

BRUNSWICK (BRITTONKILL) CENTRAL SCHOOL DISTRICT

Parent Request Form Annual Professional Performance Review Total Composite Score & Final Quality Rating

Under New York State law, parents and legal guardians of a student may request the Composite Effectiveness Score and the Final Quality Rating of teachers and principals to which the student is assigned for the current school year. Please complete this request form in its entirety and mail it to:

Maria Lewis, Secretary to the Superintendent
Brunswick (Brittonkill) Central School District
3992 NY 2
Troy, NY 12180

Please mail your request or drop it off at the location designated above; **faxed or emailed requests will not be accepted.** It is the obligation of the school district to verify all information provided in this request.

Student Name: _____ Student Date of Birth: _____

School and grade where student currently attends: _____

Name of parent or legal guardian making request: _____

Address: _____

Daytime Phone Number: _____

Teacher name(s) for whom final quality rating and composite effectiveness is requested:

I affirm that I am the parent or legal guardian of the above-mentioned students and that I understand that the information is intended for my own use only.

Signature of Parent or Legal Guardian

Date

FOR DISTRICT USE ONLY

Date Received: _____ by _____

Date Request Verified: _____ by _____

Date Meeting Scheduled/Held: _____ / _____ by _____

Photo ID verified: _____ by _____