

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

MEETING Date: August 25, 2011
 Place: Brittonkill Meeting Room
 Presiding: Matthew Wade, President

ASSEMBLAGE

Members Present: K. Christiansen, C. Fox, C. Gilbert, J. Lindemann, R. Matthews, M. Wade and K. Zagursky

Members Absent: P. Daley and N. Rheeman

Also Present: Louis McIntosh, Superintendent, Gail Lathrop, Director of Business Operations/District Clerk and Maria Lewis, Board Secretary

**CALL TO ORDER
FLAG SALUTE**

President Wade called the public meeting to order at 7:04 and began the meeting with a salute to the flag.

**APPROVAL OF
MINUTES**

1 - Mr. Christiansen 2 - Mrs. Zagursky
The Board of Education hereby approves the following Minutes:
• August 11, 2011 Regular Meeting

7 Yes Motion Carried

**PRESENTATIONS TO
THE BOARD**

Michael Wolff from the Rensselaer City School District presented his findings from the 2010 - 2011 Risk Audit. He also suggested the following areas for next year's audit: payroll, information technology, outsourced items and the transition of significant positions.

SUPERINTENDENT Mr. McIntosh told the board that Nicole Lindeman had been called out of town on a personal matter and would be doing her presentation at the next meeting.

PUBLIC COMMENT¹ Sarah Atkinson asked what information, specifically, was embargoed. The Superintendent told her it was the school report card.

¹ Please Note: Any person wishing to address the Board must state for the record his or her **name and address**, or, in the case of an employee or business representative, his or her affiliation and position. Please take care not to attach any remarks that might be considered hurtful or defamatory to any particular student or person. This is not the time to register complaints about individuals or items that have not first been addressed to appropriate staff and administrators. These types of comments will be declared out of order by the president or the chair of the meeting and may cause the Public Comment portion of the meeting to cease. All comments will be limited to not more than three minutes. While the Board does not wish to impinge upon free speech protections, it must be noted that the "Open Forum" is not intended to be an opportunity for every person to express an opinion on every matter. Decisions of the chair concerning the recognition of individuals and rules of order are final.

BOARD DISCUSSION/REPORTS

Mr. Wade suggested putting as much information under "Public Content" as possible in Board Docs for the purpose of transparency. The rest of the board agreed.

SPECIAL ACTIONS

APPR Plan Adoption

1 - Mr. Christiansen 2 - Mrs. Fox
The Board of Education adopts the Annual Professional Performance Plan as presented by the Superintendent of Schools.

7 Yes Motion Carried

Creation of Board Committee

1 - Mrs. Fox 2 - Mrs. Zagursky
The Board of Education, upon the recommendation of the Board President, approves the creation of an ad hoc committee for the purpose of providing a consistent orientation process for new board members. The Board also approves the appointment of Kyle Christiansen, Craig Gilbert and Karen Zagursky to the committee.

7 Yes Motion Carried

Academic Eligibility Modification

1 - Mrs. Zagursky 2 - Mr. Christiansen
The Board of Education authorizes, upon the recommendation of administration, a modification to the eligibility policy for the first five weeks of every school year beginning with the 2011 - 2012 school year.

7 Yes Motion Carried

SPECIAL EDUCATION

Student Placements

Section 504

1 - Mrs. Zagursky 2 - Mr. Matthews
The Board of Education accepts the recommendations of the Section 504 Committee dated 08/05/11:

000000265

7 Yes Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

2011 - 2012 Fall/Winter/Spring Coaches

Annual Appointments

1 - Mrs. Fox 2 - Mrs. Zagursky

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check) Salary per the current BTA contract.

Swimming

Varsity Volunteer Head Coach Jaimy Johnson

7 Yes Motion Carried

Annual Board Appointments

Lyn Derway

1 - Mrs. Fox 2 - Mr. Matthews

The Board of Education approves the appointment Lyn Derway to the following positions for the 2011 - 2012 school year effective October 24, 2011.

- Clerk of the Board
- Purchasing Agent
- Property Tax Refunds/Adjustments
- Records Access Manager
- Records Management Officer

7 Yes Motion Carried

Business/Finance

Financial Reports

1 - Mrs. Fox 2 - Mr. Christiansen

The Board of Education, upon the recommendation of the Superintendent, accepts the following financial report(s):

- Internal Claims Report – Warrant #'s 1, 2, 3, 4, 6 and 7
- District Treasurer's Report – July 31, 2011
- Budget Transfer Schedules - July 31, 2011
- Budget Status Report – July 31, 2011
- Extra Classroom Activity Fund – July 31, 2011
- June 2011 Quarterly Report

7 Yes Motion Carried

RFP for Beverages

1 - Mrs. Lindemann 2 - Mr. Matthews

The Board of Education accepts the Request for Proposal (RFP) from DeCrescente Distributing Co. to provide beverages to the district for the 2011 - 2012 school year.

7 Yes Motion Carried

2010-2011 Year-End Transfers 1 - Mr. Matthews 2 - Mrs. Fox

The Board of Education authorizes administration to effectuate the following General Fund book entries the Unappropriated Fund Balance (A911):

- \$25,000 to the Workers Compensation Reserve to cover future assessment claims (A814).
- \$383,469.70 to increase the Reserve for Employee Benefits (A867).
- \$19,623.23 to the Unemployment Insurance Reserve to cover future unemployment claims (A815).

7 Yes Motion Carried

PUBLIC COMMENT None

MOTION TO ADJOURN

1 – Mrs. Zagursky 2 – Mrs. Fox
The Board of Education adjourned at 8:00 PM.

7 Yes Motion Carried

Respectfully submitted,

LOUIS C. MCINTOSH, SUPERINTENDENT _____

GAIL LATHROP, DISTRICT CLERK _____

MARIA LEWIS, BOARD SECRETARY _____