

**APPROVED**

**Brunswick Central Schools  
Board of Education  
Regular Meeting Minutes**

**ORIGINAL**

**MEETING**

Date: August 15, 2013  
Place: Brittonkill Meeting Room  
Presiding: Matthew Wade, President

**ASSEMBLAGE**

**Members Present:** R. Fitzgerald, M. Fortun, A. Grab, J. Lindemann, M. McCarthy, M. Wade, L. Wertz and J. Wienman

**Members Absent:** J. Roddy

**Also Present:** Angelina Bergin, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk and Maria Lewis, Board Secretary

**CALL TO ORDER**

**FLAG SALUTE**

President Wade called the public meeting to order at 7:00 p.m. and began the meeting with a salute to the flag.

**APPROVAL OF  
MINUTES**

1 - Mr. Fortun            2 - Mrs. McCarthy  
The Board of Education hereby approves the following Minutes:  
• July 11, 2013 Organizational & Regular Meeting

8        Yes        Motion Carried

**SUPERINTENDENT**

- The Superintendent reviewed certain aspects of the board retreat held on July 27, 2013. The board outlined the following board and district goals:

Board

Visibility  
Professional Development  
Effective Board Communication

District

Increase STEM in our schools  
Increase College and career readiness

- Ms. Bergin updated the board as to work being done this summer by the IT and O&M Departments. She praised their hard work.
- Ms. Bergin then told the board that she had not yet received the individual assessment scores but would share them with the board when she did.
- Ms. Bergin gave a brief update on a student requesting to bowl with a team from another district.

**BOARD DISCUSSION/REPORTS**

- Mr. Wade requested that the calendar of board meeting dates be revised to include a workshop on the first Thursday of each month that has only regular meeting scheduled. He then requested that the district staff who submit monthly board reports be scheduled to attend a workshop to give an overview of their reports and duties as well as answer any questions.
- Mr. Grab reviewed the minutes of the last Audit Committee meeting held on July 11, 2013.

## **PUBLIC COMMENT**

- Eric Olson told the board he was glad to hear them discuss the Common Core Standards and referred them to an article he recently read on the "Rethinking Schools" website. He also encouraged them to check out different modules on the "Engage NY" website.
- Rich Pogue introduced Dorothy Koryto who was on the agenda for appointment as Earth Science Teacher.

## **SPECIAL ACTIONS**

### **2013 - 2014 Disaster Recovery Plan**

1 - Mr. Fortun                      2 - Ms. Wienman

The Board of Education approves the 2013 - 2014 Disaster Recovery Plan as presented.

8            Yes            Motion Carried

### **2012 - 2013 Extra & Co-curricular Year-End Reports**

1 - Mrs. Lindemann    2 - Mr. Fortun

The Board of Education acknowledges receipt of the 2012 - 2013 Extra and Co-curricular Year End Reports.

8            Yes            Motion Carried

### **2013 - 2014 Board Committees Annual Appointments**

1 - Mr. Fortun                      2 - Mrs. Lindemann

The Board of Education approved the following Board member appointments for the 2013 - 2014 school year:

#### **Board Committees**

Audit/Finance Committee - Mr. Grab\*, Mr. Roddy & Mrs. Wertz

Facilities Committee - Mr. Roddy\*, Mrs. McCarthy & Mr. Grab

Policy Committee - Mr. Fitzgerald, Mr. Fortun & Ms. Wienman

#### **District Committees**

Curriculum & Assessment - Mrs. McCarthy

Wellness - Mrs. Lindemann

#### **NYSSBA Annual Business Meeting**

Voting Delegate - Mr. Fortun

Alternate Voting Delegate - Mrs. McCarthy

#### **Board Representative**

Brittonkill PTSA - Ms. Lindemann

Brittonkill Educational Foundation - Mr. Fortun

Legislative Liaison - Mr. Fitzgerald

CAPSBA - Mrs. Wertz

**Board Parliamentarian** - will not be appointed at this time

#### **\*Chairperson**

8            Yes            Motion Carried

**Superintendent Evaluation**

**Committee** 1 - Mr. Fortun 2 - Ms. Wertz

The Board of Education approved the formation of a **Superintendent Evaluation Committee** whose purpose is to develop and recommend a superintendent evaluation process and document that is agreeable between the board and the Superintendent. The committee members are Mr. Wade, Mr. Roddy and Mr. Grab. Their final product is due to the board by November 30, 2013.

8 Yes Motion Carried

**POLICY**

**Policy Revision #3.230-E** 1 - Ms. Wienman 2 - Mr. Fortun

The Board of Education approves the revised Organizational Chart, 3.230-E, as presented.

8 Yes Motion Carried

**SPECIAL EDUCATION**

***Student Placement Recommendations***

**Committees on Special Education and Preschool Special Education**

1 - Ms. Wienman 2 - Mr. Grab  
The Board of Education accepts the following recommendations of the Committees on Special Education and Preschool Special Education dated 05/02/2013, 05/29/2013, 05/30/2013, 06/05/2013 and 06/17/2013:

737 735 724 824 724 466 824

8 Yes Motion Carried

**SUPERINTENDENT'S RECOMMENDATIONS**

***Personnel***

**Leaves of Absence** 1 - Mrs. Lindemann 2 - Mr. Fortun

The Board of Education approves the following requests for a leave of absence:

Name	Title	Type of Leave	Leave Start	Leave End	Comments/Location
Theresa Hilton	Science Teacher	Child Care	September 3, 2013	Approximately October 15, 2013	Initiation of Leave Secondary School
Kami Hodgson	Special Education Teacher	Professional	September 3, 2013	June 30, 2015	Initiation of Leave Elementary School
Laurie Lemner	Teaching Assistant	Medical	September 3, 2013	Approximately September 19, 2013	Initiation of Leave Elementary School

8 Yes Motion Carried

**Art Teacher  
Resignation**

**Jennifer Girard**

1 - Mrs. Lindemann 2 - Mrs. McCarthy

The Board of Education accepts the resignation of Jennifer Girard from her position as Art Teacher with the Brunswick Central School District effective August 14, 2013.

8 Yes Motion Carried

**Music Teacher  
Probationary Appointment**

**Matthew Duclos**

1 - Mrs. Wertz 2 - Mrs. Lindemann

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the probationary appointment of Matthew Duclos to the position of Music Teacher, within the tenure area of Music, effective September 1, 2013. It is recommended that Mr. Duclos' probationary period will begin on September 1, 2013 and end on September 1, 2016. It is further recommended that he be remunerated at a salary of \$35,792: BA/BS Level 1 for the 2013-14 school year.

8 Yes Motion Carried

**Earth Science Teacher  
Probationary Appointment**

**Dorothy Koryto**

1 - Mrs. Lindemann 2 - Ms. Wienman

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the probationary appointment of Dorothy Koryto to the position of Earth Science Teacher, within the tenure area of Science, effective September 1, 2013. It is recommended that Ms. Koryto's probationary period will begin on September 1, 2013 and end on September 1, 2016. It is further recommended that she be remunerated at a salary of \$35,792: BA/BS Level 1 for the 2013-14 school year.

8 Yes Motion Carried

**Elementary Teacher  
Probationary Appointment**

**Kami Hodgson**

1 - Mr. Fortun 2 - Mrs. Wertz

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the probationary appointment of Kami Hodgson to the position of Elementary Teacher, within the tenure area of Elementary Education, effective September 1, 2013. It is recommended that Ms. Hodgson's probationary period will begin on September 1, 2013 and end on September 1, 2015. Remuneration shall be per the current BTA contract.

8 Yes Motion Carried

**Book Room Organizer  
Secondary School**

**Terri Martone** 1 - Mrs. Lindemann 2 - Mr. Grab  
The Board of Education approves the appointment of Terri Martone as Book Room Organizer for a total of 8 hours at a rate of \$30 per hour.

8 Yes Motion Carried

**TABLED  
Coaching Appointments**

1 - Ms. Wienman 2 - Mr. Grab  
The Board of Education **tabled**, until after discussion in Executive Session, the appointment of the following individuals as Coach with the Brunswick Central School District.

**Football**

Lance Maxon, Volunteer Assistant  
Bill McLoughlan, Volunteer Assistant  
Mark Morine, Volunteer Assistant  
Darryl Whited, Volunteer Assistant

8 Yes Motion Tabled

***Business/Finance***

**Donation(s)** 1 - Mrs. Lindemann 2 - Mr. Grab  
The Board of Education accepts, with appreciation, the following donation(s):

- \$707 from the Brittonkill Educational Foundation for a major application from Mark Spitzer for the purchase of a Dynamic Perception Motorized Slider.
- Da-Lite 120" X 160" Model C Projector Screen from the Class of 2013 with a value of \$735.
- \$200 from the Hill Country Cloggers of Hoosick, NY as a token of their appreciation for the use of the building for their classes.
- \$9,351.07 from the Tamarac Booster Club for materials and supplies for the Athletic Department

8 Yes Motion Carried

**2012 - 2013 Risk Assessment**

**Report** 1 - Mrs. Lindemann 2 - Mr. Fortun  
The Board of Education accepts the 2012 - 2013 Risk Assessment Report as presented.

8 Yes Motion Carried

**2013 - 2014 Instruction Contract**

**Wynantskill UFSD** 1 - Mr. Fortun 2 - Ms. Wienman  
The Board of Education agrees to accept children of school age in grades 9 - 12 residing in the Wynantskill Union Free School District during the school year commencing July 1, 2013 pursuant to the applicable provisions of the Education Law. Wynantskill UFSD agrees to pay tuition in accordance with the terms outlined in the attached instruction contract.

8 Yes Motion Carried

**Physical Therapy Services  
 2013 - 2014 School Year**

1 - Ms. Wienman      2 - Mrs. McCarthy

The board of Education accepts the proposal presented by Browning & Butler Physical Therapy to provide physical therapy services to the students of Brunswick Central School for the 2013 - 2014 school year at a rate of \$55 per hour. Specifics are outlined in the attached proposal.

8      Yes      Motion Carried

**Equipment Disposal** 1 - Mr. Grab      2 - Mrs. Wertz

The Board of Education approves the disposal of the following obsolete/non-working equipment:

Item	Manufacturer/Model	ID #	Reason for discard
Copier	Konica Minolta Bizhub Di3510	31745948	Non-working

8      Yes      Motion Carried

**Textbook Disposal** 1 - Ms. Wienman      2 - Mr. Grab

The Board of Education approves the disposal of the following obsolete and/or damaged textbooks, subject to attempts to donate them to a worthy organization:

Title	Publisher	Date	Quantity
The American Nation	Prentice-Hall	1998	approx. 125 copies

8      Yes      Motion Carried

**Financial Reports** 1 - Mr. Grab      2 - Ms. Wienman

The Board of Education accepts and approves the following financial reports:

- Budget Transfer Report - June and July 2013
- Budget Status Report - June and July 2013
- Extra Classroom Activity Report - June and July 2013
- Internal Claims Audit - June 2013
- Revenue Budget Status Report - June 2013
- Treasurers Report (inc. Cafeteria P&L) - June 2013
- Revenue Budget Status Report - July 2013
- Treasurers Report (inc. Cafeteria P&L) - July 2013
- Internal Claims Audit - July 2013

8      Yes      Motion Carried

**Acceptance of Bids/RFP  
 2013 - 2014 School Year**

1 - Mr. Grab                      2 - Mrs. Wertz

The Board of Education accepts the following bid and RFP for the 2013 - 2014 school year:

#13/14-8 Snack Foods  
 Roberts Foods

RFP - Vending Services  
 DeCrescente Distributing Company

8            Yes    Motion Carried

**Establishment of  
 Standard Work Day**

1 - Mr. Fortun                      2 - Mrs. McCarthy

The Board of Education of the Brunswick Central School District , location code 4877, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

<u>TITLE</u>	<u>Standard Work Day (Hrs/Day)</u>
<b><u>Instructional</u></b>	
Library Aide	6.5
School Monitor	6
Teacher Aide	7.5
<b><u>Health</u></b>	
Health Aide	6.5
RPN-School	6.75
<b><u>Cafeteria</u></b>	
Cook	6
Food Service Helper	6
<b><u>Operation and Maintenance</u></b>	
Bldg. Maint. Mechanic	8
Custodial Worker	8
Custodian	8
Groundskeeper	8
Watchman	6
<b><u>Transportation</u></b>	
Automobile Mechanic	8
Dispatcher	8
Head Auto Mechanic	8
School Bus Attendant	6
School Bus Driver	6
School Bus Mechanic	8
Head Bus Driver	8

**Administration - Clerical**

Account Clerk	8
Account Clerk Typist	8
Administrative Asst.	8
School Office Assistant	6.5
Technology Asst.	6
Typist	8
Secretary I	8

**Child Care**

Child Care Entry	6
Child Care Director	6

8 Yes Motion Carried

**2013-14  
 Tax Levy**

1 - Ms. Wienman 2 - Grab

The Board of Education was authorized by the district voters on May 21, 2013 to raise the necessary funds for the general budget of the 2013-14 school year, through a property tax levy of \$11,616,766 (additional \$50,000 allocated from fund balance) and the Board of Education applies the equalized rates by town and confirms the extension of taxes as they appear on the following described roll:

<i>Town</i>	<i>Taxable Assessed Value (13-14)</i>	<i>State Determined Equalization Rate</i>	<i>Full Value</i>	<i>Share of Tax Levy</i>	<i>2013-14 Tax Levy</i>	<i>Tax rate per \$1000 of Assessed Value</i>
Brunswick	\$108,393,353	27.78%	\$390,184,856	65.81%	\$7,612,054.60	\$70.226212
Grafton	\$2,738,391	8.50%	\$32,216,365	5.43%	\$628,503.96	\$229.515785
Pittstown	\$106,837,348	66.50%	\$160,657,666	27.10%	\$3,134,244.98	\$29.336604
Poestenkill	\$2,109,589	27.50%	\$7,671,233	1.29%	\$149,656.87	\$70.941245
Schaghticoke	\$531,291	24.50%	\$2,168,535	0.37%	\$42,305.60	\$79.627925
<b>TOTALS:</b>	<b>\$220,609,972</b>		<b>\$592,898,654</b>	<b>100.00%</b>	<b>\$11,566,766.00</b>	

8 Yes Motion Carried

**PUBLIC COMMENT** Kate Bartow said that Troy and Averill Park offer more AP and college classes than Brittonkill and that this should be researched.



**EXECUTIVE SESSION**

1 – Mr. Fortun            2 – Ms. Wienman  
 The Board of Education entered into Executive Session at 8:51 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Proposed, pending or current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property (Parker School);
	Other [specify]

8      Yes      Motion Carried

**EXECUTIVE SESSION**

1 – Ms. Lindemann    2 – Mr. Grab  
 The Board of Education exited Executive Session into Open Session at 9:15 PM to vote on the following resolution.

8      Yes      Motion Carried

**Coaching Appointments**

1 - Mr. Grab            2 - Mr. Fitzgerald  
 The Board of Education approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

**Football**

Lance Maxon, Volunteer Assistant (*appointment contingent upon volunteer duties not interfering with Bus Driver duties*)  
 Bill McLoughlan, Volunteer Assistant  
 Mark Morine, Volunteer Assistant  
 Darryl Whited, Volunteer Assistant

8      Yes      Motion Carried

**MOTION TO ADJOURN**

1 - Ms. Wienman      2 – Mr. Fitzgerald  
 The Board of Education adjourned at 9:16 p.m.

8      Yes      Motion Carried

Respectfully submitted,

ANGELINA BERGIN, SUPERINTENDENT

*Angelina Bergin*

LYN DERWAY, DISTRICT CLERK

*Lyn Derway*

MARIA LEWIS, BOARD SECRETARY

*Maria E Lewis*