

APPROVED

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

ORIGINAL

MEETING

Date: September 19, 2013
Place: Brittonkill Meeting Room
Presiding: Matthew Wade, President

ASSEMBLAGE

Members Present: M. Fortun, A. Grab, M. McCarthy, J. Roddy M. Wade and L. Wertz

Members Absent: R. Fitzgerald, J. Lindemann and J. Wienman

Also Present: Angelina Bergin, Superintendent, Lyn Derway, Assistant Superintendent of Business/District Clerk and Maria Lewis, Board Secretary

CALL TO ORDER

FLAG SALUTE

President Wade called the public meeting to order at 7:00 p.m. and began the meeting with a salute to the flag.

PRESENTATIONS

- Myles Goss provided the board with an update on recent and upcoming changes in the area of Special Education.
- Karen Lederman and Rich Pogue updated the board on events since the beginning of school.

**APPROVAL OF
MINUTES**

1 - Mr. Fortun 2 - Mr. Grab
The Board of Education hereby approves the following Minutes:
• August 15, 2013 Regular Meeting

6 Yes Motion Carried

SUPERINTENDENT

- Ms. Bergin praised two of the sports teams for their fundraising efforts; the football team is participating in a fundraiser to raise awareness and money for Autism research and the soccer team is fundraising for suicide awareness.
- Mr. Fortun explained the background behind the sample resolution to support green schools. The board expressed their support and asked that it be voted on later in the meeting.
- Ms. Derway reviewed the change in NYS Employer Contribution rates, OSC Tax Levy Cap Review Results and debt service.
- Ms. Bergin informed the board of damage done to some of the playing fields and updated them on the solar panel project.

BOARD DISCUSSION/REPORTS

- Mr. Wade updated the board on the visit by Assemblyman Steve McLaughlin on September 18th.

PUBLIC COMMENT

- Eric Olson, BTA Co-President, questioned the Professional Development Plan which was on the agenda for approval and asked that it be tabled pending further review/clarification. The board and superintendent agreed.
- Mrs. Dawn Girard requested that the board review the academic ineligibility policy because she felt inequity exists between how student athletes and non-athletes are dealt with in the first five weeks of the school year.

SPECIAL ACTIONS

2013-14 Lead Evaluator Certification

(Teachers)

1 - Mr. Roddy 2 - Mrs. McCarthy

The Assistant Superintendent of Business, building principals and the assistant principal of the Brunswick Central School District are hereby certified as a Qualified Lead Evaluator of classroom teachers, for the 2013 - 2014 school year, having successfully completed the following training requirements prescribed in 8 NYCRR§30-2.9 (b):

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value added growth model as defined in 8 NYCRR §30-2.2; and
- 4) Application and use of the State-approved rubrics selected by the Brunswick Central School District for use in the evaluation of classroom teachers.

6 Yes Motion Carried

2013-14 Lead Evaluator Certification

(Principals)

1 - Mr. Fortun 2 - Mr. Grab

The Superintendent and Assistant Superintendent for Business are hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the following training requirements prescribed in 8 NYCRR§30-2.9 (b):

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved rubrics selected by the Brunswick Central School District for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal's practice;
- 5) Application and use of the assessment tools that the Brunswick Central School District uses to evaluate its building principals as agreed upon in the APPR document; and
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Brunswick Central School District to evaluate its principals.

9 Yes Motion Carried

TABLED

**2013-2014 Professional
Development Plan**

1 - Mr. Roddy 2 - Mrs. McCarthy

The Board of Education tabled the approval of the 2013 - 2014 Professional Development Plan until it could be reviewed further.

6 Yes Motion Tabled

**Adoption of
2013-13 Goals**

1 - Mr. Fortun 2 - Mr. Roddy

The Board of Education adopts their 2013 - 2014 Goals.

6 Yes Motion Carried

**Agreement to Support
Green Schools**

1 - Mr. Fortun 2 - Mr. Grab

WHEREAS, the Brunswick Central School District Board of Education desires to grow the twenty-first century economy by establishing community-advancing policies that unleash the potential of our buildings and our children to usher in a healthier, safer, more efficient, resilient and prosperous future; and

WHEREAS, deteriorating school infrastructure and poor indoor environmental quality threaten the health, well being and achievement of staff and students; and

WHEREAS, healthy, high-performance schools, or "green schools," create a healthy environment that is conducive to learning while saving energy, resources and money; and

WHEREAS, children in green schools are healthier and more productive because green schools emphasize excellence in areas such as natural day lighting, thermal comfort, and classroom design – all of which have been shown to improve children’s well-being and ability to learn; and

WHEREAS, the benefits of superior indoor air quality – a key emphasis of green schools – have been linked to lower asthma rates, fewer allergies, reduced absenteeism, and increased teacher retention rates; and

WHEREAS, green schools use an average of 30 – 50% less energy compared to conventional schools; and

WHEREAS, instruments like the LEED (Leadership in Energy and Environmental Design) green building rating system can optimize building performance, resolve operational inefficiencies, and dramatically reduce utility costs in new school construction and in existing school renovation; and

WHEREAS, green schools provide an educational experience that transcends the classroom by creating a host of opportunities for curriculum innovation and hands-on, project based learning in which the building itself becomes an interactive teaching tool; and

WHEREAS, greening existing schools can happen through low or no-cost operations and maintenance improvements, such as implementing water efficiency measures, green cleaning programs, smarter purchasing practices, recycling and waste reduction initiatives, and energy management plans that can save a school district millions of dollars a year in direct operating expenses;

WHEREAS, the above-listed benefits of green schools – including fiscal responsibility, human and environmental health, and an educational connection to the 21st century economy – transcend political boundaries;

NOW, THEREFORE, BE IT RESOLVED THAT:

The Brunswick Central School District Board of Education agrees to work together toward common sense solutions and to pass policies that effectively promote the benefits of green schools to our communities and advance the vision that every child will attend a green school within this generation.

6 Yes Motion Carried

POLICY

**First Reading of
New Policies**

1 - Mr. Fortun 2 - Mr. Grab

The Board of Education approves, upon the recommendation of the Policy Committee, the first reading of the following policies:

- #2340 - Notice of Meetings
- #8520 - Free and Reduced Price Food Services

6 Yes Motion Carried

**Approval of Revisions to
Current Policies**

1 - Mr. Fortun 2 - Mrs. McCarthy

The Board of Education approves, upon the recommendation of the Policy Committee, the following policies as revised:

- #0115, 0115-R - *Student Harassment and Bullying Prevention and Intervention*
- #1900 - *Parental Involvement* - (Includes Exhibits 1900-E.1 and 1900-E.2)
- #2250 - *Board Committees*
- #2310 - *Regular Board Meetings*
- #2342 - *Agenda Preparation and Dissemination*
- #2410 - *Policy Development, Adoption, Implementation and Review*
- #4750 - *Promotion, Retention and Placement of Students*
- #5300.30 - *Prohibited Student Conduct*
- #5300.70 - *Public Conduct on School Property*
- #6680 - *Internal Audit Function*
- #6690 - *Audit Committee*- (Includes Exhibit 6690-E)
- #8110 - *School Building Safety*

6 Yes Motion Carried

SPECIAL EDUCATION

Student Placement Recommendations

Section 504 Committee

1 - Mrs. Wertz 2 - Mr. Fortun

The Board of Education accepts the following recommendations of the Section 504 Committee dated 05/08/2013, 5/30/2013 and 06/20/2013:

37 3015 3016 3017
6 Yes Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

Art Teacher

Reinstatement to Full Time Status

Jillian Sheffer

1 - Mr. Grab 2 - Mrs. McCarthy

The Board of Education approves the appointment of Jillian Sheffer to a full-time Art position effective September 1, 2013. Ms. Sheffer's position was reduced to .5 FTE July 1, 2012 due to budget constraints. During the 2013 - 2014 budget development process (April 11, 2013 meeting), the Board of Education directed that the position be reinstated to 1.0 FTE for the 2013 - 2014 school year. Ms. Sheffer's salary shall be per the current BTA contract: \$41,634 – Schedule MA/MS, Level 5 for the 2013-14 school year.

6 Yes Motion Carried

Art Teacher

Probationary Appointment

Amy DeSio

1 - Mr. Roddy 2 - Mr. Grab

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the probationary appointment of Amy DeSio to the position of Art Teacher, within the tenure area of Art, effective September 1, 2013. It is recommended that Ms. DeSio's probationary period will begin on September 1, 2013 and end on September 1, 2016. It is further recommended that she be remunerated at a salary of \$35,792: BA/BS Level 1 for the 2013-14 school year.

6 Yes Motion Carried

Childcare Worker

Probationary Appointment

Amy Spotten

1 - Mrs. Wertz 2 - Mr. Fortun

The Board of Education approves the probationary appointment of Amy Spotten to the position of Child Care Worker effective September 4, 2013. Remuneration for this position is per the current CSEA contract. Ms. Spotten's probationary period shall begin on September 4, 2013 and will end on March 3, 2014. Ms. Spotten also works for the district as a Teaching Assistant.

6 Yes Motion Carried

**Science Teacher
Change in Work Schedule**

Mary McManus

1 - Mr. Fortun 2 - Mrs. McCarthy

The Board of Education approves an increase in the work schedule of Mary McManus to 1.084 FTE for the 2013 - 2014 school year. This schedule change will allow Ms. McManus to continue to teach more sections of upper level science classes (2 sections of Advanced Biology and 1 section of AP Environmental Science) this school year. Remuneration shall be per the current BTA contract.

6 Yes Motion Carried

**.6 FTE School Counselor
Annual Appointment**

Patricia Poupore

1 - Mr. Fortun 2 - Mrs. Wertz

The Board of Education approves the annual appointment of Patricia Poupore to the position of .6 FTE School Counselor for the 2013 - 2014 school year. Remuneration is per the current BTA contract.

6 Yes Motion Carried

**Mentor Coordinator
Annual Appointment**

Patricia Maloney

1 - Mrs. Wertz 2 - Mr. Grab

The Board of Education approves the annual appointment of Patricia Maloney to the position of Mentor Coordinator for the 2013 - 2014 school year with a stipend as per the current BTA contract.

6 Yes Motion Carried

**2013 - 2014 Mentor
Appointments**

1 - Mr. Fortun 2 - Mr. Grab

The Board of Education approves the appointment of the following individuals to the position of Mentor for the 2013 - 2014 school with a stipend per the current BTA contract.

Ann Kolakowski	Mentor to Matthew Duclos
Michelle Noto	Mentor to Amy DeSio
Amy Steele	Mentor to Dorothy Koryto

6 Yes Motion Carried

Coaching Appointment

1 - Mr. Grab 2 - Mr. Fortun

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

Swimming

Jaimy Johnson, Volunteer Coach - Varsity

6 Yes Motion Carried

**Extra & Co-Curricular
 Appointments**

1 - Mr. Fortun 2 - Mr. Grab

The Board of Education approves the following Extra and Co-Curricular appointments for the 2013-14 school year at a salary per the current BTA contract (unless noted otherwise):

SADD.....Michelle Johnston, Co-Advisor (with Lisa Parker)
 National Honor Society.....Jordan Carroll
 High School Music.....Ann Kolakowski (non-stipended)
 High School Band.....Jeff Calistri (non-stipended)

6 Yes Motion Carried

**Appointment of
 Substitutes**

1 - Mrs. Wertz 2 - Mr. Grab

The Board of Education approves the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective September 1, 2013 (unless otherwise noted).

Name	Position
Brittany Freeman	Certified Substitute Teacher @ \$85 per day
Lauren Hernandez-Forgette	Certified Substitute Teacher @ \$85 per day
Andrea Hollinger	Certified Substitute Teacher @ \$85 per day
Danielle Varcasio	Certified Substitute Teacher @ \$85 per day

6 Yes Motion Carried

Transportation Appointments

1 - Mr. Fortun 2 - Mr. Roddy

The Board of Education approves the appointment of the following individuals to the position indicated, contingent upon NYS Department of Motor Vehicle Regulations on fingerprint clearance requirements, effective September 3, 2013 (unless noted otherwise) at the salary indicated.

Name	Position	Salary	Status
Thomas Harrington	School Bus Driver	Per the current CSEA Contract	Probationary
Heather LeVan	School Bus Driver	Per the current CSEA Contract	Probationary
Rocco Valenti	School Bus Driver	Per the current CSEA Contract	Probationary
Kathleen Deuel*	School Bus Attendant	Per the current CSEA Contract	Probationary
Tim Maki	School Bus Driver Trainee	\$14 per hour	

*Effective September 9, 2013

6 Yes Motion Carried

Business/Finance

**Corrective Action Plan
 2012-2013 Internal Audit &
 Risk Assessment**

1 - Mr. Grab 2 - Mrs. McCarthy

The Board of Education accepts the Corrective Action Plan for the 2012 - 2013 Internal Audit and Risk Assessment.

6 Yes Motion Carried

**2012 - 2013 External
 Audit Report**

1 - Mr. Grab 2 - Mr. Roddy

The Board of Education accepts the Financial Statements, Management and Discussion Analysis' and other Required Reports, Federal Single Audit Reports and the Extra-Classroom Activity Fund Financial Statements, all for the year ending June 30, 2013, as prepared by Stark & Basila, CPA.

6 Yes Motion Carried

**Corrective Action Plan
 2012-2013 External Audit**

1 - Mr. Grab 2 - Mrs. wertz

The Board of Education accepts the Corrective Action Plan for the 2012 - 2013 External Audit.

6 Yes Motion Carried

2013 - 2014 Shared Services Agreement

Wynantskill UFSD 1 - Mr. Roddy 2 - Mrs. Wertz

The Board of Education agrees to continue a shared service arrangement with Wynantskill UFSD for the services and functions of Food Service Manager and Maintenance Mechanic on an "as-needed" basis. The term of this agreement shall extend to and through June 30, 2014. All other terms and conditions are detailed in the contract. The Board of Education authorizes the Assistant Superintendent of Business to sign said contract.

6 Yes Motion Carried

Financial Reports 1 - Mr. Grab 2 - Mr. Roddy

The Board of Education accepts and approves the following financial reports:

- Extra Classroom Activity Report - August 2013
- Appropriation (Budget) Status Report - August 2013
- Budget Transfer Report - August 2013
- Internal Claims Audit - August 2013
- Revenue Budget Status Report - August 2013
- District Treasurer's Report (inc. School Lunch P&L) - August

6 Yes Motion Carried

Textbook Disposal 1 - Mrs. Wertz 2 - Mrs. McCarthy

The Board of Education approves the disposal of the following obsolete and/or damaged textbooks, subject to attempts to donate them to a worthy organization:

Title	Publisher	Publishing Date	Quantity
The American Nation	Prentice-Hall	1998	Approx. 275
Shop Mathematics At Work	Welton and Rogers	1971	23
Algebra Two and Trigonometry	Amsco	1972	16
Unified Mathematics Book 3	Houghton Mifflin	1989	47
Advanced Mathematics	Houghton Mifflin	1984	24
Precalculus	Scott Foresman	1984	24
Precalculus 2nd Edition	Heath	1989	47
Solid Geometry	American Book Co	1964	13
Foundations for Advanced Mathematics	Amsco	1993	66
Statistics & Probability in Modern Life	Saudners College	1983	22
Solid Geometry	Avery	1964	9
Advanced Algebra	Allyn & Bacon	1967	8
Advanced Algebra	Allyn & Bacon	1962	10
Analytic Geometry	Addison Wesley	1986	16
Modern Applied Mathematics	Houghton Mifflin	1971	23
Integrated Mathematics Course 1	Amsco	1989	58
U.S. History and Government	Amsco	1992-2006	Approx. 34

6 Yes Motion Carried

Equipment Disposal 1 - Mrs. Wertz 2 - Mrs. McCarthy

The Board of Education approves the disposal/sale of the following obsolete equipment:

- Magicard Tango 2E Security Access ID Printer
- Bus #89 - 2001 Chevy Suburban 2500, VIN #3GNGK26U81G232459

6 Yes Motion Carried

Ms. Bergin asked Rich Pogue to give the board background on the Academic Eligibility Policy. Board members asked questions.

PUBLIC COMMENT

- Eric Olson asked why students couldn't start with a "clean slate" every school year. (Instead of the five week period of ineligibility that carries over from the previous school year.) He also asked for details regarding the workshops the board is holding the first Thursday of the month. Mr. Wade made it clear that they are public meetings and anyone could attend.

EXECUTIVE SESSION

1 - Mr. Roddy 2 – Mrs. Wertz

The Board of Education entered into Executive Session at 8:46 p.m. in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Proposed, pending or current litigation;
X	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
X	The proposed acquisition, sale or lease of real property (Parker School);
X	Other - Code of Conduct

6 Yes Motion Carried

MOTION TO ADJOURN

1 - Mr. Roddy 2 – Mr. Fortun

The Board of Education adjourned at 9:40 p.m.

6 Yes Motion Carried

Respectfully submitted,

ANGELINA BERGIN, SUPERINTENDENT *Angelina Berg*

LYN DERWAY, DISTRICT CLERK *Lyn Derway*

MARIA LEWIS, BOARD SECRETARY *Maria E. Lewis*