

BRUNSWICK CENTRAL SCHOOLS

BRITTONKILL

TAMARAC SECONDARY SCHOOL

Richard Pogue
Secondary Principal

Christopher Rockwell
Assistant Principal

HEALTH OFFICE

Dear Parent/Guardian:

Here are a few reminders for you for the coming school year concerning procedures in school. Please take time to read them.

If your child has a physical done over the summer, please mail the original to your respective Health Office, or it can be dropped off in person. Please keep a copy for your records. Your physician may also fax the report to us at the following numbers:
Elementary: 279-0612 Secondary: 279-3888

A written excuse is required to be on file, in school, with each child's absence. Please send one in (within 3 days) upon your child's return to school. Please notify the school the morning your child is absent. Voicemail is available if you wish to call before school opens. If we do not hear from you, we will try to contact you during the day.

All medication that your child may be required to take, while in school, must have a written doctor's order, a written permission from the parent and be in a labeled original container which must be brought to school by an **adult only**. Do not send any medications in with your child.

It is vital that we have up to date phone numbers and emergency numbers. Please fill out the emergency card and send it back within the **first two days of school**. . In case of emergency or problem, we need to be able to contact a responsible adult. Please inform us of any changes in address or phone numbers throughout the school year. Emergency cards are handed out on the first day of school.

A physician pre-signed medication slip will be attached to your emergency card. If you would like us to administer any of the OTC medications listed on the slip, please check your preferences and sign on the parent permission line. Any student without a medication permission slip on file in the Health Office, will not be given an OTC medication.

Please inform the Health Office if your child is suffering from, or diagnosed as having, a communicable disease (ex. strep throat, head lice, chicken pox). That way we can take precautions and notify other parents to be on the lookout for symptoms in their child.

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If your child is injured and is to be restricted from Physical Education class, a note from the attending physician must be submitted to the Health Office informing of reason, time restrictions or specific limitations. Also, a release note must be given to the Health Office when the child is capable of resuming activity.

If your child plans on participating in any interscholastic sports, a current physical (within the past twelve months) is required. This information must be in the Health office prior to the beginning of practice for the sport. Do not bring this information to the coaches, as it must be recorded and on file in the Health Office. You may make a photo copy of the physical to give to the coach, but the **original** must be on file in the Health Office.

All of these procedures are in force for you child's health and safety. Thank you for taking the time to read and comply with these procedures in order to ensure the health and safety of your child and all the children.

If you have questions or concerns, please contact us in your child's respective Health Office.

Respectfully,

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