

BRITTONKILL

Brunswick Central School District

www.brittonkill.k12.ny.us



2009 - 2010 District Calendar

FIRST DAY OF SCHOOL - WEDNESDAY SEPTEMBER 9, 2009

BRUNSWICK CENTRAL SCHOOL DISTRICT

Board of Education

Paul Daley, President

Mary Ann Doyle, Vice President

Christine Fox

Darren Galipeau

Ryan Matthews

Kathleen McGrath

Jamie Meehan

Matthew Wade

Karen Zagursky

Welcome to the beginning of another school year. We hope you will make time during the coming year to attend Board of Education meetings. We are here, as your elected officials, to represent the best interests of students, parents, community and staff.

The Brunswick (Brittonkill) Board of Education welcomes and encourages public attendance at our meetings which are held on the second and fourth Thursday of each month, with some exceptions. Meetings are generally held in the Tamarac Secondary Library beginning at 7 p.m., unless otherwise noted. The minutes and agendas of our meetings are available on the district website.

The Board is composed of nine community members elected by the public to serve three year terms. The Board's primary responsibility is to provide a quality education to the youth of the district. The Board is also responsible for setting policy, educational and financial oversight, and acting upon legal motions. The spokesperson for the Board is the Board President.

Board meetings are conducted as specified by laws and regulations governing Boards of Education. All formal actions of the Board must be conducted in public at a regular or special meeting. Non-public executive sessions are for specific purposes: personnel matters or students; pending litigation; and/or contract negotiations.

Best wishes for a productive and successful school year.

Mission Statement

The Mission of the Brunswick (Brittonkill) Central School District is to provide an education that fosters excellence, creativity, responsibility, citizenship, and lifelong learning.

Vision Statement of Board of Education

The Board of Education aspires that Brunswick (Brittonkill) Central School District shall be a school district in which:

- All students, faculty and staff are valued for their individuality and are challenged to develop their unique abilities to the fullest.
- The District's schools provide a work environment in which mutual respect and cooperation are cultivated.
- The instructional environment is creative, engaging, and effective. Instruction is geared toward achieving excellence, exceeding the New York State Learning Standards.
- The District is a work environment that attracts and retains the most skilled educators.

Whom Shall I Ask?

All organizations, in the interest of fairness and prompt handling of problems, have procedures that take the problem to the person in authority who is closest to the problem. Brunswick is no exception. If you have a problem, you should contact:

1. Your child's teacher.
2. If you are not satisfied, see your child's principal.
3. Then if you are not satisfied, see the Superintendent.
4. If you are still not satisfied, see the Board of Education.



AUGUST 2009

Tamarac Elementary 279-4600, ext. 2003
 Tamarac 6-12 279-4600, ext. 2205
 Website www.brittonkill.k12.ny.us

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>JULY</p> <p>S M T W T F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p>	<p>SEPTEMBER</p> <p>S M T W T F S</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30</p>					1
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BOE Mtg. - 7 PM

Booster Club Mtg.
 HS Library - 7 PM

Elementary Guidance Office Open

District Curriculum &
 Assessment Council Mtg.

BOE Mtg. - 7 PM

Elementary Guidance Office Open

SEPTEMBER 2009

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>AUGUST</p> <p>S M T W T F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p>		1	2 New Student Tours, Grades 9 - 12, 10 AM MS Open House (Gr. 6 & New Students), 7:30 AM - 3 PM	3 Kindergarten Orientation/ Welcome New Students 9 - 11 AM or 1 - 3 PM	4	5
		Elementary Guidance Office Open				
6	7 Labor Day	8 Staff Orientation Day Elem. Faculty Mtg. - 12:30 PM Elem. Open House (Kindergarten & New Students), 4 - 6 PM	9 Classes Begin	10 BOE Mtg. - 7 PM	11	12 ACT Exam
13	14 HS Faculty Mtg. - 2:20 PM Booster Club Mtg. - HS Library, 7 PM	15	16 Foundation Mtg. - 7:30 AM Team Leader Mtg. - 2:20 PM	17 Elementary Meet the Teachers Night - 6:30 PM	18 PTSA Elem. Fundraiser Starts	19 Rosh Hashanah
20	21 MS Faculty Mtg. - 2:20 PM	22 Autumn Begins	23 Elem. BEST Welcome Back Picnic - 5-7 PM PTSA Meeting - 7 PM	24 Meet the Teachers Night - Gr. 9 - 12 5:30 - 6:45 PM Gr. 6-8, 7-8:15 PM BOE Mtg. - 7 PM	25	26
27	28 Yom Kippur	29	30			<p>OCTOBER</p> <p>S M T W T F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 31</p>

OCTOBER 2009

Tamarac Elementary 279-4600, ext. 2003
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<p>SEPTEMBER</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td></td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S		1	2	3	4	5		6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				<p>NOVEMBER</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						<p>October 5th thru November 20th is Middle School Yearbook Presale Month</p>		<p>1</p> <p>Elem. Personal Safety Parent Info. Night (Cafeteria) – 7 PM</p>	<p>2</p> <p>1st Interim Report Period Ends (Gr.6-12) PTSA Elem. Fundraiser Ends</p>	<p>3</p>
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<p>4</p>	<p>5</p> <p>6 - 12 Departmental Meetings – 2:20 PM</p>	<p>6</p> <p>Elem. Faculty Mtg. – 7:45 AM BFOM Mtg. – 6:30 PM HS Band Room</p>	<p>7</p>	<p>8</p> <p>BOE Mtg. - 7 PM</p>	<p>9</p>	<p>10</p> <p>SAT & Subject Tests</p>																																																																																				
<p>Fire Prevention Week</p>																																																																																										
<p>11</p>	<p>12</p> <p>Columbus Day - No School</p>	<p>13</p>	<p>14</p> <p>Foundation Mtg. – 7:30 AM Team Leader Mtg. – 2:20 PM PSAT Exams</p>	<p>15</p> <p>HS Picture Day</p>	<p>16</p> <p>Dist. Curriculum & Assessment Council Mtg. Elem. Picture Day</p>	<p>17</p>																																																																																				
<p>18</p>	<p>19</p> <p>MS Picture Day PTSA Mtg. – 7 PM</p>	<p>20</p>	<p>21</p>	<p>22</p>	<p>23</p> <p>PTSA Elem. Fall Book Fair</p>	<p>24</p>																																																																																				
<p>School Bus Safety Week</p>																																																																																										
<p>Shared Decision Making Mtg. – 2:20 PM Booster Club Mtg. - HS Library, 7 PM</p>		<p>PTSA Elementary Fall Book Fair Preview</p>		<p>BOE Mtg. - 7 PM</p>		<p>Staff Development Day - 1/2 Day for Students "National Mole Day"</p>																																																																																				
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<p>PTSA Elem. Fall Book Fair</p>																																																																																										
			<p>Armed Services Day 10:30 AM - 12:40 PM</p>	<p>PTSA Halloween Party</p>		<p>Halloween</p>																																																																																				

NOVEMBER 2009

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Daylight Savings Time Ends	2 HS Faculty Mtg. – 2:20 PM	3 Elem. Faculty Mtg. – 7:45 AM PTSA Elem. Fundraiser Pick-Up Day BFOM Mtg. – 6:30 PM HS Band Room	4 1st Marking Period Ends, Elem.	5 BEST Assembly - District Auditorium – 9:15 AM BOE Mtg. – 7 PM	6 Emergency Release Drill Gr. 6 - 12 1:55 PM Gr. K - 5 3:10 PM 1st Marking Period Ends (Gr. 6-12)	7 SAT & Subject Tests
8	9 MS Faculty Meeting – 2:20 PM Booster Club Mtg. - HS Library – 7 PM	10	11 Veteran's Day - No School	12	13 Senior Citizens Concert & Luncheon – 10:30 AM Elem. Parent Conferences (11:40 dismissal) 11:40 AM - 3:30 PM	14
15	16 NYS Gr. 5 Social Studies Test Recommended Deadline for College Apps.	17	18 Foundation Mtg. – 7:30 AM Team Leader Mtg. – 2:20 PM PTSA Mtg. – 7 PM	19 BOE Mtg. – 7 PM Parent/Teacher Conferences, Gr. 6 - 8. 4:30 - 7 PM	20 Elem. Parent Conferences (11:40 AM dismissal) – 11:40 AM - 3:30 PM	21
22	23 Picture Retake Day (all schools) Parent/Teacher Conferences, Gr. 9 - 12 – 4:30 - 7 PM Shared Decision Making Mtg. – 2:20 PM	24 Elem. Parent Conferences – 3:30 - 7 PM	25	26 Thanksgiving Recess Thanksgiving Day	27	28
29	30	November is HS Yearbook Presale Month			OCTOBER S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	DECEMBER S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

DECEMBER 2009

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<p>NOVEMBER</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30</p>	<p>JANUARY 10</p> <p>S M T W T F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>	<p>1</p> <p>Elem. Faculty Mtg. – 7:45 AM</p>	<p>2</p> <p>PTSA Middle School Fall Book Fair</p>	<p>3</p>	<p>4</p>	<p>5</p> <p>SAT & Subject Tests</p>
<p>6</p>	<p>7</p> <p>6 - 12 Departmental Mtgs. – 2:20 PM</p>	<p>8</p>	<p>9</p> <p>Foundation Mtg. – 7:30 AM</p>	<p>10</p> <p>Gr. 6 - 12 Instrumental Winter Concert – 7 PM</p>	<p>11</p> <p>Dist. Curriculum & Assessment Council Mtg. 2nd Interim Report Period Ends, Gr. 6 -12 Recommended Deadline for College Apps.</p>	<p>12</p> <p>ACT Exam</p> <p>Hanukkah</p>
<p>13</p>	<p>14</p> <p>Booster Club Mtg. - HS Library – 7 PM</p>	<p>15</p> <p>Gr. 6 - 12 Vocal Winter Concert – 7 PM</p>	<p>16</p> <p>Team Leader Mtg. – 2:20 PM Gr. 3 - 5 Winter Concert – 7 PM</p>	<p>17</p> <p>BOE Mtg. – 7 PM</p>	<p>18</p>	<p>19</p>
<p>20</p>	<p>21</p> <p>Shared Decision Making Mtg. – 2:20 PM First Day of Winter</p>	<p>22</p> <p>Snow Date for all Winter Concerts – 7 PM</p>	<p>23</p>	<p>24</p> <p>Holiday Recess – No School</p>	<p>25</p> <p>Christmas Day</p>	<p>26</p>
<p>27</p>	<p>28</p> <p>Holiday Recess – No School</p>	<p>29</p>	<p>30</p>	<p>31</p>		

JANUARY 2010

Tamarac Elementary 279-4600, ext. 2003
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 Website www.brittonkill.k12.ny.us

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
DECEMBER 09 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	FEBRUARY S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	January is Financial Aid Awareness Month				1 New Year's Day - No School	2
3	4 Classes Resume	5 Elem. Faculty Mtg. - 7:45 AM BFOM Mtg. - 6:30 PM HS Band Room	6	7	8	9	
10	11 HS Faculty Mtg. - 2:20 PM PTSA Mtg. - 7 PM	12	13 Foundation Mtg. - 7:30 AM Team Leader Mtg. - 2:20 PM	14 BOE Mtg. - 7 PM	15	16	
17	18 Martin Luther King, Jr. Day No School	19	20	21	22 2nd Marking Period Ends, All Grades	23 SAT & Subject Tests	
24	25 3rd Quarter begins, Grade 9 - 12 MS Faculty Mtg. - 2:20 PM	26	27	28 Spelling Bee - Gr. 4 - 8 BOE Mtg. - 7 PM	29	30 RCSMA Winter All-County Music Fest. - Troy - 9 AM - 5 PM	
31	Regents Exams			RCSMA Winter All-County Music Fest. - Troy - 7:30 PM	Staff Development Day - 1/2 Day for Students		

FEBRUARY 2010

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	1 Elem. Report Cards Go Home 6 - 12 Departmental Mtgs. - 2:20 PM	2 Elem. Faculty Mtg. - 7:45 AM BEST Assembly - District Auditorium - 2 PM BFOM Mtg. - 6:30 PM HS Band Room	3	4	5	6																																																																																											
7	8 Booster Club Mtg. - HS Library - 7 PM	9	10 Foundation Mtg. - 7:30 AM Team Leader Mtg. - 2:20 PM PTSA Mtg. - 7:00 PM	11 BOE Mtg. - 7 PM	12 Celebrate Biology - Charles Darwin's Birthday	13																																																																																											
14 Valentine's Day	15 President's Day	16	17	18	19	20																																																																																											
Mid-Winter Recess - No School																																																																																																	
21	22 Shared Decision Making Mtg. - 2:20 PM	23 BEEP Begins	24	25 BOE Mtg. - 7 PM	26 3rd Interim Report Period Ends, Gr. 6 - 12	27																																																																																											
28					JANUARY 10 <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>31</td><td></td></tr> </table>	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						31		MARCH <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
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MARCH 2010

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	1 HS Faculty Mtg. – 2:20 PM	2 Elem. Faculty Mtg. – 7:45 AM BEEP BFOM Mtg. – 6:30 PM HS Band Room	3 Parent Orientation for Incoming 9th Graders – 6 - 7 PM	4	5	6
7	8 MS Faculty Mtg. – 2:20 PM Booster Club Mtg. - HS Library – 7 PM	9 BEEP	10 Foundation Mtg. – 7:30 AM BEEP PTSA Elem. Spring Book Fair Preview	11 BOE Mtg. – 7 PM	12 Elem. Spring Book Fair Starts	13 SAT Exam (no subject tests)
14 Celebrate Mathematics "National Pi Day" Daylight Savings Begins	15 PTSA Mtg. – 7 PM	16 BEEP	17 Team Leader Mtg. – 2:20 PM St. Patrick's Day	18	19 Elem. Spring Book Fair Ends	20 First Day of Spring
21	22 Shared Decision Making Mtg. – 2:20 PM	23 BEEP	24 Kindergarten Parent Information Night (Cafe) – 7 PM	25 BOE Mtg. – 7 PM 3rd Marking Period Ends, Gr. 6 - 12	26 High School Musical – 7 PM Staff Development Day No Students	27
28 RCSMA Spring All-County Festival - Berlin – 7:30 PM Palm Sunday	29	30 Dist. Curriculum & Assessment Council Mtg. RCSMA Spring All-County Festival - Berlin – 9 AM - 5 PM Passover Begins	31 BEEP		FEBRUARY S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	APRIL S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

APRIL 2010

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>MARCH</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p>	<p>MAY</p> <p>S M T W T F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p>			<p>1</p> <p>3rd Marking Period Ends, Elem.</p>	<p>2</p> <p>Good Friday - No School</p>	<p>3</p>
<p>4</p> <p>Easter Sunday</p>	<p>5</p>	<p>6</p>	<p>7</p>	<p>8</p>	<p>9</p>	<p>10</p> <p>ACT Exam</p>
<p>Spring Recess - No School</p>						
<p>11</p>	<p>12</p> <p>6 - 12 Departmental Mtgs. - 2:20 PM</p> <p>Booster Club Mtg. - HS Library - 7 PM</p>	<p>13</p> <p>Elem. Faculty Mtg. - 7:45 AM</p> <p>BFOM Mtg. - 6:30 PM</p> <p>HS Band Room</p>	<p>14</p> <p>Foundation Mtg. - 7:30 AM</p> <p>PTSA Mtg. - 7 PM</p>	<p>15</p> <p>Grandparents Day - Gr. 3 - 5 - 9:30 - 10:30 AM</p> <p>BOE Mtg. - 7 PM</p>	<p>16</p> <p>Grandparents Day - Gr. K - 2 - 9:30 - 10:30 AM</p>	<p>17</p>
<p>18</p>	<p>19</p> <p>Shared Decision Making Mtg. - 2:20 PM</p> <p>Elem. Report Cards Go Home</p>	<p>20</p>	<p>21</p> <p>BEST Assembly - District Auditorium - 9:15 AM</p> <p>Team Leader Mtg. - 2:20 PM</p>	<p>22</p> <p>K - 2 Spring Concert</p>	<p>23</p>	<p>24</p>
<p>25</p>	<p>26</p>	<p>27</p> <p>NYS English Language Arts Test - Gr. 7 & 8</p>	<p>28</p> <p>NYS English Language Arts Test - Gr. 3-6</p>	<p>29</p> <p>Make-up Dates for NYS English Language Arts Test - Gr. 6-8</p>	<p>30</p>	
		<p>BOE Mtg. - 7 PM</p>				

MAY 2010

Tamarac Elementary 279-4600, ext. 2003
 Tamarac 6-12 279-4600, ext. 2205
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9	<p>10</p> <p>Mothers' Day</p> <p>Booster Club Mtg. - HS Library - 7 PM</p> <p>PTSA Mtg. - 7 PM</p>	<p>11</p> <p>Dist. Curriculum & Assessment Council Mtg.</p> <p>BOE Mtg./Budget Hearing - 6 PM</p>	<p>12</p> <p>Foundation Mtg. - 7:30 AM</p> <p>Elem. Talent Show, District Auditorium - 6:30 PM</p>	<p>13</p>	<p>14</p>	<p>15</p> <p>Make-up Dates for NYS Mathematics Test - Gr. 3-8</p> <p>School Transportation Personnel Appreciation Week</p>																																																																																					
16	17	<p>18</p> <p>Annual Budget Vote/ BOE Election - 7 AM - 9 PM</p> <p>Elem. Student Showcase, 5 - 7 PM</p>	<p>19</p> <p>Team Leader Mtg. - 2:20 PM</p>	<p>20</p> <p>4th Gr. Band Parent Info. Night - 6:15 PM</p> <p>Gr. 3 -5 Spring Concert - 7 PM</p>	<p>21</p> <p>Jr./Sr. Prom, Birch Hill - 7 PM</p>	22																																																																																					
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JUNE 2010

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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<p>6</p>	<p>7</p> <p>NYS Grade 4 & 8 Science Written Test</p> <p>6 - 12 Faculty Mtg. – 2:20 PM</p>	<p>8</p> <p>Make-up for NYS Grade 4 & 8 Science Written Test</p> <p>Gr. 6 - 8 Spring Concert – 7 PM</p>	<p>9</p> <p>Foundation Mtg. – 7:30 AM</p>	<p>10</p> <p>BOE Mtg. – 7 PM</p>	<p>11</p> <p>BEST Assembly - District Auditorium – 2 PM</p> <p>Last Day of Pre-K Classes</p>	<p>12</p> <p>ACT Exam</p>
<p>13</p>	<p>14</p> <p>4th Marking Period Ends (All Grades)</p> <p>NYS Social Studies Test, Gr. 8, Book 1</p> <p>Shared Decision Making Mtg. – 2:20 PM</p>	<p>15</p> <p>NYS Social Studies Test, Gr. 8, Book 2</p>	<p>16</p> <p>Make-up for NYS Social Studies Test, Gr. 8</p>	<p>17</p> <p>Grade 5 Olympic Day</p>	<p>18</p> <p>Kindergarten Moving-Up Day – 9:30 AM</p> <p>Early Dismissal - Elementary – 11:40 AM</p>	<p>19</p>
	<p>Booster Club Mtg. - HS Library – 7 PM</p>	<p>Pre-K Screening</p> <p>Regents Exams</p>				
<p>20</p> <p>Father's Day</p>	<p>21</p> <p>Grade 5 Moving-Up Day – 9:30 AM</p> <p>Summer Begins</p>	<p>22</p>	<p>23</p> <p>8th Grade Moving-Up Day – 8:30 AM</p>	<p>24</p> <p>Elementary Report Cards Go Home</p> <p>Early Dismissal - Elementary – 11:40 AM</p> <p>Regent's Rating Day</p> <p>BOE Mtg. – 7 PM</p>	<p>25</p> <p>12th Grade Graduation – 7 PM</p>	<p>26</p>
<p>27</p>	<p>28</p>	<p>29</p>	<p>30</p>			

JULY 2010

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AUGUST 2010

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BRUNSWICK CENTRAL SCHOOL DISTRICT

A Reflection of the District's Values - Beliefs

WE BELIEVE THAT:

- Each student should be given the opportunity to experience success through quality instruction and other learning experiences designed to meet his or her specific needs.
- Each individual has worth and his or her recognition of it is essential.
- Individual responsibility and self-discipline are crucial to achieving one's goals.
- Each individual has the right and responsibility to fully recognize his or her potential and to participate actively in his or her own learning.
- Respect for individual differences is essential in a diverse society.
- Open and honest communication, mutual respect, caring and trust are vital to the achievement of common goals and essential for a healthy community.
- The continuous pursuit of excellence cannot be compromised and must be fostered.
- The establishment and use of clear educational standards and goals enable students to reach their maximum potential.
- The best learning takes place in a positive, creative, enriching, supportive and stimulating environment.
- Positive home, school, and community partnerships are essential to providing a quality education.
- Change is an important opportunity for growth.

The Goals for Student Achievement During Their Education at Brunswick - Objective

- Upon completion of fifth grade, all students will read at, or above, grade level. All students, within one year of graduation, will be enrolled in post-secondary education, gainfully employed, or participating in other productive life choices.
- Our schools will ensure a climate that promotes positive student growth and development.
- All students, K-12, will demonstrate responsible citizenship.

The Framework in Which Decisions Are Made - Parameters

- We will not tolerate any actions or circumstances that degrade any person.
- Nothing will take precedence over the instructional program.
- We will not accept failure by anyone.

Identify the Specific Course of Action That Is Necessary to Advance the District Mission - Strategies

WE WILL:

- Develop and implement programs and opportunities that create an active partnership between school and community.
- Develop and implement strategies that enable all our students to graduate with a Regents diploma.
- Restructure our K-5 program to focus on reading.
- Ensure the total growth and development of each child through his/her participation in a wide range of activities.
- Ensure a safe, caring environment for everyone.
- Implement principles of quality into all of our programs and services.
- Infuse state-of-the-art technology into all programs and services within our district.



SCHOOL SAFETY PLAN

School Safety Plan

It is the practice of the Brunswick Central School District to provide for a safe and secure learning and teaching environment for its students and staff. The following is a summary of the plan. The entire plan is available from the Superintendent or can be found at the District's website www.brittonkill.k12.ny.us. The School Safety Plan is implemented by these representative actions:

- Development and delivery of prevention and intervention strategies for students manifesting at-risk behaviors.
- Development and adoption of policies and procedures for contacting law enforcement officials and parents in the event of a violent incident.
- Establishment and implementation of policies and procedures for school building security and training of students and staff in school security.
- Establishment of protocols for responding to bomb threats, hostage situations, intrusions, and kidnappings. Development and implementation of strategies to improve communication regarding the reporting of violent incidents.
- Providing character education and/or programs in grades K-12

Maintaining a Safe Learning Environment and Preventing Violence

The following is a list of some of the practices currently in place within the district to maintain a safe learning environment and prevent violence:

- Character Development programs have been implemented consisting of learning activities that promote the common good in actions. In those programs, students and teachers take responsibility for behaviors, work cooperatively toward common goals, and reach decisions democratically and respectfully. Adults model moral reasoning and thoughtful decision making for students, assist them in resisting high-risk behaviors, and recognize beliefs and practices that are inconsistent with nonviolence.
- The Building Esteem in Students Today (BEST) Program is in place at the elementary level.
- Use of Superintendent's Conference Day(s) for Staff Development in violence prevention and conflict resolution.
- A "Walk Through" with local law enforcement agencies is conducted annually involving the State Police and members of the School Safety Committee at each building.
- Annual review and adoption of Codes of Conduct for students, employees and visitors to school premises. These Codes of Conduct include enforceable rules; clear consequences; due process and explicitly define roles, rights and responsibilities of the parties. (The Codes of Conduct for each school - Elementary, Middle, and High School - are available at the schools and online at: www.brittonkill.k12.ny.us)
- Participation by all students and staff in multi-hazard school safety training on an annual basis by taking part in fire drills, bomb threat drills, lock down drills, emergency bus, and building evacuation drills throughout the school year.
- The district currently has an in-school suspension program for grades K-12 in each of the buildings. Counseling to help address the underlying cause of student defiance and misbehavior is a supplemental consequence to infractions.
- Stationing monitors in hallways and on playgrounds.
- Maintenance of a sign-in system and a single point of access to school buildings.
- Multicultural educational programs to foster a climate of respect for others. These programs

focus on celebrating and tolerating differences as a way to foster mutual understanding and respect. These programs recognize that many instances of school violence stem from bullying and name calling based on racial and other forms of prejudice.

Procedures to Be Followed in Response to a Threat and/or Threat of Violence

The following procedures will be followed in case a threat is received:

- Any student who receives a threat or hears or observes one being made, shall immediately notify a member of the staff, faculty or administration.
- Any member of the staff or faculty who is informed of, or hears or observes a threat on another, or who receives a threat, shall immediately notify the building administrator.
- Any building administrator who is informed of a threat, or hears or observes a threat on another, or who receives a threat, will conduct an immediate and thorough investigation of the matter. This will include conferences with those alleging that a threat was made and the individual(s) who allegedly made such threat. Appropriate efforts will be made to separate and/or monitor the students involved in the threat while the investigation is ongoing.
- If after such investigation it appears reasonably certain that the allegation is true, the building administrator will immediately consult with the school guidance counselor, psychologist, social worker and/or child study team. These consultations may lead the building administrator to contact county agencies, including those concerned with mental health, social services and child protection. If necessary, arrangements will be made for an emergency mental health evaluation.
- The building administrator will, before the start of the next school day, call the parents or guardians of all students involved in the incident. He or she will also maintain records of the incident.
- Unless otherwise required by law, school district policy or as a reasonable and prudent response to an imminent threat to health and safety, the building administrator will consult with the Superintendent as to whether law enforcement officials should be contacted.
- The behavior of a student found to have made a threat will be addressed in accordance with the school Code of Conduct. If the student behavior is not prescribed by the Code of Conduct, the building administrator or Superintendent will take reasonable measures to provide an appropriate school response to the behavior consistent with federal, state and local due process requirements.
- The results of all findings and actions taken shall be communicated in a timely manner to the parents of all students involved.

Building-Level Safety Plans

Each school building has prepared a building level school safety plan and updates it on an annual basis. The plans address crisis intervention, emergency response and emergency management at the building level. Each plan was developed by a building level school safety team appointed by the building principal and included representatives of teachers, parents, and local emergency service providers. Each school building in the district has developed safe evacuation policies and procedures to be utilized in the event of a "serious violent incident" or other emergency.

IMPORTANT SERVICES AND OPPORTUNITIES

Health Services

Physical Examinations and Screenings: In accordance with New York State Law, physical examinations are required for all students in grades kindergarten, two, four, seven, ten and all students new to the district.

Sports Physicals: All sports physicals must be updated annually either by a private physician or the school physician. All immunizations **MUST** be up to date, including the 2nd MMR and a current Tetanus booster in order to participate in interscholastic sports.

Medications: According to New York State Law, in order to administer medication, school nurses must have a written request from a doctor giving the frequency and dosage of medications, the condition for which it is prescribed, and a completed authorization form from the parent/guardian. Forms are available in the elementary and the middle/high school health offices and online at: www.brittonkill.k12.ny.us. A new form must be filled out for each change of medication and renewed each school year. **Medication (prescription or nonprescription) must be given by a parent/guardian directly to the school nurse.** All medication (prescription or nonprescription) is to be brought to the school nurse by an adult. Every effort should be made to administer medication at home, as it does represent a disruption in the student's school day. Within the guidelines of New York State Law, students will not be allowed to carry medication except for those pertaining to certain medical conditions. Examples of these exemptions (which will be at the discretion of the school nurse) include Epipens, Inhalers and Diabetic Supplies. Medications will be taken into consideration when students are scheduled to attend field trips.

Emergency Information/Emergency Information Card: Emergency information cards on file in the school nurse's office should have parents' home and work telephone numbers, doctors' names and numbers as well as hospital preference, names and numbers of persons to be contacted in the event a parent cannot be reached for emergencies and any medical information that pertains to your child that we may need to know about. **It is vitally important that you keep the nurse's office apprised of any changes in address, telephone numbers, places of employment and persons to be contacted in the event of an emergency.** In medical emergencies, schools may only give first aid and must be able to contact someone who can make vital decisions about medical care. Emergency cards are also helpful when students must be dismissed from school unexpectedly. If the child cannot be released to one parent because of custody arrangements, please notify the nurse.

Equal Opportunity at Brunswick

Brunswick Schools is an Equal Opportunity Employer. The Brunswick School District does not discriminate on the basis of color, creed, disability, marital status, age, national origin, race, religion, or sex in the educational programs and activities which it operates. This policy is in compliance with Federal Civil Rights authorization Title VI of the Civil Rights Act of 1969 (34 CFR Part 100); Title IX of Educational Amendments 1972 (34 CFR Part 106); Section 504 of the Rehabilitation Act of 1973 (34 CFR Part 104); U.S. Office for Civil Rights OCR Guidelines 44 FR 17162; the Age Discrimination Act of 1975 (45 CFR Part 90), and Part 200 of the Regulation of the Commissioner of Education. Brunswick Schools offer vocational education opportunities without regard to sex, race, color, national origin or handicap.

Programs for Pupils with Limited English Proficiency

The District shall provide a program of bilingual education or English as a second language, as may be appropriate, for eligible pupils with limited English proficiency. The purpose of such a program shall be to allow pupils with limited English proficiency to develop academically while achieving competence in the English language. Eligible pupils shall continue in such programs until pupils achieve levels of English language skills which allow for successful performance in classes in which instruction is provided in English. Any such programs shall be provided in accordance with the requirements of the Education Law and the Regulations of the Commissioner of Education. References: Education Law, Section 3204. Commissioner's Regulations Part 154.

Community Use of School Facilities

The Board of Education encourages the use of school buildings and grounds by all district nonprofit organizations and groups **when these facilities are not in use for school purposes, and when such use will not interfere with school programs.** In order to properly schedule community use of our facilities, it is important that groups submit their requests (with proof of insurance) to the Brunswick District Office at least two weeks prior to the planned event. **Building use request forms** may be obtained from the Operation & Maintenance office, by calling 279-4600 ext. 2802, or online at: www.brittonkill.k12.ny.us.

Accessibility to Programs or Activities

The Brunswick Central School District supports the Americans with Disabilities Act of 1991 and the Rehabilitation Act of 1973. The district does not discriminate on the basis of disability with regard to admission, access to services, treatment, or employment in our programs or activities. Any questions or concerns pertaining to accessibility may be directed to the District's 504 Coordinators, Rich Pogue, Grade 6-12 (ext. 2402) or Karen Lederman, Pre-K - 5 (ext. 2002).

IMPORTANT SERVICES, POLICIES, AND PROCEDURES

Attendance Regulations

According to NYS Education Law, minors from the age of six to seventeen must regularly attend school for full-time instruction. Regular attendance in classes is essential to the total learning process.

BOE policy requires all students enrolled in the schools of this district to be in regular attendance in accordance with the laws of NYS. The district recognizes absences due to student illness, medical appointments (when accompanied by a note from the medical practice), sickness or death in the family, religious observance, required appearance by the student in court, medical quarantine of the student, family trip for educational purposes, student's participation in an approved cooperative work program, college visits approved by the Principal or Counselor or other absence excused at the discretion of the Superintendent as excused absences. NYS Law mandates that a note signed by the parent or guardian be sent to the school explaining the nature of each absence IN ADDITION to calling the appropriate Health office in each building on the day of the absence (Elementary Health Office 279-4600 Ext. 2012 before 8 AM; Secondary Health Office 279-4600 Ext. 2412 before 7:30 AM). After that time, an attendance official will call the home of any child who is absent and has not called in.

On the day following the absence, the student is expected to submit a written explanation, signed by the parent or guardian, stating the reason for the absence. Students who are absent from school for any reason will be required to make up work missed in their classes. It is the student's responsibility to obtain all make-up work from his/her teacher immediately upon the return to school.

Students arriving to school late three times without an excused tardy (see the excused absence list above - these are the only reason a tardy to school will be excused) will be assigned a lunch detention. Each subsequent three tardies will result in an after school detention. Students are expected to serve detentions on the day they are assigned; after-school work or other commitments will not be accepted as reasons not to serve the assigned detention. Students calling in ahead of time to report a lateness to school will have 24 hours to provide a written excuse. Otherwise, this will be considered an unexcused tardy.

Athletic Parent Permission Forms

All students participating in athletic and intramural programs must have the **permission form signed by their parent. Notarized medical forms** must be turned in by students participating in interscholastic athletic programs. This is for the protection of your child so that if an injury occurs and we are not able to reach you, your child may be treated. Parents may use a Notary Public available to them. Notary Publics are also available in the district business office. Please call 279-4600, ext 2000 before coming in. **Note: According to New York State Law, the individual must appear in person before the Notary and sign in front of the Notary.** Identification such as a driver's license will be requested. All students participating on an interscholastic team are required to have a physical examination, a second MMR (Measles/Mumps/Rubella vaccination), and a current tetanus booster. Forms are available online at: www.brittonkill.k12.ny.us

Career-Tech Programs

Questar III's Rensselaer Educational Center offers the following programs. For information, contact the High School Counseling Center at 279-4600, ext. 2406.

- Automotive Technology I & II
- Early Childhood Education II
- Construction Technology I & II
- Cosmetology I & II
- HVAC I & II
- Culinary Arts I & II
- Collision Technology II
- Licensed Practical Nursing I & II
- Academy for Information Technology
- Criminal Justice I & II
- Certified Nurse Assistant

Textbooks

Textbooks are furnished by the school and are issued at the beginning of the year. Students who lose or damage a book while it is checked out to them will be expected to pay for it.

Private/Parochial Textbooks

Textbooks for district students attending private/parochial schools are coordinated through Questar III. Books will be picked up at the private/parochial school. Return of textbooks is required **NO LATER THAN JUNE 30, 2010**. There will be a late fee, charged by Questar III, after that date. Questions may be directed to Questar III at 479-6984, or the Brunswick Business Office at 279-4600, ext. 2000.

Directory Information Amendment

Brunswick (Brittonkill) Central School District reserves the right to publish any photograph or likeness, original work, and school-related data of students, faculty and staff unless otherwise notified in writing by parents. In accordance with No Child Left Behind, the school must provide Directory information to Military recruiters unless a parent opts out in writing.

Search and Seizure Policy

Student lockers are school property and remain at all times under the control of the school; however, students are expected to assume full responsibility for the security of their lockers. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time without notice, without student consent, and without a search warrant.

COMMUNITY SERVICES AND MAINTENANCE REGULATIONS

Safety and Health Committee

The school's Safety and Health Committee's central goal is to protect the health and safety of all building occupants. The Committee is required by Commissioner's Regulation. Diverse participation by district officials, building occupants, staff, bargaining unit, and parents is encouraged. The Committee members meet periodically for the purpose of discussion, investigation and disposition of concerns related to facility health and safety.

Membership is expanded during construction projects to include the Project Architect, Construction Manager and Contractors. The expanded Committee monitors safety during school construction projects. Throughout the year the Committee addresses a variety of health and safety concerns including injury trends, design and development of safety and health upgrades, pest management practices, security concerns, emergency management concerns, fire safety protocols, chemical handling and disposal, sanitation concerns, etc. The Committee currently is a blend of Elementary, Middle School and High School teachers and administrators, union representatives, school nurses, transportation supervisor, operations and maintenance staff and supervisor, safety and health professionals, school principals, athletic department staff, parents, etc. Volunteers are encouraged to contact the Buildings and Grounds Department (Operations and Maintenance) at 279-4600 extension 2802 for Rose Craft or 2801 for Neil Haley for meeting schedules, agendas, other information or to report any safety or health concerns.

Building Hours:

School buildings are open on the weekends as follows:

- Saturdays: 8 AM to 4 PM (September - June 19, 2010)
- Sundays: 8 AM - 4 PM (November - April 2, 2010)

All school buildings will be closed on the following dates during the 2009-2010 school year: September 7, 2009, October 12, 2009, November 11, 2009, November 26, 27, 28, 29, 2009, December 25, 26, 27, 28, 2009, January 1, 2010, January 18, 2010, February 15, 2010, April 2, 2010, April 4, 2010, and May 29, 30, 31, 2010.

Integrated Pest Management

Brunswick (Brittonkill) Central School uses Integrated Pest Management (IPM) as an effective and environmentally sensitive approach to pest management. IPM relies on a combination of common sense practices such as sanitation, good housekeeping, engineering controls and current information on the life cycles of pests and their interactions with the environment to manage pest damage by the most cost-effective means but with the least hazard to person, property and the environment. IPM programs take advantage of pest management options, including non-chemical alternatives and discreet use of pesticides. A database for notice of planned pesticide use

is maintained by the Operations & Maintenance Department. Please contact Neil Haley, Superintendent of Buildings and Grounds or visit our website for further information at www.brittonkill.k12.ny.us.

Asbestos Hazard Emergency Response Act Notification

The Brunswick (Brittonkill) Central School District is required to notify its employee unions, PTSA and all persons who work in or visit its schools, of the location of any asbestos containing building materials (ACBM), any recent asbestos-related activities and those which are planned in the coming year.

The District's Asbestos Three Year Re-Inspection and Assessment was completed in June 2007. The next triennial inspection is scheduled for 2010. Asbestos six month Surveillances are completed each January and July.

All Asbestos Abatement work will be done in full compliance with all AHERA regulations.

Materials containing asbestos were removed during the 2008 - 2009 capital construction project including floor tiles, pipe insulation, roof drain fittings insulation, and caulking at Parker School, Bus Garage, Elementary School and the HS/MS.

There are no asbestos projects scheduled for the upcoming year.

Asbestos Management Plan Documents which detail locations of asbestos-containing materials and required inspections and reports are located in the Operations & Maintenance Office of the High School/Middle School and in each building and are available for review upon request. Please contact Neil Haley, Superintendent of Buildings and Grounds at 279-4600, extension 2801 with questions or concerns.



IMPORTANT SCHOOL BUS SAFETY AND TRAFFIC REGULATIONS

School Bus Safety

Maintaining a safe school environment is a top priority of the Brunswick (Brittonkill) Central School District. As a result, the District asks all drivers to obey all signs, painted traffic flow indicators, or other control signals while on school grounds. For parents dropping off or picking up children, we ask parents to allow enough time to do this safely. It may be necessary for parents to wait in a line of cars for a few minutes to ensure the safety of all children.

For our children's safety, please:

- Slow down. Fast moving cars present a danger to students and adults who may be walking to parking lots or between buildings.
- Do not park in fire lanes, which are painted yellow.
- Do not pass school buses when their red lights are flashing. It is illegal to pass a bus with its red lights flashing, even on school property.
- Do not try to beat out buses at school dismissal. This can cause an unsafe situation.
- Follow the directions of all school bus drivers and staff directing traffic.
- **Remember, drivers can receive traffic violations on school property.**

Video Cameras

Starting in the 2008-2009 school year, all large district school buses were installed with digital video security cameras to help provide safer school bus rides for all Tamarac students. Each bus has cameras installed in the front and back, allowing bus drivers to focus their attention on the road. If the District receives a complaint about a student or driver, the cameras will be used to help determine what happened on the bus.



Private/Parochial School Transportation Requests

According to State Law, all requests must be submitted by April 1, 2010 for the 2010-2011 school year. Even if your child's placement or acceptance at a particular school has not been finalized, return the request form in anticipation of attendance. Late submittal could jeopardize your child's right to transportation. New residents in the area should submit a written request immediately after establishing residence in the Brunswick School District. Request forms are available at www.brittonkill.k12.ny.us, from the District Office, or by calling 279-4600 ext. 2000.

Bus Conduct

- **Be at the bus stop five minutes before the designated time—help keep the bus on schedule.**
- **Always wait for the bus a safe distance from the highway. When boarding the bus, stay in line; crowding is dangerous.**
- **Remain properly and quietly seated while the bus is in motion.**
- **As a passenger, keep head, arms and hands inside the bus at all times.**
- **Never throw objects in the bus, out of the windows, or at the vehicle.**
- **Promptly obey instructions of the bus driver.**
- **Do not mar or deface bus seats or equipment.**
- **Be courteous to fellow passengers and the bus driver.**
- **Profanity is not allowed.**
- **Do not distract attention of the bus driver from his/her duties.**
- **Standing while the bus is in motion is not allowed.**
- **Smoking, eating or drinking is not allowed.**
- **Pupils are to ride their regularly assigned bus to and from school unless authorized by the principal. Parental requests for such authorization must be in writing and in advance of such permission.**
- **If a conduct report is sent to the principal by the bus driver, the discipline increases from a warning by the principal to three to five days suspension from bus privileges. Fighting and/or any infraction that jeopardizes the safety of the bus and its occupants could result in a suspension at any time.**

**BUSES WILL ONLY RUN ON
BRUNSWICK CALENDAR DAYS**

IMPORTANT SERVICES AND PARENT'S GUIDE

Cafeteria

Breakfast is provided for all students as soon as the students arrive. Middle and High School students may purchase breakfast in the Middle School cafeteria. Students who are eligible for free or reduced price lunches will also be eligible for the benefit at breakfast time. **We will maintain our policy of allowing only three lunch charges.** Please continue to pre-pay for meals for your children; this helps eliminate their need to charge meals. Lunches can be purchased with checks made payable to: Brunswick Cafeteria Fund. In addition to the luncheon menu, we offer snacks, soup, fruit, vegetables, and a salad bar. Visit www.brittonkill.k12.ny.us for monthly menus.

Information on Reduced Price Lunch Eligibility

Children from households that meet Federal income guidelines (outlined below) are eligible for reduced price meals. For more information and/or an application, please call Ms. Joy Wright, Cafeteria Supervisor at 279-4600, ext. 2208. Parents whose children are eligible for the program are encouraged to participate. **Participation is completely confidential.** In addition to families receiving financial assistance through approved reduced lunch applications, the school also benefits by receiving additional governmental money which keeps lunch prices as low as possible for all students.

Income Chart

Household Size	Year	Month	Twice per Month	Every Two Weeks	Weekly	
1	\$20,036	\$1,670	\$835	\$771	\$386	
2	26,955	2,247	1,124	1,037	519	
3	33,874	2,823	1,412	1,303	652	
4	40,793	3,400	1,700	1,569	785	
5	47,712	3,976	1,988	1,836	918	
6	54,631	4,553	2,277	2,102	1,051	
7	61,550	5,130	2,565	2,368	1,184	
8	68,469	5,706	2,853	2,634	1,317	
For each additional family member add		+6,919	+577	+289	+268	+134

BREAKFAST WILL NOT BE SERVED ON DAYS WHEN SCHOOL OPENING IS DELAYED TWO HOURS.

Parent Teacher Conferences

The success of a parent-teacher conference depends upon preparation by both parties. The following tips may help parents in preparing for the conferences.

At Home

- Decide in advance the questions you want to ask the teacher. Jot them down. Pinpoint specific problems and avoid generalities.
- Ask your child if there is anything he or she would like you to discuss with the teacher.
- Don't hesitate to bring information about your child's family life to the teacher's attention. Teachers value the interest and opinions of parents.

At the Conference

- Arrive on time and end your conference promptly at the designated time.
- Relax. Your child's teacher and you want the same thing—a happy, successful child.
- Be prepared to take notes—your child's teacher won't mind.
- Don't be afraid to ask what the various report card categories mean.
- You are encouraged to ask about math and reading levels. Ask what is covered at your child's present math level—the teacher will be happy to share this information.
- Show an interest in your child's development in other areas as well as the academic.
- The homeroom teacher may not have your child for all report card subjects. If you feel it is necessary to talk to another teacher regarding your child's progress, please call for an appointment.
- If you are concerned about something you've heard, please call the teacher, the counselor or the principal.
- Your conference doesn't have to end here. If you have further concerns, schedule another conference at a time convenient to both of you.

Suggested Questions to Ask During a Conference

- How do you evaluate my child's progress? What tests do students take? What do your comments on papers or grades mean?
- What kind of discipline is used in your class? How does my child react to this?
- Do you feel that my son or daughter is working as well as he or she can be expected to work?
- Does my child get along well with classmates? Does my son or daughter show any leadership qualities? How about participation in group activities?
- What do you expect of me as a parent with a child in your class?

SCHOOL NEWS, GUIDELINES & ORGANIZATIONS

Elementary School

Tamarac Elementary School provides a developmentally appropriate approach to learning which incorporates the NYSED Standards of Learning. Lesson plans and daily classroom educational activities respond to the unique qualities and learning styles of all children.

The average class size is 18 for grades K – 2 and 22 for grades 3 – 5. All classrooms have computers that have internet access. In addition there is a fully equipped computer laboratory, art room, music room and library. Physical education is a daily part of the curriculum for grades K – 3 and three times each week for grades 4 and 5. Students with disabilities are included within the regular classrooms with appropriate support. A full-time school counselor, psychologist and nurse are available to all students and their families.

Guidelines

- Elementary school students report to school by 8:45 AM. Students who arrive to school after 8:55 AM are considered tardy and must sign into the office. Dismissal for elementary students is at 3:25 PM. Before school care is available from 7:00 AM to 8:45 AM. After care is available from 3:30 PM to 6:00 PM (2:15 PM for middle school students). The cost for elementary students is \$5.00 per day for **either** before or after care or \$10.00 for both. For middle school students the charge is \$8.00 per day for after care.
- **If You Drive Your Child To School: Please do not leave the child unattended prior to 8:45 AM. No supervision is provided for students before that time.**
- **Late Arrival/Early Departure:** Please come directly to the office to sign the child in or out. If the child is to leave school prior to the regular dismissal time, a note should be sent with the child in the morning. Please make every effort to schedule appointments after school hours so that your child does not have to leave school early.
- **Change of Bus:** Pupils are to ride their regularly assigned bus to and from school unless authorized by the principal. Parental requests for such authorization **must be in writing** and in advance of such permission.
- **If your child is going to be out of school:** please contact the Health Office at 279-4600 ext. 2012 as soon as possible. It is also important that you **always** send in a written excuse for your child when he/she returns to school after any absence.
- **Requesting Homework During Absence:** If your child is legally absent, please give the teacher **twenty-four hours notice** before picking up assignments.
- **Communicable Diseases:** Please report all communicable diseases to the Health Office as soon as possible for the benefit of other students.

Brittonkill Parent Teacher Student Association (PTSA)

We encourage all parents to join us for our meetings. Meeting dates and times are listed on the calendar pages and details will be forthcoming. PTSA seeks to enhance the partnership between parents and teachers and provides a variety of programs. We have sponsored book fairs, teacher and parent workshops, assemblies, adult education, school pictures, the Brittonkill Educational Enrichment Program (B.E.E.P.), roller skating, and school banking. We are always open to your ideas and talents. We encourage your involvement. You are invited to contact either Sharon Dudwoire (279-4089) or Sheila Stillman (279-4344), Co-presidents, with your ideas.

Secondary School 6-8

Secondary middle level school operates with 6th, 7th, and 8th grade teams. As a result, the students in grades 6-8 are provided with a coordinated and consistent approach to all aspects of curricula. The caring and creative teachers recognize that each student is an individual with various needs, strengths and weaknesses.

A fully equipped computer room and a well-stocked library media center support instruction. Students are afforded the opportunity for accelerated instruction in math and science. Grade 7 - 8 students are also offered the opportunity to participate in cross-country, football, girls' volleyball, soccer, basketball, cheerleading, wrestling, baseball, softball and track. In addition, a variety of extracurricular and enrichment activities including a musical theater production, band, chorus, intramural sports, and after-school clubs are available to middle school students. Participation in extracurricular activities is contingent upon academic achievement.

Guidelines

- **Teachers report to classes by 7:26 A.M. Students are dismissed at 2:11 P.M.**
- **Student Arrival and Departure:** Students who arrive at school after 7:30 AM are considered tardy and must sign in at the front desk. Any student leaving school before the 2:11 PM dismissal time must be signed out in the office by the custodial parent or guardian. A parent may request that another person sign the student out of school. This request must be in writing and is subject to approval by the Principal. Parents are strongly encouraged not to drop off their children prior to 7:15 AM. Student supervision is unavailable prior to that time. Also, students remaining at school past the 2:11 PM dismissal must be with a teacher. Students should not be in school after 3:20 PM unless supervised by an adult. Again, no supervision is available past this time.

Brittonkill Educational Foundation

The **Brittonkill Educational Foundation** is a nonprofit organization which exists for the sole benefit of the students of Brittonkill schools. This enterprise, one of the first of its kind in upstate New York, was established in 1995. It is governed by a 16-member Board of Trustees and operates independently from the school Board of Education. The organization provides funding for innovative and creative programs which go above and beyond the basic educational requirements for public education. Tax-deductible contributions can be cash, checks, securities, or personal property in any amount. All donations are spent with the approval of the trustees in accordance with school district goals and policies. The monies generated are distributed to the schools in the form of mini-grants (\$200-\$500) and major project awards focused in the areas of advanced technology, fine arts, cultural enrichment, professional development and general scholastic achievement. Every dollar donated through your support goes directly to the school district to provide Brittonkill students with the necessary tools and encouragement to enrich their lives through a quality education.

For more information about the Foundation and its upcoming events, please visit our homepage at www.brittonkill.k12.ny.us/bef. The Foundation welcomes your ideas and involvement. Please write: P.O. Box 57, Cropseyville, NY 12052 or e-mail us at BEF1995@aol.com.

SCHOOL NEWS, POLICIES AND BELL SCHEDULE

Secondary School 9-12

Our upper level secondary school, an all-regents school since 1994, holds high expectations for both students and staff. Approximately 120 students at each grade level enjoy a broad range of educational experiences and opportunities designed to challenge all student at all levels.

A wide range of courses are taught in all academic areas. Advance Placement courses or courses bearing college credit are offered in History, Russian, Spanish, French, English, Business, and TV Broadcast Media. Technology is integrated into instruction in many subject areas. Four computer rooms, Internet access in every classroom and many computers throughout the school facilitate instruction in virtually every area of study. Students have the opportunity to participate in chorus, band, and junior varsity or varsity sports in cross-country, football, golf, girls' volleyball, soccer, basketball, cheerleading, wrestling, baseball, softball, track, a musical theater production and intramural sports. Brunswick is proud to be among the first in the Capital Region to achieve the Electronic Doorway Library designation. Our graduates are admitted to many fine colleges and universities.

Student Dress Code

All students are expected to dress appropriately for school and school functions. A student's dress, grooming and appearance including hair style/color, jewelry, make-up and nails, shall:

- Be safe, appropriate and not disrupt or interfere with the educational process.
- Recognize that extremely brief, inappropriate, revealing, or distracting garments such as tube tops, net tops, plunging necklines (front and/or back), and see-through garments are not appropriate.
- Ensure that underwear is completely covered with outer clothing.
- Include footwear at all times. Footwear that is a safety hazard will not be allowed.
- Not include the wearing of hats in the classroom except for a medical or religious purpose.
- Not include items that are vulgar, obscene, libelous or which denigrate others on the basis of race, color, religion, creed, national origin, gender, sexual orientation or disability.
- Not promote and/or endorse the use of alcohol, tobacco, or illegal drugs, and/or encourage other illegal or violent activities.

Guidelines

Arrival/Dismissal Times: Teachers report to respective assignments by 7:26 AM. Students should NOT enter the building before 7:15 AM. Dismissal for students is 2:11 PM.

Concert Etiquette: Concerts are a major part of the school experience for Brittonkill students. They put in many hours of hard work to achieve the results which we all enjoy several times during the year. To get the concert season off to a positive start, we've listed a few suggestions which would help to make each concert enjoyable for all:

- **Please refrain from talking, whispering, or eating during a performance.**
- **Performances have scheduled times, so please do not arrive late or leave early.**
- **Most importantly, please stay for the entire performance. Let your children enjoy watching and applauding their classmates' performance.**

Transcript Fee: There will be a \$1 per transcript charge for processing transcripts for former students. Requests must be made in writing to the Counseling Center with the date school was last attended, name records are under, social security number, signature, and name and address where records are to be sent.

Requests for Homework: Requests for homework assignments should be made by PARENTS for those students who anticipate being **legally** absent from school **TWO (2) OR MORE DAYS**. Assignments can be picked up the day following the request at 2:15 PM in the Counseling Center. Students who will be absent for one (1) day are advised to contact a classmate for their assignments.

Working Papers - Procedures: Working paper forms may be picked up or returned to the school Counseling Center from 7:00-7:30 AM and from 2:00-3:30 PM. Students must appear in person and sign card in presence of issuing official.

Bell Schedule

Regular Schedule	2-Hour Delay Schedule
Warning	Warning
Late Bell	Late Bell
Homeroom	Homeroom
Period 1	Period 1
Period 2	Period 2
Period 3	Period 3
Period 4	Period 4
Period 5 (Lunch)	Period 5 (Lunch)
Period 6 (Lunch)	Period 6 (Lunch)
Period 7 (Lunch)	Period 7 (Lunch)
Period 8	Period 8
Period 9	Period 9

IMPORTANT SERVICES, POLICIES, AND PROCEDURES

Public Access Law

The Freedom of Information Law gives you the right of access to certain public records. The Brunswick (Brittonkill) Central School District has adopted regulations governing when, where and how you may see public records. The records can be seen at all places where records are kept. The Director of Business Operations (279-4600, ext 2604), will help you exercise your right of access. If you are denied access to a record, you may appeal to the Superintendent. A library of district documents is maintained in the Business Office which is open to the public between 8 AM and 4:30 PM, Monday through Friday. Reference materials include the Board Policy Manual (policies established by the Board of Education for implementation by the administration) and the current Budget (broken down into coded sections as per New York State guidelines).

Emergency Closings

There may be times when it will be necessary to start late or close school. When the decision is made to close school, transportation **will not** be provided for any student— including private and parochial students, Questar III special education students and Vo-Tech students. If this occurs before the opening of school an announcement will be posted at www.brittonkill.k12.ny.us. Radio and TV stations will also be informed as early as possible. Tune your radio or TV to one of the following stations for notification:

WGY	810 AM	WKLITE	100.9 FM
WROW	590 AM	TIMES UNION.COM	
WTRY	98.3 AM	WFLY	92 FM
WGNA	107.7 FM	TV 6, TV 10 and TV 13	

The district also utilizes an emergency notification system that automatically dials and leaves a message simultaneously on three (3) different telephone numbers informing you of the emergency information. **PLEASE DO NOT CALL THE SCHOOL AS PHONE LINES MUST BE KEPT OPEN FOR EMERGENCIES.**

Sometimes it is necessary to close after the school day has started. In that event, **we urge parents to make prior arrangements so that if they are not home during the day, children will know where to go.** Should this necessitate your child changing bus routes, please be sure that his/her school is aware of these arrangements at the start of the school year. All children should know **where** working parents can be reached by telephone.

ADMINISTRATIVE STAFF

Superintendent	Louis McIntosh	279-4600, ext. 2602	Accounts Payable/Purchasing	Sharon Maxon	279-4600, ext. 2606
Director of Business Operations	Gail Lathrop	279-4600, ext. 2604	Payroll	Lee Levings	279-4600, ext. 2607
Elementary Principal	Karen Lederman	279-4600, ext. 2002	Buildings and Grounds	Neil Haley	279-4600, ext. 2802
Secondary School Principal	Richard Pogue	279-4600, ext. 2402	Secretary	Rose Craft	279-4600, ext. 2802
Ass't Secondary School Principal	Christopher Rockwell	279-4600, ext. 2403	Committee on Special Education	Chairperson - Myles Goss	279-4600, ext. 2702
Special Education Director	Myles Goss	279-4600, ext. 2702	Secretary	Debra Lewis	279-4600, ext. 2702
Director of Curriculum and Assessments	Nicole Lindeman	279-4600, ext. 2612	Elementary Nurse	Jamie Baksa	279-4600, ext. 2012
Buildings and Grounds Supervisor	Neil Haley	279-4600, ext. 2802	Secondary School Nurse	Theresa Kaschak	279-4600, ext. 2412
Transportation Supervisor	Whitney Colvin	279-4600, ext. 2821	New Student Registration	Nicole Lindeman	279-4600, ext. 2612
Cafeteria Supervisor	Joy Wright	279-4600, ext. 2208	School Breakfast and Lunch	Joy Wright	279-4600, ext. 2208

WHERE TO GET YOUR QUESTIONS ANSWERED

Superintendent	Louis McIntosh	279-4600, ext. 2602	Tax Collection,	Jayne Tarbox	279-3461
Superintendent's Secretary	Maria Lewis	279-4600, ext. 2602	Receiver for Brunswick		
Director of Business Operations	Gail Lathrop	279-4600, ext. 2604	Receiver for Pittstown,		
Secretary to the Director of			Schaghticoke, Grafton, Poestenkill	Rose Craft	279-4600, ext. 2802
Business Operations	TBA	279-4600, ext. 2604	Transportation Supervisor	Whitney Colvin	279-4600, ext. 2821
Treasurer	Joanne Moran	279-4600, ext. 2605	Working Papers	HS Counseling Center	279-4600, ext. 2406
			Website	www.brittonkill.k12.ny.us	

* Please visit our website for teachers phone numbers & email addresses or call 279-4600, ext 2000 *

Most questions or concerns can be readily answered by direct contact with the school employees involved. (See "Whom Shall I Ask?" chart.)
If you have any questions on district-wide matters, or concerns unresolved elsewhere, call Louis McIntosh, Superintendent of Schools, 279-4600, ext. 2602.



CENTRAL SCHOOL DISTRICT

3992 NY 2, Troy, NY 12180
(518) 279-4600

www.brittonkill.k12.ny.us

Advancing Academic Achievement

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The School Year at a Glance

- Sept. 7 Labor Day
- Sept. 8 Staff Orientation Day
- Sept. 9 First Day of School
- Oct. 12 Columbus Day - Schools Closed
- Oct. 23 Staff Development Day - 1/2 Day
- Nov. 6 Emergency Release Drill 15 min. Early Dismissal
- Nov. 11 Veteran's Day - Schools Closed
- Nov. 26-27 Thanksgiving Recess - Schools Closed
- Dec. 24-Jan. 1 Holiday Recess - School Closed
- Jan. 4 Students Return
- Jan. 18 Martin Luther King, Jr. Day - Schools Closed
- Jan. 26-29 Regents Exams
- Jan. 29 Staff Development Day - 1/2 Day
- Feb. 15-19 Mid-Winter Recess - Schools Closed
- Feb. 22 Students Return
- March 26 Staff Development Day - No Classes
- April 2 Good Friday - Schools Closed
- April 5-9 Spring Recess - Schools Closed
- April 12 Students Return
- May 11 Annual Budget Hearing
- May 18 Budget Vote/BOE Election
- May 28 Memorial Day Extender - 1/2 Day
- May 31 Memorial Day - Schools Closed
- June 15-23 Regents Exams
- June 24 Last Day of School
- June 25 High School Graduation

Current Resident or