

**APPROVED**  
MEETING

**Brunswick Central Schools  
Board of Education  
Regular Meeting Minutes**

**ORIGINAL**

Date: August 2, 2012  
Place: Brittonkill Meeting Room  
Presiding: Matthew Wade, President

**ASSEMBLAGE**

**Members Present:** R. Fitzgerald (*arrived at 7:02 PM*), M. Fortun, C. Gilbert, A. Grab, J. Lindemann, M. Wade, J. Wienman and K. Zagursky

**Members Absent:** K. Christiansen

**Also Present:** Louis McIntosh, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk and Maria Lewis, Board Secretary

**CALL TO ORDER  
FLAG SALUTE**

President Wade called the public meeting to order at 7:00 PM and began the meeting with a salute to the flag.

**APPROVAL OF  
MINUTES**

1 - Mr. Fortun                      2 - Ms. Wienman

The Board of Education hereby approves the following Minutes:

- July 5, 2012 Annual Organizational & Regular Meeting
- July 18, 2012 Special Meeting

7                      Yes                      Motion Carried

*Mr. Fitzgerald arrived at 7:02 PM.*

**SUPERINTENDENT**

- Mr. McIntosh updated the board as to a proposed change in staffing plans. Mrs. Lederman proposes keeping five sections of Kindergarten despite a drop in projected enrollment. After reviewing DIAL screening scores Mrs. Lederman discovered 10 students that scored markedly lower than the other students some even lower than preschool students. In order to close this achievement gap, Mrs. Lederman requested that the fifth section be used for these 10 students to allow for significant individual attention and time for each student. This change would require the hiring of a 4<sup>th</sup> grade teacher for a one year term. Administration's recommendation would be to use some of the money saved by not filling the half-time music position left vacant by Cailin O'Hara's resignation to fund this position. Mr. McIntosh wants to use the remainder of this money to increase a 10-month secretarial position to 12-month in order to handle an increase in clerical duties due to the elimination of an administrative position. The Board raised no objections regarding the staffing alignment as proposed.
- Ms. Wienman had asked about the possibility of implementing a "farm to school" program where produce is purchased from local farmers. She also mentioned having a garden on the grounds to provide produce for the cafeteria. Mr. McIntosh said that Ms. Derway and Ms. Wright will do some research as to the feasibility of this idea. Ms. Derway will report back at the September 6, 2012 meeting.
- Mr. McIntosh has requested the school attorney research the ramifications of Title IX regarding donations for the sports program. He will get back to the board by the September 6, 2012 board meeting.
- Mr. McIntosh informed the board that the *Sports Advisory Committee* he is forming will be comprised of two students, three coaches, one board member, one administrator, one Booster Club representative and the Athletic Director. He will provide the board with a written charge at the next board meeting.

- Mr. McIntosh provided the board and audience with a breakdown of numbers for students leaving and entering the district over the last several years.
- Mr. McIntosh informed the board that Ms Derway had investigated sharing services with Wynantskill UFSD for the Cafeteria Supervisor and Maintenance Mechanics. It will be on a one year trial basis. The contract will be on the next agenda.
- Ms. Derway provided the board with a profit and loss statement for the cafeteria program for the 2011 - 2012 school year.

## **PUBLIC COMMENT**

- Sarah Atkinson asked about the status of the exit survey that Nicole Lindeman was developing before she left the district. She felt that it might be helpful in determining why students are leaving. Ms. Lederman agreed to look for it.
- Gretchen Morton addressed the board regarding the cutting of clubs.
- Sarah Porter addressed the board as to why she is leaving the district. She feels the district has deteriorated over the years and the attitude from administration is "dismissive".
- Kate Bartow said that Mr. McIntosh is missing the point by just looking at the numbers of those leaving the district. She asked that he look at the GPA's of those leaving. She also said she would like to meet with him to compare notes.
- Marcy Smith said she would like to see the reintroduction of valedictorian and salutatorian. She also said the district should do more to encourage students to take college courses. Mr. McIntosh said he would talk to the Counseling Center.

## **BOARD DISCUSSION**

- Mr. Wade requested that they reschedule the new board member training. Mr. Wade, Mr. Christiansen and Mr. McIntosh will meet with Mr. Fitzgerald, Mr. Fortun and Ms. Wienman on August 14, 2012 at 6 PM.
- Mr. Wade asked that the new District Treasurer meet with the board at a meeting in September.

## **SPECIAL ACTIONS**

### **Authorization to Recruit Superintendent of Schools**

1 - Ms. Wienman      2 - Mrs. Zagursky

The Board of Education authorizes District Superintendent James N. Baldwin to be the Search Consultant for the purpose of recruiting a Superintendent of schools, and furthermore, reimburse Questar III for the expenses related to the process. The Brunswick Central School District agrees to defend and indemnify James N. Baldwin with respect to any claim and/or civil action arising out of the performance of such duties to the maximum extent permitted by law.

8      Yes      Motion Carried

**PROGRAM**

**2012 Summer Curriculum**

1 - Mrs. Zagursky    2 - Mr. Gilbert

The Board of Education approves the following instructional planning and curriculum development efforts for the summer of 2012 at a total cost of \$4,680:

**Grades K - 5 Progress Monitoring Tools to guide instruction toward IEP Goals**

- Sue Delano up to 12 hours total
- Angie Harris up to 12 hours total
- Kami Hodgson up to 12 hours total
- Rachel Hoffman up to 12 hours total
- Ryanne Phillips up to 12 hours total

**Grades 6-12 Progress Monitoring Tools to guide instruction toward IEP Goals**

- Mike Bentzen up to 12 hours total
- Regina Button up to 12 hours total
- Andrew Ferlito up to 12 hours total
- Meaghan Gosh up to 12 hours total
- Jodi LaCoppola up to 12 hours total
- Sharon Lewandowski up to 12 hours total
- Patricia Lydon up to 12 hours total
- Michelle Muckle up to 12 hours total

**Total for Grades K – 12: 156 hours at \$30.00/hr = \$ 4,680 (to be funded by the special education grant)**

8      Yes      Motion Carried

**SUPERINTENDENT’S RECOMMENDATIONS**

***Personnel***

**School Bus Driver Termination**

**Christie Garmley**    1 - Ms. Wienman    2 - Mrs. Zagursky

The Board of Education, upon the recommendation of the Superintendent, approves the termination of Christie Garmley from her position as School Bus Driver with the Brunswick Central School District effective immediately.

8      Yes      Motion Carried

**Food Service Helper  
Probationary Appointment  
Stacy Meres**

1 - Mr. Grab                      2 - Mr. Fortun

The Board of Education approves, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting, the probationary appointment of Stacy Meres to the position of Food Service Helper effective September 4, 2012 at a salary per the current CSEA contract. Ms. Meres probationary period shall begin on September 4, 2012 and end March 3, 2013.

8            Yes                      Motion Carried

**Appointment of  
Substitutes**

1 - Mrs. Lindemann    2 - Mr. Grab

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective September 4, 2012 (unless otherwise noted).

<b>Name</b>	<b>Position</b>
Anneliese Provost	Non-certified Substitute Teacher @ \$70 per day
Amanda Carroll	Non-certified Substitute Teacher @ \$70 per day

8            Yes                      Motion Carried

**JV Football Coach  
Annual Appointment  
Guy Changa**

1 - Mr. Grab                      2 - Mrs. Zagursky

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of Guy Changa as Junior Varsity Football Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. Mr. Changa's appointment is also contingent upon successful completion of CPR/AED and First Aid training scheduled for August 11, 2012 and August 12, 2012. His salary shall be per the current BTA contract.

8            Yes                      Motion Carried

**Coaching Appointment**

1 - Mrs. Lindemann    2 - Mr. Grab

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following individual(s) as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

<b>Football</b>	
Volunteer Assistant	William McLoughlan

8            Yes                      Motion Carried

**Business/Finance**

**Refunding Series 2002 Bonds  
Nonparticipation Agreement**

1 - Mrs. Zagursky      2 - Mr. Grab

The Board of Education, upon the recommendation of Douglas E. Goodfriend, Bond Counsel, and Christine M. Crowley, Financial Advisor, opts not to participate in the DASNY refunding of the Series 2002 Bonds for School Districts.

8      Yes      Motion Carried

**Conditional Release  
Exclusive Listing Agreement**

1 - Ms. Wienman      2 - Mr. Fortun

The Board of Education requests that the Parker School property be withdrawn from the exclusive listing agreement with NAI Platform per the terms outlined in the Conditional Release Agreement and authorizes the Assistant Superintendent of Business to sign said agreement.

8      Yes      Motion Carried

**Agreement to Sell  
Parker School  
Coldwell Banker**

1 - Mr. Gilbert      2 - Ms. Wienman

The Board of Education authorizes the Assistant Superintendent of Business to list for sale the Parker School property with Coldwell Banker, according to the terms of the Exclusive Right to Sell Agreement, for the period of August 3, 2012 until and including August 3, 2013 with a list price of \$675,000.

8      Yes      Motion Carried

**Contract for Cooperative Educational Services  
Questar III**

1 - Mrs. Zagursky      2 - Ms. Wienman

WHEREAS the Board of Education of the Brittonkill Central School District of New York State (the "School District") desires to enter into a contract with the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties ("Questar III"), entitled the "Contract for Cooperative Educational Services", a copy of which is attached hereto as Exhibit A:

WHEREAS, pursuant to the Contract for Cooperative Educational Services, Questar III will, on behalf of the School District, facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A of the Contract for Cooperative Educational Services (the "Capital Equipment");

WHEREAS, the School District believes that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement under the model schools program;

WHEREAS, the School District believes that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational Services and that it is in the best interests of the School District to execute and deliver the Contract for Cooperative Educational Services.

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent, or such other individuals as the Board of Education may appoint, be, and hereby is authorized to execute and deliver such documents and papers in the name of the School District as he or she deems necessary, advisable or appropriate to carry into effect the Contract for Cooperative Educational Services.

8 Yes Motion Carried

**2012 - 2013 Instruction Contract**

**Wynantskill UFSD** 1 - Mrs. Zagursky 2 - Mr. Grab

The Board of Education agrees to accept children of school age in grades 9 - 12 residing in the Wynantskill Union Free School District during the school year commencing July 1, 2012 pursuant to the applicable provisions of the Education Law. Wynantskill UFSD agrees to pay tuition in accordance with the terms outlined in the attached instruction contract.

8 Yes Motion Carried

**Financial Reports** 1 - Mr. Fortun 2 - Mr. Grab

The Board of Education accepts and approves the following financial reports:

- Budget Transfer Report - June 2012
- Budget Status Report - June 2012
- Extra Classroom Activity Report - June 2012
- Internal Claims Audit - June 2012

8 Yes Motion Carried

**Increase in Admissions Prices** 1 - Ms. Wienman 2 - Mr. Gilbert

The Board of Education approves, upon the Superintendent's recommendation, an increase in athletic admission fees to \$2 for children and \$3 for adults.

8 Yes Motion Carried

**Disposal of Obsolete Textbooks**

1 - Mrs. Zagursky      2 - Mrs. Lindemann

The Board of Education approves the disposal of the following obsolete textbooks subject to attempts to donate them to a worthy organization:

Title	Publisher	Date	# of Copies
Student Book (Mathland)	Creative Publications	2000	280 hardcover books 295 workbooks 11 teacher manual bags

8      Yes      Motion Carried

**Donations**

1 - Mrs. Zagursky      2 - Mr. Fortun

The Board of Education accepts, with appreciation, the following donations:

- \$1,000 from the Rensselaer County Legislature for the Brunswick Central School District TLC Program

8      Yes      Motion Carried

**PUBLIC COMMENT**

- Marcy Smith asked what was being done with the money left over in the Drama Club account. Ms. Derway said she would look into and get back to her.
- Gretchen Morton asked why fundraising can't be done for all clubs since the district just accepted a donation for the TLC Program. Mr. McIntosh said it could be.

**EXECUTIVE SESSION**

1 – Mrs. Lindemann      2 – Ms. Wienman

The Board of Education entered into Executive Session at 10:04 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivisions E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property;
<b>X</b>	Other [specify] CSEA Grievance

8      Yes      Motion Carried

**MOTION TO  
ADJOURN**

1 – Ms. Wienman    2 – Mrs. Zagursky  
The Board of Education exited Executive Session and adjourned at 10:24 PM.

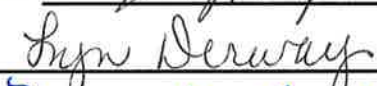
8    Yes    Motion Carried

Respectfully submitted,

LOUIS MCINTOSH, SUPERINTENDENT



LYN DERWAY, DISTRICT CLERK



MARIA LEWIS, BOARD SECRETARY

