

APPROVED

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

ORIGINAL

MEETING Date: August 10, 2017
 Place: Brittonkill Meeting Room
 Presiding: Michael Fortun, President

ASSEMBLAGE

Members Present: A. Casale, M. Fortun, D. Galipeau, S. Maxon, M. McCarthy, J. Roddy, L. Wertz and Judy Wienman

Members Absent: A. Grab

Also Present: Angelina Maloney, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk, Stephanie Steinhart, Assistant Superintendent for Business, Maria Lewis, Board Secretary and Tim Cooper, Student Liaison *(arrived at 7:07 pm)*

**CALL TO ORDER
FLAG SALUTE**

President Fortun called the public meeting to order at 6:35 p.m. and began the meeting with a salute to the flag.

EXECUTIVE SESSION

1 – Ms. Wertz 2 – Ms. Wienman

The Board of Education entered into Executive Session at 6:35 pm in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Current litigation;
X	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property
	Other:

8 Yes Motion Carried

EXECUTIVE SESSION

1 – Ms. Wertz 2 – Mr. Roddy

The Board of Education exited Executive Session into Public Session at 6:13 PM.

8 Yes Motion Carried

**APPROVAL OF
MINUTES**

1 – Ms. Wertz 2 – Mr. Roddy

The Board of Education hereby approves the following Minutes:

- July 13, 2017 Organizational & Regular Meeting

8 Yes Motion Carried

SUPERINTENDENT

- The Superintendent updated the board on the following items:
 - Capital Projects
 - Dugout choices
 - Behavioral Specialist
 - Lacrosse
 - Fund Balance explanation
- Update from Building Principals

BOARD DISCUSSION/REPORTS

President Fortun recognized Lyn Derway's retirement from the district and presented her with a small gift.

Committee Updates

Audit/Finance - Tony Grab - absent
Facilities - Jack Roddy
Policy - Leah Wertz
Athletic - Darren Galipeau

Liaison Updates

Curriculum & Assessment - Mike Fortun
Wellness – Sandra Jean Maxon
PTSA – Sandra Jean Maxon
Brittonkill Educational Foundation – Judy Wienman
CAPSBA - Leah Wertz
Student – Tim Cooper

PUBLIC COMMENT None

BOARD ACTION

Student Liaison

Annual Appointments 1 – Mr. Galipeau 2 – Ms. McCarthy

The Board of Education approves the appointment, upon the recommendation of both the High School Principal and Student Senate, of the following to act as Student Liaison to the Board of Education and Alternate Student Liaison, for the 2017 - 2018 school year.

Student Liaison - Tim Cooper
Alternate Student Liaison - Sara Kuiken

8 Yes Motion Carried

Oath of Office The District Clerk administered the Oath of Office to Tim Cooper, Student Liaison.

SPECIAL ACTIONS

2017-18 Annual District-wide

School Safety Plan 1 – Ms. Wertz 2 – Mr. Roddy

The Board of Education approves the annual 2017-18 District Wide School Safety Plan as presented.

8 Yes Motion Carried

SPECIAL EDUCATION

Student Placement Recommendations

BY CONSENT

1 – Ms. McCarthy 2 – Ms. Wertz

**Section 504
Committee**

The Board of Education accepts the following recommendations of the Section 504 Committee dated 04/06/2017, 04/07/2017, 05/03/2017, 05/22/2017, 07/26/2017 and 08/02/2017:

002000054 000000458 535 3014 3023 002000021 002000059

**Committee on
Preschool Special
Education**

The Board of Education accepts the following recommendations of the Committee on Preschool Special Education dated 07/27/2017:

1019

END OF CONSENT

8 Yes Motions Carried

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

School Bus Attendant

Retirement 1 – Ms. Wertz 2 – Mr. Roddy

Donna Atkinson The Board of Education accepts, with sincere appreciation for 14 years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Donna Atkinson, from her position as School Bus Attendant effective August 29, 2017.

8 Yes Motion Carried

Typist

Resignation 1 – Ms. McCarthy 2 – Ms. Wertz

Maureen Lynch The Board of Education accepts the resignation of Maureen Lynch from her position as Typist with the Brunswick Central School District effective July 29, 2017.

8 Yes Motion Carried

School Bus Driver

Resignation 1 – Ms. Wertz 2 – Mr. Roddy

Scott Reardon The Board of Education accepts the resignation of Scott Reardon from his position as School Bus Driver with the Brunswick Central School District effective September 2, 2017.

8 Yes Motion Carried

Leave of Absence 1 – Ms. Wertz 2 – Ms. McCarthy

The Board of Education approves the following leave of absence request:

Name	Title	Type of Leave	Leave Start	Leave End	Comments Location
Daphne Muench	Reading Teacher	Medical	9/5/2017	Until such time as released by her physician	Initiation of Leave Elementary School

8 Yes Motion Carried

Assistant Superintendent for Business

Probationary Appointment

Stephanie Steinhart 1 – Ms. Wienman 2 – Ms. Wertz

The Board of Education, upon the recommendation of the Superintendent, approves the probationary appointment of Stephanie Steinhart to the position of Assistant Superintendent of Business, in the administrative tenure area of School Administration, effective August 28, 2017 contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. Ms. Steinhart's probationary period shall extend from August 28, 2017 through August 27, 2021. Remuneration for the 2017 - 2018 school year shall be \$110,000 prorated. The Board of Education authorizes the Superintendent to sign the agreed upon written contract fully specifying the terms and conditions of Ms. Steinhart's employment by the district. (Certificate: School District Business Leader, Professional, 11/11/2016)

8 Yes Motion Carried

CSEA Positions

Probationary Appointments

1 – Ms. Wienman 2 – Mr. Roddy

The Board of Education approves the following appointments with a salary per the current CSEA contract:

Name	Position	Status	Effective Date	End of Probationary Period
Noel Cross	School Monitor	Probationary	September 5, 2017	March 4, 2018
Carol Petersen	Secretary I	Probationary	July 14, 2017	January 13, 2018

8 Yes Motion Carried

Appointment of Substitutes

1 – Ms. Wertz 2 – Mrs. Galipeau

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective September 6, 2016 (unless otherwise noted).

Name	Position
Heather Anders	School Monitor @ \$12 per hour
Casaundra Ackner	Non-certified Substitute Teacher @ \$95 per day
Samantha Peplowski	Certified Substitute Teacher @ \$115 per day

8 Yes Motion Carried

Substitute School Bus Driver

Temporary Appointment

Jamie Benesch

1 – Ms. McCarthy 2 – Ms. Wertz

The Board of Education approved the appointment Jamie Benesch as Substitute School Bus Driver for the 2017 summer program with a salary per the current CSEA contract.

8 Yes Motion Carried

2017-18 Coaching Appointments

1 – Ms. Wertz 2 – Mr. Roddy

The Board of Education approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements (volunteers subject to a background check). Salary, if a paid position, per the current BTA contract.

Coaches

Fall & Winter Cheer - Meghan Rivers

JV Football Assistant Coach - Kevin Retell

Volunteers

Modified Swim Coach - Carly Cahill

Varsity Softball Assistant - Darren Galipeau

7 Yes

1 Abstain (Mr. Galipeau)

 Motion Carried

Teacher/TA

Change in Work Assignment

Ryan Turnbull 1 – Ms. Wertz 2 – Ms. McCarthy

The Board of Education approves a change in the work assignment of Ryan Turnbull from .833 FTE Teaching Assistant/.167 FTE Physical Education teacher to .75 FTE Health Teacher/.25 Teaching Assistant for the 2017 - 2018 school year with a salary per the current BTA contract. A portion of Mr. Turnbull's work schedule will be special assignment providing student support which will include, but not be limited, to RAPP.

8 Yes Motion Carried

Mentor Coordinator &

Mentors

1 – Ms. McCarthy 2 – Mr. Roddy

The Board of Education approves the following annual appointment for Mentor Coordinator and Mentors with a stipend per the current BTA contract:

Mentor Coordinator

Patricia Maloney

Mentors

Kindergarten Teacher - Alicia Devine

Reading/Literacy Teacher – Mary Beth Becker

Music Teacher - Ann Kolakowski (pending hiring of suitable candidate)

Art - TBD

5 Yes

3 No (Mr. Fortun, Ms. Wertz & Ms. Wienman)

Motion Carried

Art Teacher

Probationary Appointment

Nicolette Tybush 1 – Ms. Wertz 2 – Ms. McCarthy

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the appointment of Nicolette Tybush to the position of Art Teacher in the tenure area of Visual Arts, effective September 1, 2017 with a four year probationary term commencing on September 1, 2017 provided that, except to the extent required by law, in order to be granted tenure, she shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c or 3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if she receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time. Remuneration shall be per the current BTA contract with a salary of MA/MS, Level 1: \$41,621 for the 2017 - 2018 school year. (Certifications: Visual Arts, Initial, 08/31/2017) **Updated certification pending**

8 Yes Motion Carried

**Secretary I
 Provisional Appointment**

Laurie Gosse 1 – Mr. Galipeau 2 – Ms. McCarthy

The Board of Education approves the provisional appointment of Laurie Gosse to the position of Secretary I, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting, effective August 28, 2017 with a salary per the current CSEA contract. This appointment is pending candidate qualification approval by Rensselaer County Civil Service.

8 Yes Motion Carried

Business/Finance

BY CONSENT

1 – Ms. Wertz 2 – Ms. Wienman

Financial Reports The Board of Education approves and accepts the following financial reports:

- Internal Claims Auditor Report - July 2017
- Extra Classroom Activity Report - July 2017
- Appropriation Status Report - July 2017
- Budget Transfer Report - June & July 2017
- Revenue Budget Status Report - June & July 2017
- District Treasurer's Report (includes School Lunch Fund P&L) - June & July 2017

**Management Confidential
 Handbook**

Revision The Board of Education approves a revision to the Management Confidential Handbook to now include the title of Accounts Payable Clerk.

2017 – 18 Tax Levy The Board of Education has been authorized by the voters at the Annual School Meeting on May 16, 2017 to raise the current budget of the 2017-18 school year as sum not to exceed \$12,296,460.

THEREFORE BE IT RESOLVED that the board fix the equalized rates by town and confirm the extension of taxes as they appear on the following described roll:

Town	Total Assessed Value per Town	Assessed Tax Rate per \$1000	Total Tax Levy per Town
Brunswick	\$120,785,697	\$68.286700	\$8,248,056.69
Grafton	\$3,028,874	\$212.997068	\$645,141.28
Pittstown	\$107,380,996	\$29.791747	\$3,199,067.43
Poestenkill	\$2,277,928	\$70.943770	\$161,604.80
Schaghticoke	\$532,590	\$79.967329	\$42,589.80
Totals	\$234,006,085		\$12,296,460.00

**Disposal of Obsolete
Equipment**

The Board of Education approves the disposal of the following obsolete items:

Item	Make	Quantity	Location
Student Chairs	N/A	150	Elementary School

Donations

The Board of Education accepts, with appreciation, the following donation(s):

- Tow behind mower for district's John Deere Tractor donated by NYS State Police

**Superintendent of Schools
Contract Revision
Angelina Maloney**

The Board of Education approves the terms set forth in the Memorandum of Agreement (MOA) between Brunswick Central School District and the Superintendent of Schools dated August 10, 2017.

END OF CONSENT

8 Yes Motions Carried

PUBLIC COMMENT

Lindsay Morris thanked Lyn Derway for her help during the last year and wished her well in her retirement.

Eric Olson asked a question regarding RAPP program.

**MOTION TO
ADJOURN**

1 – Ms. Wienman 2 – Mr. Galipeau
The Board of Education adjourned at 7:35 p.m.

8 Yes Motion Carried

Respectfully submitted,

ANGELINA MALONEY, SUPERINTENDENT Angelina Maloney

LYN DERWAY, DISTRICT CLERK Lyn Derway ☺ Good Bye ☺

MARIA LEWIS, BOARD SECRETARY Maria E. Lewis