

APPROVED

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

ORIGINAL

MEETING

Date: August 13, 2015
Place: Brittonkill Meeting Room
Presiding: Michael Fortun, President

ASSEMBLAGE

Members Present: A. Casale, M. Fortun, D. Galipeau, A. Grab, M. McCarthy, K. Murphy, J. Roddy, L. Wertz and Judy Wienman, pending board approval/appointment (joined meeting via Skype)

Members Absent:

Also Present: Angelina Maloney, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk, Allison Kirchner, Acting Board Secretary and Kathleen Renna, Student Liaison

CALL TO ORDER

FLAG SALUTE

President Fortun called the public meeting to order at 7:03 p.m. and began the meeting with a salute to the flag.

BOARD DISCUSSION/REPORTS

The board members discussed the seat left vacant by Matthew Wade's resignation and the options available to fill it. It was decided that former member Judy Wienman would be appointed to the seat. Her term will run from August 13, 2015 through May 17, 2016.

BOARD

APPOINTMENT

**Appointment of New
Board Member**

Judy Wienman

1 – Ms. Wertz 2 – Mr. Grab

The Board of Education appoints Judy Wienman to the position of Board Member to fill the seat left vacant by the resignation of Matthew Wade. This appointment is effective until the May 17, 2016 election.

8 Yes Motion Carried

**OATH OF OFFICE ADMINISTERED
TO NEWLY ELECTED BOARD MEMBERS**

Anthony Grab (2015 – 2018)
Judy Wienman (8/13/2015 – 5/17/2016)
District Clerk administered the Oath to Mr. Grab and Ms. Wienman

**APPROVAL OF
MINUTES**

1 – Ms. McCarthy 2 – Mr. Murphy

The Board of Education hereby approves the following Minutes:

- July 9, 2015 Organizational & Regular Meeting

9 Yes Motion Carried

SUPERINTENDENT

- The Superintendent updated the board on the following items:
 - The district Technology Plan
 - 7 Tax Certiari claims received - no reserve to cover
 - Board Retreat – August 8, 2015
 - Upcoming APPR Training
 - Testing opt-outs – 65%
- Update from Karen Lederman

PRESENTATIONS TO THE BOARD

- Joy Wright, Cafeteria Supervisor, provided the board with her annual update.
- Doug Dickenson, from CS Arch, updated the board on the proposed \$12M Capital Project including a proposed project schedule and project scope estimate.

BOARD DISCUSSION/REPORTS

Committee Updates

Audit/Finance - Tony Grab
Facilities - Jack Roddy
Policy - Leah Wertz
Athletic - Darren Galipeau

Liaison Updates

Brittonkill Educational Foundation -
CAPSBA - Leah Wertz
Curriculum & Assessment - Mike Fortun
PTSA - Leah Wertz
Wellness – n/a
Student - Kathleen Renna

PROGRAM

1 – Mr. Galipeau 2 – Ms. Wertz

The Board of Education approves the following instructional planning and curriculum development efforts for the summer of 2015 at a total cost of \$6,240:

From Teaching is the Core: write core questions and reading guides for book titles to be used by Grade 3 teachers

Wendy Tarricone

Total: 30 hours @ \$30/hour = \$900

Additional time to continue work – develop teachers' manuals, make adjustments to math tests, develop folders for teachers, determine AIS needs, move documents to Google docs format

Mary McNeice, Diane Seaver, Kelly Hindes

Total for group: 108 hours @ \$30/hour = \$3,240

Write curriculum for the new blocked ELA classes

Lori Hamm, Angel Jewel, Michelle Muckle

Total for group: 60 hours @ \$30/hour = \$1,800

Develop assessments aligned with the incoming 4th grade IEP Goals

Susan Delano

Total: 10 hours @ \$30/hour = \$300

9 Yes Motion Carried

PUBLIC COMMENT

The following individuals addressed the board regarding teacher salaries and contract negotiations:

Darcy Hynes, Patricia Maloney, Lisa Parker, Nick Gross, Jill Harris, Barb Place, Steve Pomposello and Kevin Onorato

SPECIAL EDUCATION

Student Placement Recommendations

BY CONSENT
1 – Ms. Wertz 2 – Mr. Grab

**Section 504
Committee**

The Board of Education accepts the following recommendations of the Section 504 Committee dated 3/20/15 and 6/11/15:

610 747 3020 3025 3026 3027

**Committees on
Special Education and
Preschool Special
Education**

The Board of Education accepts the following recommendations of the Committees on Special Education and Preschool Special Education dated 7/23/15, 7/9/15, 7/28/15 and 8/5/15:

896 908 909 614

END OF CONSENT
9 Yes Motions Carried

BY CONSENT
1 – Ms. McCarthy 2 – Mr. Grab

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

Coaching Appointments

The Board of Education approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. Salary, if a paid position, per the current BTA contract.

Volleyball

Modified 'A' Team – Meaghan Gosh
Modified 'B' Team – Amber Frank

*This resolution rescinds their previous appointment as Co-Coaches for the Modified Volleyball team made at the July 9, 2015 meeting.

**Special Education Teacher
Probationary Appointment**

Hannah Widrick The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the probationary appointment of Hannah Widrick to the position of Special Education Teacher, effective September 1, 2015. It is recommended that Ms. Widrick's probationary period will begin on September 1, 2015 and end on September 1, 2018. It is further recommended that she be remunerated at a salary of \$38,834: MA/MS Level 1 for the 2015-16 school year.

**Groundskeeper
Retirement
Thomas Hoffmeister**

The Board of Education accepts, with regret and sincere appreciation for 30 years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Thomas Hoffmeister from his position as Groundskeeper effective September 14, 2015.

**Speech/Language Pathologist
Resignation**

Kelly Onorato The Board of Education accepts the resignation of Kelly Onorato from her position as Speech/Language Pathologist with the Brunswick Central School District effective July 17, 2015.

Transportation Appointment

The Board of Education approves the appointment of Jamie Benesch to the position of School Bus Driver Trainee, contingent upon NYS Department of Motor Vehicle Regulations on fingerprint clearance requirements, effective August 14, 2015 at a salary of \$17 per hour.

**School Monitor
Probationary Appointment**

Penny Duncan The Board of Education approves the probationary appointment of Penny Duncan to the position of School Monitor effective September 8, 2015. Ms. Duncan's probationary period shall extend from September 8, 2015 through March 7, 2016. Remuneration for this position shall be at a rate per the current CSEA contract.

**Child Care Worker
Probationary Appointment**

Daniel Pryde The Board of Education approves the probationary appointment of Daniel Pryde to the position of Child Care Worker effective September 9, 2015. Mr. Pryde's probationary period shall extend from September 9, 2015 through March 8, 2016. Remuneration for this position shall be at a rate per the current CSEA contract.

**School District Information Coordinator
Probationary Appointment**

Mabel Dumas The Board of Education approves the probationary appointment of Mabel Dumas to the position of School District Information Coordinator effective August 14, 2015. Mrs. Dumas' probationary period shall extend from August 14, 2015 through February 13, 2016. This appointment is a result of Mrs. Dumas successfully passing the Rensselaer County Civil Service test for this title.

**Food Service Helper
 Probationary Appointment
 Shannon Murray**

The Board of Education approves the probationary appointment of Shannon Murray to the position of Food Service Helper effective September 8, 2015. Ms. Murray's probationary period shall extend from September 8, 2015 through March 7, 2016. Remuneration for this position shall be at a rate per the current CSEA contract.

Leave of Absence The Board of Education approves the following request for a leave of absence:

Name	Title	Type of Leave	Leave Start	Leave End	Comments/Location
Elizabeth Lawton	Custodian	Medical	8/30/15	Until doctor allows her to return to work	Approximately 6-8 weeks

**Cook
 Resignation
 Susan Harker**

The Board of Education accepts the resignation of Susan Harker from her position as Cook with the Brunswick Central School District effective August 11, 2015.

END OF CONSENT
9 Yes Motions Carried

**High School Social Studies Teacher
 Probationary Appointment
 John Roddy**

1 – Ms. McCarthy 2 – Mr. Grab
 The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the probationary appointment of John Roddy to the position of High School Social Studies Teacher, effective September 8, 2015. It is recommended that Mr. Roddy's probationary period will begin on September 8, 2015 and end on September 7, 2018. It is further recommended that he be remunerated at a salary of \$39,584: MA/MS Level 2 for the 2015-16 school year.

**8 Yes / 1 Abstain (Mr. Roddy)
 Motion Carried**

Business/Finance

BY CONSENT
1 – Ms. Wertz 2 – Mr. Grab

Donations The Board of Education accepts, with appreciation, the following donation:

- \$100 from Brunswick Historical Society to purchase books in memory of Kathleen McGrath, former board member

Disposal of Obsolete

Books

The Board of Education approves the disposal of the following obsolete textbooks, workbooks and encyclopedias:

Title	Publisher/ Author	Copyright Date	# of copies	ISBN #	Location
Everything Government Book	F+W Media, Inc	2004	42	59337-055-5	239 (bookcase)
American Vision	McGraw-Hill	2005	36	0078678498	239 (windowsill)
Rifles for Watie	HarperTeen	1987	200	9780064470308	239 (box next to 2nd door on side of room under whiteboard)
Encyclopedia Americana	Grolier	1988	24	10: 0717201198	239 (windowsill)

Disposal of Obsolete

Equipment

The Board of Education approves the disposal of the following obsolete items:

Item	Make	Reason	Location
Band Saw	Delta	Broken	Room 117
Aerial UAV Drone	DJI	Not covered under insurance	District Office
Refrigerator w/o freezer	True Manufacturing	Replaced with newer appliance	Staff break room

Financial Reports

The Board of Education accepts and approves the following financial reports:

- Extra Classroom Activity Report - June 2015
- Extra Classroom Financial Summary Report - June 2015
- Appropriation Status Report - June 2015
- Budget Transfer Report - June 2015
- Budget Transfer Report - June 2015 - Supplemental
- Revenue Budget Status Report - June 2015
- District Treasurer's Report (includes School Lunch Fund P&L) - June 2015
- Revenue Budget Status Report - July 2015
- District Treasurer's Report (includes School Lunch Fund P&L) - July 2015
- Appropriation Status Report - July 2015
- Budget Transfer Report - July 2015
- Extra Classroom Activity Report - July 2015
- Extra Classroom Financial Summary Report - July 2015

Inter Fund Transfer

The Board of Education authorizes a transfer in the amount of \$291,163.88 from the General Fund to the Capital Reserve Fund in accordance with voter approval on May 20, 2014.

2015-16 Tax Levy The Board of Education was authorized by the district voters on May 19, 2015 to raise the necessary funds for the general budget of the 2015-16 school year, through a property tax levy of \$12,008,066 and the Board of Education applies the equalized rates by town and confirms the extension of taxes as they appear on the following described roll:

<i>Town</i>	<i>Taxable Assessed Value (15-16)</i>	<i>State Determined Equalization Rate</i>	<i>Full Value</i>	<i>Share of Tax Levy</i>	<i>2015-16 Tax Levy</i>	<i>Tax rate per \$1000 of Assessed Value</i>
Brunswick	\$112,118,786	26.70%	\$419,920,547	66.391%	\$7,972,283.94	\$71.105693
Grafton	\$3,066,389	9.00%	\$34,070,989	5.387%	\$646,845.22	\$210.946889
Pittstown	\$106,527,387	63.50%	\$167,759,665	26.523%	\$3,184,954.13	\$29.897984
Poestenkill	\$2,200,200	25.70%	\$8,561,089	1.354%	\$162,534.17	\$73.872453
Schaghticoke	\$532,701	24.40%	\$2,183,201	0.354%	\$41,448.55	\$77.808283
TOTALS:	\$224,445,463		\$632,495,491	100.00%	\$12,008,066	

Budget Amendment The Board of Education accepts, upon the recommendation of the Superintendent of Schools, the proceeds from the sale of Parker school.

BE IT FURTHER RESOLVED, the Board of Education increases, upon the recommendation of the Superintendent of schools, the 2014- 2015 General Fund budget by \$69,112 so that we may transfer the funds to the Debt Service fund to pay outstanding debt obligations as follows:

Increase Estimated Revenues

A2660 Sale of Real property - \$69,112

Increase Appropriations

A9901.960-93-920 Transfer to Debt Service - \$69,112

And BE IT FURTHER RESOLVED, that the Treasurer of the Board of Education be authorized to appropriate funds as specified by this resolution.

Contract for Services

CS Arch

The Board of Education approves the contract with CSArch Architecture for the 2016 Capital Outlay Project.

**Engagement of
Whiteman, Osterman
& Hanna, LLP**

The Board of Education approves the engagement of Whiteman Osterman & Hanna LLP in connection with a State Environmental Review Act ("SEQR") review of a contemplated capital improvement project.

**RESOLUTION OF INTENT
TO ACT AS LEAD AGENCY
UNDER THE STATE QUALITY
REVIEW ACT ("SEQRA")**

WHEREAS, the Brunswick Central School District proposes to renovate and upgrade its elementary, middle school and high school facilities, as well as its transportation building and athletic facilities located at Route 2 in the Town of Brunswick, Rensselaer County, New York (the "Project"); and

WHEREAS, the Project is subject to SEQRA and is classified as a Type I action; and

WHEREAS, the Board of Education desires to act as the lead agency responsible for conducting the environmental review of the Project under SEQRA; and

WHEREAS, the Board of Education will prepare a full Environmental Assessment Form ("EAF") for the project; and

WHEREAS, the Board of Trustees has opted to conduct a coordinated review of this Type I action with all involved/interested agencies to designate the lead agency; and

WHEREAS, the potentially involved agencies for this Project will be listed in the full EAF; and

WHEREAS, SEQRA requires the Board of Education to circulate the full EAF to all involved agencies and notify them that a SEQRA lead agency must be agreed upon within 30 calendar days from the distribution of these documents.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the Board of Education does hereby declare its intent to be SEQRA Lead Agency for the review of the Project; and
2. The Board of Education hereby directs the Clerk to circulate a notice of the Board's intent to act as lead agency to all involved agencies, along with the full EAF and project description.

END OF CONSENT

9 Yes Motions Carried

PUBLIC COMMENT

The following individuals addressed the board regarding teacher salaries and contract negotiations:

Eric Olson and Patricia Wasiczko

EXECUTIVE SESSION

1 – Mr. Galipeau 2 – Mr. Grab

The Board of Education entered into Executive Session at 8:26 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Current litigation;
X	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property
X	Other Contract Amendment

9 Yes Motion Carried

**MOTION TO
ADJOURN**

1 – Ms. Wertz 2 – Mr. Grab
The Board of Education adjourned at 10:06 p.m.

9 Yes Motion Carried

Respectfully submitted,

ANGELINA MALONEY, SUPERINTENDENT

Angelina Maloney

LYN DERWAY, DISTRICT CLERK

Lyn Derway

MARIA LEWIS, BOARD SECRETARY

Maria E. Lewis