan Basila, Wilson, Stark & Basila - External Auditor

*Mr. Christiansen arrived at 6:03 PM.
Mrs. Fox arrived at 6:10 PM.*

EXECUTIVE SESSION

1 – Mr. Matthews 2 – Mrs. Zagursky
The Board of Education entered into Executive Session at 6:30 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Proposed, pending or current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property;
X	Other [specify] <u>BTA Grievance Update</u>

Mr. Gilbert stepped away from the board table.

**EXECUTIVE
SESSION**

1 - Mrs. Zagursky 2 – Mr. Christiansen
The Board of Education exited Executive Session into Public Session at 6:58 PM.

8 Yes Motion Carried

Mr. Gilbert returned to the board table.

**APPROVAL OF
MINUTES**

1 - Mrs. Fox 2 - Mr. Christiansen
The Board of Education hereby approves the following Minutes:
• June 7, 2012 Regular Meeting
• June 14, 2012 Special Meeting

9 Yes Motion Carried

PUBLIC COMMENT Members of the faculty and staff as well as students, parents and alumni spoke in support of Sara Colaneri.

Bob Fitzgerald stated that he believes the decision regarding Sara Colaneri should have been made by the incoming board.

SUPERINTENDENT The Superintendent submitted his letter of intent to retire effective June 30, 2013.

**BOARD
DISCUSSION**

Mr. Wade reported on the meeting he had with Jim Baldwin, District Superintendent, regarding the upcoming Superintendent search. He stated that he would invite Dr. Baldwin to attend the board retreat scheduled for July 26, 2012 to explain the process. He has information that he will be distributing to the rest of the board. The board's goal is to appoint the new superintendent in April/May 2013 to allow for a transition period with Mr. McIntosh.

Other retreat topics will include board roles and responsibilities as well as goals for the year. The retreat will start at 6 PM.

PROGRAM

**Course Approval
Honors Seminar 11**

1 - Mrs. Zagursky 2 - Mr. Christiansen
The Board of Education approves, upon the recommendation of the Curriculum & Assessment Council, the creation of a new course titled Honors Seminar 11 to begin with the 2012 - 2013 school year.

9 Yes Motion Carried

**Summer Curriculum
Writing - 2012**

1 - Mr. Christiansen 2 - Mr. Matthews
The Board of Education approves, upon the recommendation of the Curriculum & Assessment Council, the following instructional planning and curriculum development efforts for the summer of 2012 at a total cost of \$2,100:

Honors Seminar 11 Curriculum Writing
John Parsons and Andrew Welkley up to 40 hours total
Total for the group: 40 hours @ \$30/hr = \$1,200

A.P. Environmental Science Curriculum Writing
Mary McManus up to 30 hours
Total: 30 hours @ \$30/hr = \$900

9 Yes Motion Carried

SPECIAL ACTIONS

**Recertification of
SDM Plan**

1 - Ms. Lindemann 2 - Ms. Wienman
The Board of Education agrees to recertify the district-wide Shared Decision-Making Plan as per NYSED Part 100.11 regulations. This document requires biennial recertification and must be submitted to the Commissioner of Education within 30 days of its approval.

9 Yes Motion Carried

**BTA MOA
APPROVAL**

1 - Ms. Lindemann 2 - Ms. Wienman
The Board of Education approves the attached Memorandum of Agreement (MOA) between the district and the Brittonkill Teachers Association amending the current bargaining agreement to include School Psychologist and speech and occupational therapy services during the summer at the hourly rate indicated.

9 Yes Motion Carried

SPECIAL EDUCATION

BY CONSENT

1 - Ms. Lindemann 2 - Mr. Matthews

Student Placements

**Special Education
Recommendations**

The Board of Education accepts the following recommendations of the Sub-Committee on Special Education dated 05/08/2012, 05/10/2012, 06/11/2012 and 06/12/2012:

787 054 320 735 394
302 787

**2012 Extended School
Year Program**

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following individuals for the 2012 Extended School-Year Special Education Program which runs from July 2, 2012 through August 10, 2012. The salary is per the current BTA contract.

Teachers	Hours
Regina Button	2 per week
Ryanne Fullerton	30 per week
Meaghan Gosh	3 per day
Angie Harris	30 per week
Teaching Assistants	Hours
Judith Anderson	27.5 per week
Muriel Denué (1:1)	27.5 per week
Amy Spotten	27.5 per week
Service Providers	Hours
Jennifer Ellerbrock, School Psychologist	up to 20 total
William Murabito, School Psychologist	up to 20 total
Kelly Onorato, Speech/Language Pathologist	up to 23 total
Casey Walsh, Speech/Language Pathologist	up to 23 total
Substitutes	Position
Alissa Leavitt	Teacher
Michelle Johnston	Teaching Assistant
Patricia Wasiczko	Teaching Assistant

END OF CONSENT

9 Yes Motions Carried

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

Social Studies Teacher

Termination

1 - Mr. Christiansen 2 - Mr. Matthews

Sara Colaneri

The Board of Education, in compliance with the provisions of Education Law, Section 3031 and upon the recommendation of the Superintendent, approves the termination of Sara Colaneri from her position as Social Studies Teacher with the Brunswick Central School District effective June 30, 2012.

1 No (Ms. Wienman)
1 Abstain (Mrs. Fox)
7 Yes Motion Carried

Retirement Agreement

Joanne Fortunato 1 -Mrs. Zagursky 2 - Mr. Christiansen

The Board of Education agrees to the terms outlined in the Agreement by and between the Brunswick Central School District, the Brittonkill Teachers Association and Ms. Joanne Fortunato as prepared by the School Attorney and hereby authorizes the Superintendent of Schools to sign said Agreement.

9 Yes Motion Carried

**Elementary Teacher
Resignation**

Joanne Fortunato 1 - Ms. Wienman 2 - Mr. Matthews

The Board of Education accepts, upon the recommendation of the Superintendent, the resignation, for the purpose of retirement, of Joanne Fortunato from her position as Elementary Teacher effective June 30, 2012.

9 Yes Motion Carried

**School Counselor
.6 FTE Position**

Megan Beauchamp 1 - Ms. Lindemann 2 - Mrs. Zagursky

The Board of Education approves, pursuant to Education Law and in compliance with part 30 of the Rules of the Board of Regents Law, the appointment of Megan Beauchamp to the position of .6 FTE School Counselor position effective September 1, 2012. Ms. Beauchamp holds permanent certification as a School Counselor. She will be remunerated at a salary of \$22,760.40 for the 2012-13 school year which is MA/MS Level 1 prorated. This appointment fills the vacancy left by the leave of absence granted to Marie Taglione.

9 Yes Motion Carried

BY CONSENT

1 - Ms. Lindemann 2 - Mr. Matthews

**District Treasurer
Resignation**

Deana Bizzarro-Karam

The Board of Education accepts the resignation of Deana Bizzarro-Karam from her position as District Treasurer with the Brunswick Central School District effective July 9, 2012. The Board also authorizes Ms. Bizzarro-Karam to work on a per diem basis as needed to assist with the transition to a new Treasurer. Her daily rate will be based upon her 2012 - 2013 salary.

**Food Service Helper
Resignation**

Sharon O'Brien The Board of Education accepts the resignation of Sharon O'Brien from her position as Food Service Helper with the Brunswick Central School District effective June 13, 2012.

**Leaves of
Absence**

The Board of Education approves the following leaves of absence:

Name	Title	Type of Leave	Leave Start	Leave End	Comments/Location
Andrea Staepel	Mathematics Teacher	Child Care	On or about September 10, 2012	Approximately November 30, 2012	Initiation of Leave Secondary School
Aaron Thiel	Elementary Teacher	Professional	September 4, 2012	June 21, 2013	Initiation of Leave Elementary School
Cailin O'Hara	Music Teacher	Professional	September 4, 2012	June 2014	Initiation of Leave District-wide

**Athletic Director
Annual Appointment**

Donna Van Zandt The Board of Education, upon the recommendation of the Superintendent, approves the annual appointment of Donna Van Zandt to the position of Athletic Director for the 2012 - 2013 school year with a stipend of \$15,000.

**Coaches
Annual Appointment**

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

Fall Sports Season

Football

Varsity Head Coach	Erick Roadcap
Varsity Assistant Coach	Kevin Onorato
Volunteer Assistant	Andrew Casale
Volunteer Assistant	Barry Sullivan
JV Coach	Joseph Motzer
Modified Coach	Brian Fox
Volunteer Assistant	David Adams

Soccer

Varsity Boys' Coach	Charles Meecham
Varsity Girls' Coach	William Wood
Volunteer Assistant	Matthew Cipperly
Volunteer Assistant	Sanada Bailey
JV Girls' Coach	Collen Moss
Volunteer Assistant	Stephanie Casale
Modified Girls' Coach	John Parkes

Cross Country

Varsity Coach
Modified Coach

Rebecca Tennyson
Alissa Leavitt

Golf

Varsity Head Coach

Greg Levings

Volleyball

Varsity Head Coach
JV Coach

Judy Burton
Jennifer Mahar

Cheerleading

Varsity Head Coach

Deborah DeDeo

Winter Sports Season

Basketball

Varsity Boys' Coach
Modified Coach (8th Grade)
Modified Coach (7th Grade)

Ron Beaudoin
Frank Estabrooks
Cornelius Whalen III

Cheerleading

Varsity Head Coach

Deborah DeDeo

Wrestling

Varsity Head Coach
JV Coach
Modified Coach

Erick Roadcap
Brian Fox
Daniel Pryde

Girls' Basketball

Varsity Head Coach
Varsity Volunteer Assistant
JV Coach
Modified Coach (8th Grade)
Modified Coach (7th Grade)

Eric Medved
Donna Matthews
John Parkes
Michael Long
Stephanie Casale

Spring Sports Season

Baseball

Varsity Head Coach
Modified Coach

David Bestle
Brian Fox

Softball

Varsity Head Coach
JV Co-Coach
JV Co-Coach
Modified Co-Coach
Modified Co-Coach

Barry Sullivan
Matthew Cipperly
Daniel Pryde
Alissa Leavitt
Allison Malloy

Track

Boys' Varsity Head Coach

Rick Roden

**Appointment of
Substitutes**

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective June 28, 2012 (unless otherwise noted).

Name	Position
Barbara Bender	Non-certified Substitute Teacher @ \$70 per day (effective 9/1/12)
Barbara Bender	Teacher Aide & Office Aide @ \$8 per hour (effective 9/1/12)
Patricia Turcotte	Food Service Helper @ \$8 per hour
Megan Beauchamp	School Counselor @ \$189.67 per day up to 15 days over the summer of 2012
Jamie Kanser	Non-certified Substitute Teacher @ \$70 per day
Sharon O'Brien	Food Service Helper & School Monitor @ \$8 per hour

**Book Room Organizer
Annual Appointment**

Barbara Baker

The Board of Education approves the appointment of Barbara Baker as Book Room Organizer effective June 28, 2012 through August 31, 2012 for up to 60 hours at a rate of \$30 per hour. This position is funded through the Title II A federal grant.

IT Intern

Summer Appointment

Jonathan Seim

The Board of Education approves the appointment of Jonathan Seim as Summer Intern for the IT Department effective July 10, 2012 through August 31, 2012 at an hourly salary of \$7.25 per hour.

Summer Transportation Positions

Temporary Appointments

The Board of Education approves the appointment of the following summer employees with the Transportation Department at a salary per the current CSEA contract:

Town of Brunswick program drivers:

Barbara Beaudoin
Daniel Patton
Dale Goyer
Kim Matala

Special Ed program drivers:

Kathy Monroe
Chris Garmley
Laura Rock

Special Ed program Attendants:

Donna Atkinson
Patricia Bonesteel
Carol Di Maggio
Helen Godfrey
Noula Vafiadis

END OF CONSENT

9 Yes Motions Carried

Business/Finance

Financial Reports

1 - Mr. Christiansen 2 - Mr. Matthews

The Board of Education, upon the recommendation of the Superintendent, accepts and approves the following financial report(s):

- Internal Claims Report - May 2012
- Monthly Revenue Report - May 2012
- Budget Transfer Report - May 2012
- Budget Status Report - May 2012
- Extra Classroom Activity Report - May 2012
- District Treasurer's Report - May 2012

9 Yes Motion Carried

2012- 2013 Bids

1 - Mrs. Zagursky 2 - Mr. Matthews

The Board of Education accepts the following bids for the 2012 - 2013 school year.

#13-1 Refuse Removal

County Waste & Recycling Services Inc.

#13-3 Athletic Equipment & Supplies

Cannon Sports, Inc.
Medco Supply Co.
Sportsman's
Anaconda Sports
BSN Sports
MFAC, LLC
Stadium System
Riddell

#13-4 Electrical Supplies, Bulbs & Lamps

Sunshine Lighting
Competitive Edge
Marty's True Value
Troy Light Co.
Sexauer

#13-5 Hardware & Paint Supplies

Marty's True Value
Passonno Paints

#13-6 Custodial Paper, Cleaning Supplies, Floor Finishing

Interboro Packaging Corp.
Hill & Markes, Inc.
EA Morse
Central Poly
Calico Industries
Lusco
Sansolutions, Inc.
RH Crown Co Inc.
Enviro-Chemical
Sam Tell and Son Inc.
Unifirst

#13-8 Bus, Auto & Truck Parts

Bus Parts Warehouse
NYBS
Uni-Select USA, Inc.
Farrell Oil Company
School Bus Parts Co.
D&W Diesel, Inc.
Leonard Bus Sales, Inc.
R.H. Crown Co, Inc.

#13-9 Bus, Auto & Truck Tires

Van Kleeck's Tire
Terry Haggerty Tire

9 Yes Motion Carried

Donations

1 - Ms. Lindemann 2 - Ms. Wienman

The Board of Education accepts, with appreciation, the following donations:

- Various Chemistry supplies from W. Mike Costello
- \$300 from the PTSA for Wendy Tarricone's "Celebrating France" Service Learning Grant
- \$500 from the Class of 2012 to be awarded in annual scholarships of \$100 with the recipient chosen by the Scholarship Committee based upon criteria set by the Class of 2012
- \$250 gift certificate from the Class of 2012 to the "Botanic Barn Garden Center" for the purchase of flowers for the Veteran's Honor Garden
- Two (2) Sonoma wheeled metal coolers with covers from the Class of 2012 that will be used for the Secondary School's clubs and extracurricular activities

9 Yes Motion Carried

CPA Services

Contract Approval 1 - Mrs. Fox 2 - Mrs. Zagursky

The Board of Education authorizes the Assistant Superintendent of Business to enter into a contract with Purinton & Morris, CPA's, for the purchase of accounting and consulting services. Fees for services will be based on actual time spent in the district and will be billed monthly as work progresses at the rates specified in the contract.

9 Yes Motion Carried

PUBLIC COMMENT

- Jennifer Girard addressed the board regarding the art department cut.
- Gretchen Morton, Terri Martone, Lisa Parker and Kelly Smith spoke about clubs being cut.
- Dillon Jones asked how much money was saved on not mailing the district calendar.
- Ann Kolakowski spoke about sharing services with other districts.
- Sarah Atkinson asked what the Book Room Organizer's duties are.

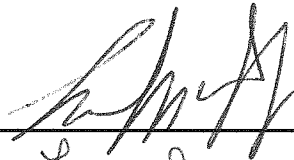
**MOTION TO
ADJOURN**

1 – Ms. Wienman 2 – Mr. Christiansen
The Board of Education adjourned at 7:55 PM.

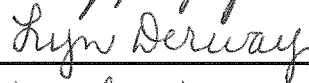
9 Yes Motion Carried

Respectfully submitted,

LOUIS C. MCINTOSH, SUPERINTENDENT



LYN DERWAY, DISTRICT CLERK



MARIA LEWIS, BOARD SECRETARY

