

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

MEETING

Date: August 11, 2011
Place: Brittonkill Meeting Room
Presiding: Matthew Wade, President

ASSEMBLAGE

Members Present: P. Daley, C. Fox, C. Gilbert, J. Lindemann, R. Matthews, N. Rheeman and M. Wade

Members Absent: K. Christiansen and K. Zagursky

Also Present: Louis McIntosh, Superintendent, Gail Lathrop, Director of Business Operations/District Clerk and Maria Lewis, Board Secretary

Dawn Adams, Implementation Specialist, demonstrated for the board the Board Docs program for paperless board meetings.

CALL TO ORDER

FLAG SALUTE President Wade called the public meeting to order at 7:00 PM and began the meeting with a salute to the flag.

**PRESENTATIONS TO
THE BOARD**

Nicole Lindeman did a presentation for the board on Curriculum Mapping.

**APPROVAL OF
MINUTES**

1 - Mrs. Fox 2 - Mr. Matthews
The Board of Education hereby approves the following Minutes:

- July 6, 2011 Annual Organizational and Regular Meetings
- July 13, 2011 Special Meeting
- July 21, 2011 Regular Meeting

7 Yes Motion Carried

SUPERINTENDENT

Mr. McIntosh reminded the board about two upcoming events:

- October 22, 2011 Priority Setting Day (9 AM - 2 PM)
- September 6, 2011 - Opening Day luncheon

Mr. McIntosh informed the board that he recently learned that the district newsletter The Communicator won a third-place national award from the National School Public Relations Association. Brunswick CSD was the only district in Questar III to receive an award for its newsletter from the association. The National School Public Relations Association is considered the leader in best practices for public education communications. Each year, hundreds of districts across the country submit communication pieces to the association for their annual contest which recognizes exemplary school communication practices. Questar III provided entries to NSPRA on behalf of its school districts and Questar. In total, Questar III's communication service earned 10 awards from NSPRA, the most of any BOCES in New York State.

PUBLIC COMMENT¹

Dave Seim addressed the board about his son's employment situation with the district. Ms. Lathrop informed him that the situation had been rectified. Maureen Jukes addressed the board about transportation for the Golf team's practice sessions at Frear Park. Mr. McIntosh requested time to look into the situation.

BOARD DISCUSSION/REPORTS

Mr. Wade asked the board about their feelings on the Board Docs program they had just been shown. Everyone stated that they had no problems with it and agreed to a trial period through September.

SPECIAL ACTIONS

Physical Education Plan Approval

1 - Mrs. Fox

2 - Mr. Matthews

The Board of Education approves the Physical Education Plan as presented which includes the Coaches' Handbook and Athletic Handbook.

7 Yes Motion Carried

Professional Development Plan Approval

1 - Mrs. Lindemann 2 - Ms. Rheeman

The Board of Education, upon the recommendation of Professional Development Committee, approves the Professional Development Plan as presented.

7 Yes Motion Carried

Board Docs Approval

1 - Mrs. Fox

2 - Mr. Gilbert

The Board of Education agrees to use Board Docs on a trial basis through the month of September.

7 Yes Motion Carried

¹ Please Note: Any person wishing to address the Board must state for the record his or her **name and address**, or, in the case of an employee or business representative, his or her affiliation and position. Please take care not to attach any remarks that might be considered hurtful or defamatory to any particular student or person. This is not the time to register complaints about individuals or items that have not first been addressed to appropriate staff and administrators. These types of comments will be declared out of order by the president or the chair of the meeting and may cause the Public Comment portion of the meeting to cease. All comments will be limited to not more than three minutes. While the Board does not wish to impinge upon free speech protections, it must be noted that the "Open Forum" is not intended to be an opportunity for every person to express an opinion on every matter. Decisions of the chair concerning the recognition of individuals and rules of order are final.

SPECIAL EDUCATION

Student Placements

BY CONSENT

1 - Ms. Rheeman 2 - Mrs. Fox

Section 504 The Board of Education accepts the recommendations of the Section 504 Committee dated 03/23/11, 05/12/11, 05/18/11, 05/25/11, 06/06/11, 08/01/11 and 08/02/11:

002000015 000000239 000000431 000000543 002000016
002000006 000000381

Committee on Preschool

Special Education The Board of Education accepts the recommendations of the Committee on Preschool Special Education dated 07/12/11, 07/19/11 and 08/02/11:

738 733 714 731

END OF CONSENT

7 Yes Motions Carried

PROGRAM

**2011 Summer Curriculum
Amended**

1 - Mr. Matthews 2 - Mrs. Fox

The Board of Education approves an additional 72 hours for the following staff to adequately develop the *Progress Monitoring Tools* summer curriculum writing and instructional planning previously approved at the July 6, 2011 meeting. **The amended total for Grades K-12 is 228 hours at \$30 per hour = \$6,600 (was \$4,680) and will be funded by the special education grant.**

Grades K-5 Progress Mentoring Tools to guide instruction towards IEP Goals:

Susan Delano - Up to 20 hours total - No change
Kami Hodgson - Up to 20 hours total - No change
Rachel Hoffmann - Up to 20 hours total - No change

Grades 6-12 Progress Mentoring Tools to guide instruction towards IEP Goals:

Michael Bentzen - Up to 12 hours total - Changed to **up to 20 hours total**
Regina Button - Up to 12 hours total - Changed to **up to 20 hours total**
Andrew Ferlito - Up to 12 hours total - Changed to **up to 20 hours total**
Meaghan Gosh - Up to 12 hours total - Changed to **up to 20 hours total**
Jodi LaCoppola - Up to 12 hours total - Changed to **up to 20 hours total**
Sharon Lewandowski - Up to 12 hours total - Changed to **up to 20 hours total**
Patricia Lydon - Up to 12 hours total - Changed to **up to 20 hours total**
Michelle Muckle - Up to 12 hours total - Changed to **up to 20 hours total**

7 Yes Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

Assistant Superintendent of Business Probationary Appointment

Lyn Derway 1 -Mrs. Fox 2 - Mr. Gilbert

The Board of Education, upon the recommendation of the Superintendent, approves the probationary appointment of Lyn Derway to the position of Assistant Superintendent of Business effective October 24, 2011 contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. Ms. Derway's probationary period shall extend from October 24, 2011 through October 23, 2014. Remuneration for the 2011 - 2012 school year shall be \$117,500 prorated. The Board of Education authorizes the Superintendent to sign the agreed upon written contract fully specifying the terms and conditions of Ms. Derway's employment by the district.

7 Yes Motion Carried

2011 - 2012 Fall/Winter/Spring Coaches Annual Appointments

1 - Mr. Matthews 2 - Mrs. Lindemann

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check) Salary per the current BTA contract.

Football

Varsity Volunteer Assistant	Darren Galipeau
Varsity Volunteer Assistant	Al Pailley

Girls' Soccer

Junior Varsity Head Coach	Colleen Moss
Junior Varsity Volunteer Assistant	Stephanie Casale

Cross Country

Varsity Volunteer Assistant	Michael Rogers
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Golf

Varsity Head Coach	Greg Levings
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Boys' Basketball

Junior Varsity Head Coach	Greg Levings
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Baseball

Varsity Head Coach	Dave Bestle
Modified Head Coach	Brian Fox

Boys' Track

Varsity Head Coach	Rick Roden
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7 Yes Motion Carried

**Summer Employment
Rescind Appointment**

John Lyons 1 - Mrs. Fox 2 - Mrs. Rheeman
The Board of Education rescinds the appointment of John Lyons to the position of Technology Intern as made at the June 21, 2011 meeting of the Board of Education.

7 Yes Motion Carried

**Summer Employment
Temporary Appointment**

Jonathan Seim 1 - Mrs. Fox 2 - Mr. Matthews
The Board of Education approves the appointment of the Jonathan Seim to the position of Technology Intern effective July 6, 2011. Remuneration for this position shall be \$10 per hour.

7 Yes Motion Carried

Business/Finance

BY CONSENT

1 - Mr. Matthews 2 - Mr. Gilbert

Tax Levy

The Board of Education was authorized by the district voters on May 17, 2011 to raise the necessary funds for the general budget of the 2011-12 school year, through a property tax levy of \$10,800,665 and the Board of Education applies the equalized rates by town and confirms the extension of taxes as they appear on the following described roll:

<i>Town</i>	<i>Taxable Assessed Value</i>	<i>State Determined Equalization Rate</i>	<i>True Value</i>	<i>Share of Tax Levy</i>	<i>2011-12 Tax Levy</i>	<i>Tax rate per \$1000 of Assessed Value</i>
Brunswick	\$105,660,220	25.30%	\$417,629,328	65.44%	\$7,067,748.51	\$66.89
Grafton	\$2,724,101	7.90%	\$34,482,291	5.40%	\$583,560.94	\$214.22
Pittstown	\$107,204,334	61.00%	\$175,744,810	27.54%	\$2,974,216.69	\$27.74
Poestenkill	\$1,938,312	24.10%	\$8,042,788	1.26%	\$136,112.10	\$70.22
Schaghticoke	\$530,396	23.00%	\$2,306,070	0.36%	\$39,026.76	\$73.58
TOTALS:	\$218,057,363		\$638,205,287	100.00%	\$10,800,665.00	

Financial Reports The Board of Education, upon the recommendation of the Superintendent, accepts and approves the following financial report(s):

- District Treasurer's Report – June 30, 2011
- Internal Claims Report – Warrant #'s 33 and 34
- Extra Classroom Activity Fund – June 30, 2011
- Budget Transfer Schedules - 19, 20, 21, 22, 23, 24 and 25
- Budget Status Report – June 30, 2011

Donations

The Board of Education, upon the recommendation of the Superintendent, accepts the following donations:

- \$1,500 from Rose and Kiernan Charitable Foundation for the purchase of iPads.

Cafeteria Price Increase

The Board of Education, upon the recommendation of the Superintendent, approves the following increase in lunch prices effect for the 2011 - 2012 school year:

<u>School</u>	<u>Current Price</u>	<u>New Price</u>
Elementary	\$1.75	\$2.25
Secondary	\$2.00	\$2.25

Disposal/Sale of Obsolete Equipment

The Board of Education, upon the recommendation of the Superintendent, approves the disposal/sale of the following obsolete items:

Type	Model	Make
Enlargers (10)	23C III	Beseler
Enlargers (4)	23C II	Beseler
Swintec electric typewriter	8014-S	Swintec
Smith-Corona elec typewriter	KA13	WordSmith 250
Smith-Corona elec typewriter	5A	SD650
Panasonic cassette player	RQ-2102	Slim Line
Califone cassette recorder	3132AV	Califone
Califone cassette recorder	1300AV	Califone
Sharp cassette recorder	RD-767AV	Sharp
Bell & Howell cassette recorder	3169A	Bell & Howell
Califone cassette recorder	1300AV	Califone
Centennial cassette recorder	PR-90A	Centennial
Closed caption decoder	NCI 4000	TeleCaption 4000
Dell LCD TV	W3207C	Dell
Philips TV/ VHS	CCB190AT33	Philips
JVC TV	AV-27220	JVC
Zenith TV	C25A24T	Zenith
RCA TV	JA 790 W	XL 100 Solid State
CTX TV	DM-5948S	CTX
Monovision TV/ Monitor	DM-5948S	Monovision
Emerson VHS	EV206N	Emerson
Panasonic VHS	AG-1230	Super 4Head
Panasonic VHS	AG-1240	Pro Line
JVC VHS	HR-J692U	Plug & Play
Luxor cart		
Hewlett Packard printer	2279A	Desk Writer
BenQ monitor	QC73	FP767
BenQ monitor	QC73	FP767
Dell monitor w/mouse& keyboard	E772p	Dell
Califone turntable	1925	Califone
Dell computer	5HNHR01	Dell
VHS camcorder w/ case	CC275	RCA

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CD drive	GCR-8481B	Hitachi LG
Opaque Projector	TS-7	Spotlight
Film projector	28A33	Dukane
Film projector	28A33	Dukane
Film projector	28A33A	Dukane
Film projector		Bell & Howell
Film projector		Bell & Howell
Film projector		Bell & Howell
16mm Movie projector	16-CL	ELMO
16mm Movie projector	16-AL	ELMO
16mm Movie projector	2585B	Bell & Howell
16mm Movie projector	2585C	Bell & Howell
Overhead Projector	LR-49511	ELMO
Overhead Projector	3860A	Bell & Howell
Overhead Projector	301	Bell & Howell
Overhead Projector	21000RXB-CC	Travelgraph
Overhead Projector	90ED	Buhl
Overhead Projector	15710FCBT-BB	Porta Scribe
Overhead Projector	15000	Horizon Ultra
Overhead Projector	3860A	EIKI

END OF CONSENT

7 Yes Motions Carried

PUBLIC COMMENT None

EXECUTIVE SESSION

1 – Mrs. Fox 2 – Mr. Matthews
The Board of Education entered into Executive Session at 7:39 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Proposed, pending or current litigation;
X	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property;
	Other [specify]

7 Yes Motion Carried

**MOTION TO
ADJOURN**

1 – Mrs. Fox 2 – Mr. Matthews
The Board of Education adjourned at 8:03 PM.

7 Yes Motion Carried

Respectfully submitted,

LOUIS C. MCINTOSH, SUPERINTENDENT _____

GAIL LATHROP, DISTRICT CLERK _____

MARIA LEWIS, BOARD SECRETARY _____

Approved