

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

MEETING Date: September 8, 2011
Place: Brittonkill Meeting Room
Presiding: Matthew Wade, President

ASSEMBLAGE

Members Present: K. Christiansen, C. Gilbert, J. Lindemann, R. Matthews, N. Rheeman (*left at 8:38 PM*), M. Wade and K. Zagursky

Members Absent: P. Daley and C. Fox

Also Present: Louis McIntosh, Superintendent, Gail Lathrop, Director of Business Operations/District Clerk and Maria Lewis, Board Secretary

**CALL TO ORDER
FLAG SALUTE**

President Wade called the public meeting to order at 7:00 and began the meeting with a salute to the flag.

**APPROVAL OF
MINUTES**

1 - Mr. Matthews 2 - Mr. Christiansen
The Board of Education hereby approves the following Minutes:

- August 25, 2011 Regular Meeting

7 Yes Motion Carried

**PRESENTATIONS TO
THE BOARD**

Nicole Lindeman presented the 2009-10 ELA and Grade 3-8 Math rankings by county to the board. Mrs. Zagursky asked for additional information. It was agreed that if any board member wanted further details, they are to email the superintendent with their request.

SUPERINTENDENT

Mr. McIntosh said that, overall Opening Day went well. There was some confusion with the bus routes as a result of a change in the bus identifier system but that was corrected. Some of the roads presented a challenge due to the aftermath of Hurricane Irene.

PUBLIC COMMENT¹

The following individuals addressed the board in reference to the Brunswick Bulldogs using the district's fields.

Steve Scott	Peggy Judge	Sandy Maxon	Diane Wagner
Linda D'Agostino	Danielle Roadcap	Mike D'Agostino	Paul Newman
Albert Doyle			

¹ Please Note: Any person wishing to address the Board must state for the record his or her **name and address**, or, in the case of an employee or business representative, his or her affiliation and position. Please take care not to attach any remarks that might be considered hurtful or defamatory to any particular student or person. This is not the time to register complaints about individuals or items that have not first been addressed to appropriate staff and administrators. These types of comments will be declared out of order by the president or the chair of the meeting and may cause the Public Comment portion of the meeting to cease. All comments will be limited to not more than three minutes. While the Board does not wish to impinge upon free speech protections, it must be noted that the "Open Forum" is not intended to be an opportunity for every person to express an opinion on every matter. Decisions of the chair concerning the recognition of individuals and rules of order are final.

Sarah Atkinson asked several questions pertaining to the data that Mrs. Lindeman had presented earlier.

Mrs. Lederman praised the children present and stated that she was proud of how they acted. She also publicly thanked the faculty and staff at the elementary for their help on Opening Day. Everyone pulled together in dealing with some "Opening Day difficulties".

Mrs. Zagursky stated that she was very impressed with the manner in which Kindergarten lunch went on Opening Day. She said "everything went like clock-work".

BOARD DISCUSSION/REPORTS

Mr. Christiansen, Chairman of the Policy Committee, queried the board as to their preference for the number of members on the Audit Committee. Historically the Audit Committee was comprised of the entire board but those present agreed to change the number to three. The members are Kyle Christiansen, Jacklyn Lindemann and Karen Zagursky.

Mr. McIntosh stated his interest in forming a sub committee of the board to investigate the use of the district's playing fields by outside groups. After discussion, it was decided the sub committee would include Craig Gilbert, Nancy Rheeman, and Ryan Matthews along with the Superintendent. The committee charge is to investigate the feasibility of outside groups using the district's playing fields. The committee is to report back to the rest of the board by December 31, 2011.

Ms. Rheeman left the meeting at 8:38 PM.

POLICY

APPROVED First Reading of Policy

1 – Mr. Matthews 2 – Mrs. Zagursky
The Board of Education approved, with a few minor changes from Mrs. Zagursky, the first reading of the following policies:

- Public Use of Facilities - #1500
- Promotion and Retention of Students - #4750
- Notification of Sex Offenders - #5450.1
- Students and Personal Electronic Devices - #5695
- Fiscal Management Goals - #6000
- Budget Planning (inc. Regulations) - #6110
- Budget Transfers - #6150
- Tax Certiorari Proceedings & Settlements - #6205
- Property Tax Exemptions - #6215
- Investments (inc. Regulations) - #6240
- Authorized Signatures - #6410
- Fiscal Accounting and Reporting - #6600
- Purchasing (inc. Regulations & Exhibits) - #6700
- Purchasing Authority - #6710
- Purchasing - #6740
- Contracting for Professional Services - #6741
- Payroll Procedures - #6800
- Expense Reimbursement - #6830

- Disposal of District Property - #6900

6 Yes Motion Carried

SPECIAL EDUCATION

Student Placements

BY CONSENT

1 - Mr. Matthews 2 - Mrs. Zagursky

Section 504 The Board of Education accepts the recommendations of the Section 504 Committee dated 08/24/2011, 07/28/2011 and 08/05/2011:

000000418 000000575 002000010

Committee on Special Education The Board of Education accepts the recommendations of the Committee on Special Education dated 08/02/2011:

735

Committee on Preschool Special Education The Board of Education accepts the recommendations of the Committee on Preschool Special Education dated 08/08/2011:

701 741 742 737

END OF CONSENT

6 Yes Motions Carried

SUPERINTENDENT'S RECOMMENDATIONS

Business/Finance

Increase in Petty Cash Account 1 - Mr. Christiansen 2 - Mrs. Zagursky
The Board of Education approves an increase in the cafeteria petty cash account from \$150 to \$235 effective for the 2011 - 2012 school year.

6 Yes Motion Carried

Establishment of Substitute Rate 1 - Mrs. Lindemann 2 - Mr. Gilbert
The Board of Education approves the establishment of an hourly rate of \$8 for substitute Teacher Aides effective with the 2011 - 2012 school year.

6 Yes Motion Carried

Personnel

EXECUTIVE SESSION

1 – Mrs. Zagursky 2 – Mr. Matthews

The Board of Education entered into Executive Session at 8:55 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Proposed, pending or current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
X	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property;
	Other [specify]

6 Yes Motion Carried

EXECUTIVE SESSION

1 – Mrs. Zagursky 2 – Mr. Matthews

The Board of Education exited Executive Session at 8:57 PM and resumed Public Session.

6 Yes Motion Carried

**Resignation
 School Bus Driver
 Debra Joslin**

1 -Mr. Matthews 2 - Mrs. Zagursky

The Board of Education accepts, with sincere appreciation and gratitude for 20 years of dedicated service to the Brunswick Central School District, the resignation for the purpose of retirement, of Debra Joslin from her position as School Bus Driver effective August 24, 2011. The Board agrees to pay the retirement incentive offered to other CSEA employees as per the Memorandum of Agreement dated February 16, 2011.

6 Yes Motion Carried

BY CONSENT

1 - Mrs. Zagursky 2 - Mr. Christiansen

**2011 - 2012 Annual Appointments
Extra-Curricular Advisors**

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following extra and co-curricular activities advisors for the 2011-2012 school year.

<u>High School</u>	<u>Name</u>
Band	Jeff Calistri
Music	Ann Kolakowski
Russian	Angelique Wright

**2011 - 2012 Coaches
Annual Appointment**

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check) Salary per the current BTA contract.

<u>Girls' Basketball</u>	<u>Name</u>
Modified "B" Coach	Michael Long

**Substitute Positions
Appointments**

The Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective September 9, 2011 (unless otherwise noted).

<u>Name</u>	<u>Area</u>
Leigh Wagar	School Monitor & Teacher Aide @ \$8 per hour

END OF CONSENT
6 Yes Motions Carried

PUBLIC COMMENT None

**MOTION TO
ADJOURN** 1 – Mr. Christiansen 2 – Mr. Gilbert
The Board of Education adjourned at 9:00 PM.

6 Yes Motion Carried

Respectfully submitted,

LOUIS C. MCINTOSH, SUPERINTENDENT _____

GAIL LATHROP, DISTRICT CLERK _____

MARIA LEWIS, BOARD SECRETARY _____