

APPROVED

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

ORIGINAL

MEETING Date: September 17, 2015
 Place: Brittonkill Meeting Room
 Presiding: Michael Fortun, President

ASSEMBLAGE

Members Present: A. Casale (*arrived at 7:08 pm*), M. Fortun, D. Galipeau, A. Grab, M. McCarthy, L. Wertz and Judy Wienman

Members Absent: K. Murphy and J. Roddy

Also Present: Angelina Maloney, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk, Maria Lewis, Board Secretary and Kathleen Renna, Student Liaison

CALL TO ORDER

FLAG SALUTE President Fortun called the public meeting to order at 7:00 p.m. and began the meeting with a salute to the flag.

PRESENTATIONS

- 2014-15 Audit Findings, Allison Blessing, Bonadio Group
- Capital Project SEQRA Discussion, Robert T. Schofield, Whiteman Osterman & Hanna LLP

SPECIAL ACTIONS

SEQRA Determination

1 – Ms. Wertz 2 – Mr. Galipeau

WHEREAS, the Brunswick Central School District proposes to renovate and upgrade its elementary, middle school and high school facilities, as well as its transportation building and athletic facilities located at Route 2 in the Town of Brunswick, Rensselaer County, New York (the "Project") at a maximum estimated cost of \$14,554,500; and

WHEREAS, upon review of the Project, it has been determined that the Project is subject to the State Environmental Quality Review Act (ECL, Article 8) and its implementing regulations (6 NYCRR Part 617) (collectively, "SEQRA"); and

WHEREAS, the Board of Education of the Brunswick Central School District (the "Board") has prepared a Part 1 of the Full Environmental Assessment Form ("EAF") for the Project; and

WHEREAS, the Board has compared the Project to the thresholds for classifying an action as set forth in 6 NYCRR §§ 617.4, 617.5 and 617.6(a) and determined that the Project constitutes a Type 1 action pursuant to SEQRA; and

WHEREAS, the Board previously declared its desire to act as lead agency and circulated consent to act as lead agency to all necessary interested and involved agencies in accordance with 6 NYCRR §§ 617.6(b). No objections were made to the Board acting as lead agency; and

WHEREAS, the Board reviewed Part 1 of the EAF and supporting materials at its meeting on September 17, 2015, and completed Part 2 of the EAF;

NOW, upon a motion made by Leah Wertz, seconded by Darren Galipeau, it is therefore

RESOLVED, the Board hereby designates itself as the SEQRA lead agency for the Project; and it is further

RESOLVED, that for the reasons set forth in the attached SEQRA Negative Declaration dated September 17, 2015, the Board hereby finds and determines that the Project will not have a significant adverse environmental impact within the meaning of SEQRA; and it is further

RESOLVED, that the attached SEQRA Negative Declaration is hereby adopted; and it is further

RESOLVED, that the Project which are the subject of this resolution is described as follows:

Construction of improvements to and reconstruction of various School District buildings and facilities, including site and athletic field improvements, including a new synthetic turf field at the Middle/High School, original furnishings, equipment, machinery, appurtenances, apparatus, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$14,554,500.

and it is further

RESOLVED, this resolution, together with the attached Negative Declaration dated September 17, 2015, be filed and published in accordance with Part 617.12 of the SEQRA Regulations; and it is further

RESOLVED, that this resolution shall take effect immediately.

7 Yes Motion Carried

**Special Meeting
November 10, 2015**

1 – Mr. Galipeau 2 – Ms. McCarthy

The Board of Education of the Brunswick Central School District, Rensselaer County, New York, as follows:

Section 1. A Special School District Meeting in and for the Brunswick Central School District, Rensselaer County, New York, shall be held on November 10, 2015, in the Multi-Purpose Gymnasium in the Secondary School, 3992 NY State Route 2, in Troy, New York, at 12:00 Noon, and the polls shall be kept open for voting by voting machines between the hours of 12:00 Noon and 8:00 o'clock P.M., Prevailing Time, on said date. The propositions to be presented are hereinafter set forth in the Notice of said Meeting as described in Exhibit A attached hereto and hereby incorporated herein by reference.

Section 2. Voting at said Meeting shall be conducted by the use of voting machines.

Section 3. The Clerk of said School District is hereby authorized and directed to cause a Notice of said Meeting in substantially the form attached hereto as Exhibit A to be published in the Troy Record and the Albany Times Union, being two newspapers having a general circulation in said School District, such publications to be made so that such notice shall appear in said newspapers each four times within the seven weeks next preceding such district meeting, the first publication to be at least forty five days (but, preferably, not more than forty-nine days) before said meeting, and to give such other notice as may be deemed desirable.

Section 4. The School District Clerk is hereby authorized to amend the Notice of said Special School District Meeting from time to time as, in his or her discretion, such amendment may be required or desirable.

Section 5. To the extent required by law, the Board of Education shall appoint election personnel to conduct said Special School District Meeting pursuant to a separate resolution of this Board of Education.

Section 6. This resolution shall take effect immediately.

7 Yes Motion Carried

APPROVAL OF MINUTES

1 – Ms. Wertz 2 – Mr. Grab

The Board of Education hereby approves the following Minutes:

- August 13, 2015 Regular Meeting
- September 2, 2015 Special Meeting

7 Yes Motion Carried

SUPERINTENDENT

- The Superintendent updated the board on the following items:
 - NYSASBO Article written by Lyn Derway
 - Opening Day & Enrollment
 - Education Law 3012-d (new APPR law) – negotiating w/BTA & waiting on guidance from State Education Department
 - New faculty & staff reception – 6:30 pm October 15, 2015
 - May need to create a new Teaching Assistant position (AIS) – will let board know at next meeting
- Update from Building Principals

BOARD DISCUSSION/REPORTS

Committee Updates

Audit/Finance - Tony Grab

Facilities – N/A

Policy - Leah Wertz

Athletic - Darren Galipeau

Liaison Updates

Brittonkill Educational Foundation – Judy Wienman

CAPSBA - Leah Wertz

Curriculum & Assessment - Mike Fortun

PTSA - Leah Wertz

Wellness – N/A

Student - Kathleen Renna

PUBLIC COMMENT

Eric Olson, Steve Pomposello and Jill Harris thanked the board for a fair contract settlement.

Nick Gross said he likes that the school is offering more advanced classes and feels that this fact will keep more students here. He also asked about advertising for the capital project.

BY CONSENT
1 – Mr. Galipeau 2 – Ms. Wienman

STUDENTS

2015 – 16 Athletic Handbook

Approval The Board of Education approves and adopts the 2015-16 Athletic Handbook as presented.

2015 – 16 Coaches' Handbook

Approval The Board of Education approves and adopts the 2015-16 Coaches' Handbook as presented.

END OF CONSENT
7 Yes Motions Carried

SPECIAL EDUCATION

BY CONSENT
1 – Mr. Grab 2 – Ms. Wienman

Student Placement Recommendations

**Section 504
Committee**

The Board of Education accepts the following recommendations of the Section 504 Committee dated 3/19/2015, 4/2/2015, 4/15/2015, 4/29/2015, 4/30/2015, 6/11/2015, 8/20/2015, 8/21/2015, 8/26/2015 and 8/27/2015:

02000031	002000025	543	02000038	495	002000039
002000029	652	002000016	776	002000022	3015
002000021	685	399	3003	3012	791
002000037	573	002000008	002000028		

**Committees on
Special Education and
Preschool Special
Education**

The Board of Education accepts the following recommendations of the Committees on Special Education and Preschool Special Education dated 8/12/2015:

904 910 469 141

END OF CONSENT
7 Yes Motions Carried

SUPERINTENDENT’S RECOMMENDATIONS

BY CONSENT

1 – Mr. Galipeau 2 – Ms. McCarthy

Personnel

**2015 – 2016 Lead Evaluator Certification
 (Principals)**

The Superintendent and Assistant Superintendent for Business are hereby certified as a Qualified Lead Evaluator of building principals, for the 2015 – 2016 school year, having successfully completed the following training requirements prescribed in 8 NYCRR§30-2.9 (b):

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved rubrics selected by the Brunswick Central School District for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal’s practice;
- 5) Application and use of the assessment tools that the Brunswick Central School District uses to evaluate its building principals as agreed upon in the APPR document; and
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Brunswick Central School District to evaluate its principals.

**Appointment of
 Substitutes**

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective September 18, 2015 (unless otherwise noted).

Name	Position
Kayla Auclair	Food Service Helper @\$9.50 per hour
Victoria Bennett	Non-certified Substitute Teacher @ \$80 per day
Fernando Mergil	Non-certified Substitute Teacher @ \$80 per day
Ronald Milos	Non-certified Substitute Teacher @ \$80 per day
Kathleen Mrozak	Certified Substitute Teacher @ \$100 per day
Ira Share	Certified Substitute Teacher @ \$100 per day
Harold Waite, Jr.	Non-certified Substitute Teacher @ \$80 per day
Kyle Yager	Certified Substitute Teacher @ \$100 per day

**Leave of
Absence**

The Board of Education approves the following request(s) for a leave of absence:

Name	Title	Type of Leave	Leave Start	Leave End	Comments/Location
Barbara Baker	Special Education Teacher	Professional	9/1/2015	6/30/17	Elementary School
Karen Cordes	Elementary Teacher	Medical	9/1/2015	6/30/16	Elementary School

**Elementary Teacher
Probationary Appointment
Barbara Baker**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the appointment of Barbara Baker to the position of Elementary Teacher in the tenure area of Early Childhood Education (B-Gr.2), effective September 1, 2015 with a three year probationary term commencing on September 1, 2015 provided that, except to the extent required by law, in order to be granted tenure, she shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c or 3012-d of either effective or highly effective in at least 2 of the 3 preceding years, and if she receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time. It is further recommended that she be remunerated per the BTA contract.

**Teaching Assistant
Probationary Appointment
Monique Duval**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the probationary appointment of Monique Duval to the position of Teaching Assistant in the tenure area of Teaching Assistant, effective September 1, 2015. Ms. Duval's probationary period will begin on September 1, 2015 and end on August 31, 2019 with remuneration per the current BTA contract.

**Special Education Teacher
Appointment Revision
Hannah Widrick**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the **REVISED** appointment of Hannah Widrick to the position of Special Education Teacher in the tenure area of Special Education, effective September 1, 2015 *with a four year probationary term commencing on September 1, 2015 provided that, except to the extent required by law, in order to be granted tenure, she shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c or 3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if she receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.*

**Social Studies Teacher
Appointment Revision**

John Roddy, III The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the **REVISED** appointment of John D. Roddy, III to the position of High School Social Studies Teacher in the tenure area of Social Studies, effective September 1, 2015 *with a four year probationary term commencing on September 1, 2015 provided that, except to the extent required by law, in order to be granted tenure, he shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c or 3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if he receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.* (Elizabeth Danni LOA 9/8/15 - 6/24/16)

**Food Service Helper
Probationary Appointment**

Elicia Lozo The Board of Education approves, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements, the probationary appointment of Elicia Lozo to the position of Food Service Helper effective September 8, 2015. Ms. Lozo's probationary period shall extend from September 8, 2015 through March 7, 2016. Remuneration for this position shall be at a rate per the current CSEA contract.

**Cook
Probationary Appointment**

Stacy Meres The Board of Education approves, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements, the probationary appointment of Stacy Meres to the position of Cook effective September 2, 2015. Ms. Mere's probationary period shall extend from September 2, 2015 through March 1, 2016. Remuneration for this position shall be at a rate per the current CSEA contract.

**Builder's Club Advisor
Rescind Appointment**

Amber Frank The Board of Education rescinds the appointment of Amber Frank as 2015 - 2016 Advisor to the MS Builder's Club.

**CSEA Contract
Revision of Titles**

The Board of Education agrees to revise the current CSEA contract titles as follows:

- **Abolish** Groundskeeper title effective September 14, 2015
- **Create** Head Custodian title effective September 21, 2015

**Social Studies Teacher
Extension of Work Day**

Aimee Bishop The Board of Education approves an increase in the work schedule of Aimee Bishop to 1.04175 FTE for the first semester of the 2015 - 2016 school year. This schedule change will allow Ms. Bishop to teach AIS Global History every day instead of every other day. Ms. Bishop's annual salary will be increased by \$2,456.32 in remuneration for this work schedule increase.

2015 – 2016 Mentor Appointments

Revision The Board of Education rescinds, due to staffing changes, the previous appointment of **Sharon Lewandowski** as Mentor and instead appoints **Kami Hodgson** as Mentor for the 2015 - 2016 school year.

Account Clerk/Typist

Permanent Appointment

Sherri Kellar-Willis The Board of Education approves the permanent appointment of Sherri Kellar-Willis to the position of Account Clerk/Typist effective September 1, 2015.

School Bus Driver

Substitute Appointment

Jamie Benesch The Board of Education approves, contingent upon NYS Department of Motor Vehicle Regulations on fingerprint clearance requirements, the appointment of Jamie Benesch to the position of Substitute School Bus Driver effective September 14, 2015 at an hourly rate of \$17.

School Monitor

Probationary Appointment

Jamie Benesch The Board of Education approves, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements, the probationary appointment of Jamie Benesch to the position of School Monitor effective September 8, 2015. Ms. Benesch's probationary period shall extend from September 8, 2015 through March 7, 2016. Remuneration for this position shall be at a rate per the current CSEA contract.

Special Education Teacher

REVISED Appointment

Stacey Shelhamer The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the **REVISED** appointment of Stacey Shelhamer to the position of Special Education Teacher in the tenure area of Special Education, effective September 1, 2015 *with a four year probationary term commencing on September 1, 2015 provided that, except to the extent required by law, in order to be granted tenure, she shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c or 3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if she receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.*

Business/Finance

BY CONSENT

1 – Ms. Wertz

2 – Mr. Grab

2014 – 2015 External Audit

The Board of Education accepts the Brunswick Central School District Financial Statements and Required Reports under OMB Circular A-133 as of June 30, 2015 together with Independent Auditor's Report and the Brunswick Central School District Extra Classroom Activity Funds Financial Statements for the year ended June 30, 2015 together with Independent Auditor's Report.

**Amendment to Professional
Services Agreement**

CSArch

The Board of Education approves Amendment No. 001 to the Professional Services Agreement between Brunswick Central School District and CSArch Architecture originally dated October 24, 2014. The Board also authorizes the Superintendent to sign this Amendment on behalf of the District.

Financial Reports

The Board of Education accepts and approves the following financial reports:

- Extra Classroom Activity Report - August 2015
- Appropriation Status Report - August 2015
- Budget Transfer Report - August 2015
- Internal Claims Auditor Report - June, July & August 2015
- Revenue Budget Status Report - August 2015
- District Treasurer's Report (includes School Lunch Fund P&L) - August 2015

**Equipment
Disposal**

The Board of Education approves the disposal of the following obsolete/non-working equipment:

- 4' Beverage-Air Milk Cooler
- 6' Dishwasher Table
- Market Forge Kitchen Steamer
- HP 1100A Desktop Printer

Donations

The Board of Education accepts, with appreciation, the following donation(s):

- \$45 from Target Corp for Tamarac Elementary School
- \$20 from Just Give through Capella University for Tamarac Elementary School

END OF CONSENT

7 Yes Motions Carried

PUBLIC COMMENT Eric Olson asked for clarification on the capital project design

EXECUTIVE SESSION

1 – Mr. Grab 2 – Mr. Galipeau

The Board of Education entered into Executive Session at 9:06 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property
X	Other Superintendent's Contract

7 Yes Motion Carried

EXECUTIVE SESSION

1 – Ms. Wertz 2 – Mr. Grab

The Board of Education exited Executive Session at 9:03 PM to vote on the following resolution:

7 Yes Motion Carried

SUPERINTENDENT'S CONTRACT

1 – Mr. Casale 2 – Ms. Wertz

The Board of Education agrees to amend the Employment Agreement between Dr. Angelina Maloney and the School District, effective July 1, 2015, as follows: (a) to provide for a contract term through June 30, 2020; (b) to provide for a three percent (3%) salary increase retroactive to July 1, 2015; (c) add Article V, Section H, No. 5: Upon her retirement from the District, the District shall pay the cost of the premium for individual coverage at the same contribution rate in effect at the date of the Superintendent's retirement. This benefit is contingent upon the Superintendent's permanent retirement from the New York State Teachers' Retirement System ("NYSTRS") immediately upon termination of her employment from Brunswick CSD.

7 Yes Motion Carried

**MOTION TO
 ADJOURN**

1 – Mr. Grab 2 – Mr. Casale

The Board of Education adjourned at 9:55 p.m.

7 Yes Motion Carried

Respectfully submitted,

ANGELINA MALONEY, SUPERINTENDENT *Angelina Maloney*

LYN DERWAY, DISTRICT CLERK *Lyn Derway*

MARIA LEWIS, BOARD SECRETARY *Maria E. Lewis*