

**APPROVED**

**Brunswick Central School District  
Board of Education  
Regular Meeting Minutes**

**ORIGINAL**

**MEETING**

Date: June 9, 2016  
Place: Brittonkill Meeting Room  
Presiding: M. Fortun, President

**ASSEMBLAGE**

**Members Present:** A. Casale, M. Fortun, D. Galipeau, A. Grab, M. McCarthy, J. Roddy, and L. Wertz

**Members Absent:** K. Murphy and J. Wienman

**Also Present:** Angelina Maloney, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk, Maria Lewis, Board Secretary and Kathleen Renna, Student Liaison

The Board held a reception prior to the business meeting to honor retiring faculty and staff as well as those faculty receiving tenure September 2016.

**Retirees**

Sandra K. Akin – 30 years  
Eileen Alston – 26 years  
Beth Cipperly – 21 years  
Lori Hamm – 30 years  
Kevin Hansen – 12 years  
Tom Hoffmeister – 30 years  
Patricia Kearney – 30 years  
Karen Lederman – 12 years  
Linda Riley – 25 years  
Victoria Russell – 19 years  
Janice Toomajian – 26 years  
Patricia Villa – 24 years  
Casey Walsh – 20 years

**Tenure Recipients**

Dorothy Koryto  
Amy Labshere  
Lynn Nadareski  
Kathryn Siegenthaler

**Outgoing Board Member**

Kathleen Renna, Student Liaison

**CALL TO ORDER**

**FLAG SALUTE**

President Fortun called the Regular Meeting to order at 7:02 p.m. and began the meeting with a salute to the flag.

**PRESENTATIONS**

- Joy Wright, Cafeteria Supervisor, provided the board with her annual update on the School Lunch Program.
- Matt Monaghan from SEI Group provided an update to the board on the proposed Capital Project.

**PUBLIC COMMENT** None

**APPROVAL OF  
MINUTES**

1 – Ms. Wertz                      2 – Mr. Grab

The Board of Education hereby approves the following Minutes:

- May 17, 2016 Regular Meeting

### **SUPERINTENDENT**

- The Superintendent updated the board on the following items:
  - Hiring process to replace retirees
  - Social Worker Intern
  - FOCUS
  - APPR 3012-d
  - July 5<sup>th</sup> Public Hearing on Smart Schools Bond Act
- Update from building principals

### **BOARD DISCUSSION/REPORTS**

- NYSSBA Annual Convention
- Date chosen for annual Board Retreat – August 13<sup>th</sup>
- Committee Updates
  - Audit/Finance - Anthony Grab
  - Facilities - Jack Roddy
  - Policy - Leah Wertz
  - Athletic - Darren Galipeau
- Liaison Updates
  - Brittonkill Educational Foundation - Judy Wienman
  - CAPSBA - Leah Wertz – final meeting for the year will be on May 19<sup>th</sup>
  - Curriculum & Assessment - Michael Fortun
  - PTSA - Leah Wertz
  - Wellness - Kevin Murphy
  - Student - Kathleen Renna

### **PUBLIC COMMENT**

- Eric Olson – Legislative update
- Carolyn Yetto asked the board to consider collaborating with Hoosick Falls to offer Lacrosse.

### **SPECIAL ACTIONS**

#### **LEAD EVALUATOR CERTIFICATION**

##### **(Teachers)**

1 – Ms. Wertz                      2 – Ms. McCarthy

The Board of Education hereby appoints Lyn Derway, Myles Goss, Karen Lederman, Rich Pogue, Angelina Maloney and Chris Rockwell as Qualified Lead Evaluator of teachers, for the 2015 – 2016 school year, having successfully completed the following training requirements prescribed in 8 NYCRR§30-2.9 (b):

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved rubrics selected by the Brunswick Central School District for use in the evaluation of teachers, including training on the effective application of such rubric to observe a teacher's practice;
- 5) Application and use of the assessment tools that the Brunswick Central

School District uses to evaluate its teachers as agreed upon in the APPR document; and

6) Application and use of the State-approved locally selected measures of student achievement used by the Brunswick Central School District to evaluate its teachers.

7 Yes Motion Carried

**Notice of Public Hearing**

1 – Mr. Galipeau 2 – Mr. Roddy

The Board of Education agrees to conduct a public hearing on the district's Smart Schools Bond Act Funding Plan on July 5, 2016 at 5:30 p.m. The hearing will be held in the secondary library of Brunswick Central School Middle School/High School, 3992 State Route 2, Brunswick, N.Y. The public will have the opportunity to hear and comment on the district's plan for expending a portion of the \$779,262 in Smart Schools Bond Act funding for Brunswick Central Schools.

7 Yes Motion Carried

**PROGRAM**

**Summer Curriculum Writing**

**2015-16 School Year 1** –Mr. Casale 2 – Mr. Grab

The Board of Education approves the following Curriculum Writing proposals at a total of \$11,760. The curriculum writing must be completed prior to July 1, 2016 as 2015-16 funds are being used to pay for it.

Teacher(s)	Project	# of Teachers	Hours/teacher	Total Hours	Total Cost
Calistri, Jeff / Barcomb, Kevin	Review and revise intrumental music curriculum grades 5-12; benchmark skills; etc.	2	20	40	\$1,200
Frank, Amber	Revise Algebra 1 curriculum map	1	10	10	\$300
Jewell, Angel / Becker MB / Maloy, Allison	Add to "Word of the Day" Program	3	15	45	\$1,350
Martone, Terri	Review/revise English 12 curriculum	1	20	20	\$600
Parker, Lisa	Curriculum mapping for Living Environment (and Forensics if time permits)	1	20	20	\$600
Tarricone, Wendy / Croson, Cathy / Cullen-Doin, Cate	Crosswalk and curriculum development for Common Core Social Studies	3	20	60	\$1,800
Button, Regina	Modify curriculum for Health 8 for student with severe cognitive, motor, and language difficulties	1	10	10	\$300
Cullen-Doin, Cate	Develop short and extended response questions for books at levels H, I, J, K	1	30	30	\$900
Ferlito, Andrew	Develop assessment and data collection materials for 10th grade IEP students	1	10	10	\$300

Labshere, Amy	Converting 6th Grade Computer course content from Microsoft to Google	1	7	7	\$210
Lewandowski, Sharon	Create progress monitoring charts for IEP students	1	10	10	\$300
Lydon, Patricia	Create progress monitoring charts for IEP students	1	10	10	\$300
Malloy, Allison	English 8 AIS Curriculum Development	1	30	30	\$900
Olson, Eric	Re-align curriculum for APUSH with College Board revised curriculum	1	20	20	\$600
Rolston, Brianna	Review and revise HS Spanish and University in the HS curriculum	1	10	10	\$300
Seaver, Diane/McNeice/Mary	Work on math assessments (Pre-Post Test Evaluation, etc.)2	2	30	60	\$1,800

7 Yes Motion Carried

**SPECIAL EDUCATION**

***Student Placement Recommendations***

**Committees on Special Education & Preschool Special Education**

1 – Ms. Wertz                      2 – Mr. Grab

The Board of Education accepts the following recommendations of the Committee on Special Education and Preschool Special Education dated 05/10/2016, 05/11/2016, 05/12/2016, 05/16/2016, 05/18/2016, 05/18/2016, 05/19/2016, 05/20/2016, 05/23/2016, 05/25/2016, 06/01/2016, 06/02/2016 and 06/03/2016:

853	813	658	3016	659	448	720	662	926	864	635
938	942	864	883	830	607	648	899	817	759	760
761	567	835	394	680	586	409	918	915	931	916
929	919	357	612	588	736	925	930	842	858	885
461	002000031		737	816	442	810	351	15	841	927
507	948	950	622							

7 Yes Motion Carried

**SUPERINTENDENT’S RECOMMENDATIONS**

***Personnel***

**Foreign Language Teacher**

**Retirement**                      1 – Mr. Galipeau                      2 – Ms. Wertz

**Patricia Villa**                      The Board of Education accepts, with sincere appreciation and gratitude for 24 years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Patricia Villa from her position as Foreign Language Teacher effective June 30, 2016.

7 Yes Motion Carried

**BY CONSENT**

**1 – Mr. Casale            2 – Mr. Grab**

**IT Assistants  
Annual Appointment**

The Board of Education approves the appointment of the following individuals as IT Assistants for the 2016 - 2017 school year, on an as-needed basis, at an hourly rate of \$13:

- Judy Anderson
- Matthew Cipperly

**School Office Aide**

**Creation of Position** The Board of Education approves the creation of a School Office Aide position starting with the 2016 - 2017 school year. This position will be for 2.5 hours per day with a salary per the current CSEA contract.

**Buildings & Grounds Department  
Permanent Appointments**

The Board of Education approves the following permanent appointments to the position indicated:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Shawn Murray	Head Custodian	May 2, 2016
Timothy Murray	Groundskeeper	May 22, 2016

**Appointment of  
Substitutes**

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective June 13, 2016 (unless otherwise noted).

<b>Name</b>	<b>Position</b>
Patricia Kearney	Certified Substitute Teacher @ \$100 per day (effective 9/ 6/16)
Sandra Kay Akin	Certified Substitute Teacher @ \$100 per day (effective 9/ 6/16)
Linda Riley	Certified Substitute Teacher @ \$100 per day (effective 9/ 6/16)
Michael Bevivino	Non-certified Substitute Teacher @ \$80 per day

**END OF CONSENT**

**7        Yes        Motions Carried**

**Business/Finance**

**2016-17 Budget Vote/BOE**

**Election Results**    1 – Mr. Galipeau        2 – Mr. Roddy

The Board of Education accepts the results of the May 17, 2016 vote for the 2016 - 2017 annual budget and four Board of Education member seats (results attached). Margaret McCarthy, Jack Roddy and Leah Wertz were re-elected to three year terms and Judy Wienman was re-elected to a one year term.

**7        Yes        Motion Carried**

**2015-16 General  
Fund Increase**

1 – Ms. McCarthy      2 – Mr. Grab

The Board of Education increases, upon the recommendation of the Superintendent of Schools, the 2015-16 General Fund budget by up to \$102,000 for the purpose of paying Brittonkill Teachers Association retirement incentives in accordance with the Collective Bargaining Agreement and the Memorandum of Agreement dated January 11, 2016 and May 20, 2016 and BCSD Principal's Association retirement incentives in accordance with the Collective Bargaining Agreement and;

the Board of Education transfers, upon the recommendation of the Superintendent of Schools, up to \$102,000 from the Employee Benefit and Accrued Liability Reserve to the General Fund and;

the District Treasurer be authorized to appropriate funds as specified by this resolution.

7      Yes      Motion Carried

**2015-16 General  
Fund Increase**

1 – Mr. Galipeau      2 – Ms. McCarthy

The Board of Education increases, upon the recommendation of the Superintendent of Schools, the 2015 - 2016 General Fund budget by \$200,000 for the purpose of paying NYS Local Retirement System and;

the Board of Education transfers, upon the recommendation of the Superintendent of Schools, \$200,000 from the Retirement Contribution Reserve Fund to the General Fund and;

the District Treasurer be authorized to appropriate funds as specified by this resolution.

7      Yes      Motion Carried

**District Insurance Coverage  
NYSIR**

1 – Ms. Wertz      2 – Ms. McCarthy

The Board of Education accepts and approves the proposal submitted by NYSIR for insurance coverage effective July 1, 2016.

7      Yes      Motion Carried

**Donations**

1 – Mr. Roddy      2 – Mr. Grab

The Board of Education accepts, with appreciation, the following donation:

- \$16.24 from TARGET Take Charge of Education program for the Tamarac Middle School
- \$32.88 from TARGET Take Charge of Education program for the Tamarac High School
- \$50 from TARGET Take Charge of Education program for the Tamarac High School
- \$75 from Debra Devine, on behalf the Board of CDBWSO, for the Alex G. Murphy, Jr. Memorial Fund

7      Yes      Motion Carried

**2016 – 2017 Bid  
Approval**

1 – Mr. Galipeau      2 – Mr. Roddy  
The Board of Education approves the following bid for the 2016-17 school year:

#16/17-1Refuse Removal:  
County Waste and Recycling Service, Inc.

7      Yes      Motion Carried

**PUBLIC COMMENT** Karen Lederman spoke highly of the new elementary principal, Lindsay Morris.

**EXECUTIVE  
SESSION**

1 – Mr. Galipeau      2 – Mr. Grab  
The Board of Education entered into Executive Session at 8:30 p.m. in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Proposed, pending or current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property
X	Other – Superintendent's evaluation

7      Yes      Motion Carried

**MOTION TO  
ADJOURN**

1 – Mr. Roddy      2 – Ms. Wertz  
The Board of Education adjourned at 9:42 p.m.

7      Yes      Motion Carried

Respectfully submitted,

ANGELINA MALONEY, SUPERINTENDENT

Angelina Maloney

LYN DERWAY, DISTRICT CLERK

Lyn Derway

MARIA LEWIS, BOARD SECRETARY

Maria E. Lewis